



TITLE VI ACCOMPLISHMENTS & GOALS REPORT

This outline is for LPA and other governmental entities to report Title VI activities that occurred over the past year and report Title VI goals for the upcoming year. Reports must be returned on or before due date to meet eligibility requirements for federal funding. Send to TitleVI@WSDOT.wa.gov

DUE DATES: Refer to Section 28.3 for scheduled reporting period and due date

Contact Information

Name and title of administrator (signature on Standard Assurances): Dana Ralph, Mayor

Mailing Address: 220 Fourth Avenue South

City: Kent WA Zip Code: 98032 County: King

Phone #: 253-856-5700 email address: Mayor@kentwa.gov

Name and title of head of transportation-related services: Chad Bieren, Public Works Director

Mailing Address: 220 Fourth Avenue South

City: Kent WA Zip Code: 98032 County: King

Phone #: 253-856-5600 email address: CBieren@kentwa.gov

Name and title of designated Title VI coordinator*: Maria Tizoc, Race and Equity Coordinator

Mailing Address: 220 Fourth Avenue South

City: Kent WA Zip Code: 98032 County: King

Phone #: email address: Mtizoc@kentwa.gov

*When the Title VI coordinator changes, notify TitleVI@WSDOT.wa.gov within 30 days.

To comply with Title VI requirements, each annual report submission must include signed Standard Assurances (USDOT1050.2A).

Accomplishments

- 1. Have there been any changes to the approved Title VI Plan that have not been reported to OEO? If Yes, please submit an update to the Title VI Plan with a new signature.**

No.

- 2. Organization, Staffing, Structure – Describe the Title VI Program reporting structure including the Title VI Coordinator, Administrative Head, and transportation-related staff. The list should include name, race, color, and national origin of each individual. Include the same details if your LPA has a volunteer or appointed board related to transportation decision making.**

Name	Role	Gender	Race
Tim LaPorte	Public Works Director	Male	White, not Hispanic or Latino
Chad Bieren	Public Work Deputy Director	Male	White, not Hispanic or Latino
Carla Maloney	Public Works Design Engineering Manager	Female	White, not Hispanic or Latino
Vacant	Title VI Coordinator	N/A	N/A

3. Community Demographics – Using a map of the LPA’s boundaries, describe the demographics of the LPA’s service area (e.g., race, color, national origin, low-income). List, by individual languages, the percent of the population(s) that is limited English proficient.

The City has a land area of 34.42 Square miles (see Figure 1 below). Below is a summary list of demographics specific to the City. Figures 2-5 provide additional information. Additional demographic census data can be found in Appendix “B”.

- The Total Population for Kent, Washington is 136,588
- The Median Household Income for Kent, Washington is \$73,891
- Bachelor’s Degree or Higher for Kent, Washington 27.1%
- Employment Rate for Kent, Washington 64.1%
- Total Housing Units for Kent, Washington 49,157
- Foreign Born Population in Kent, Washington 32.1%
- Language Other Than English Spoken at Home in Kent, Washington 41.8%
- Hispanic or Latino (of any race) for Kent, Washington 22,449

Figure 1. Map

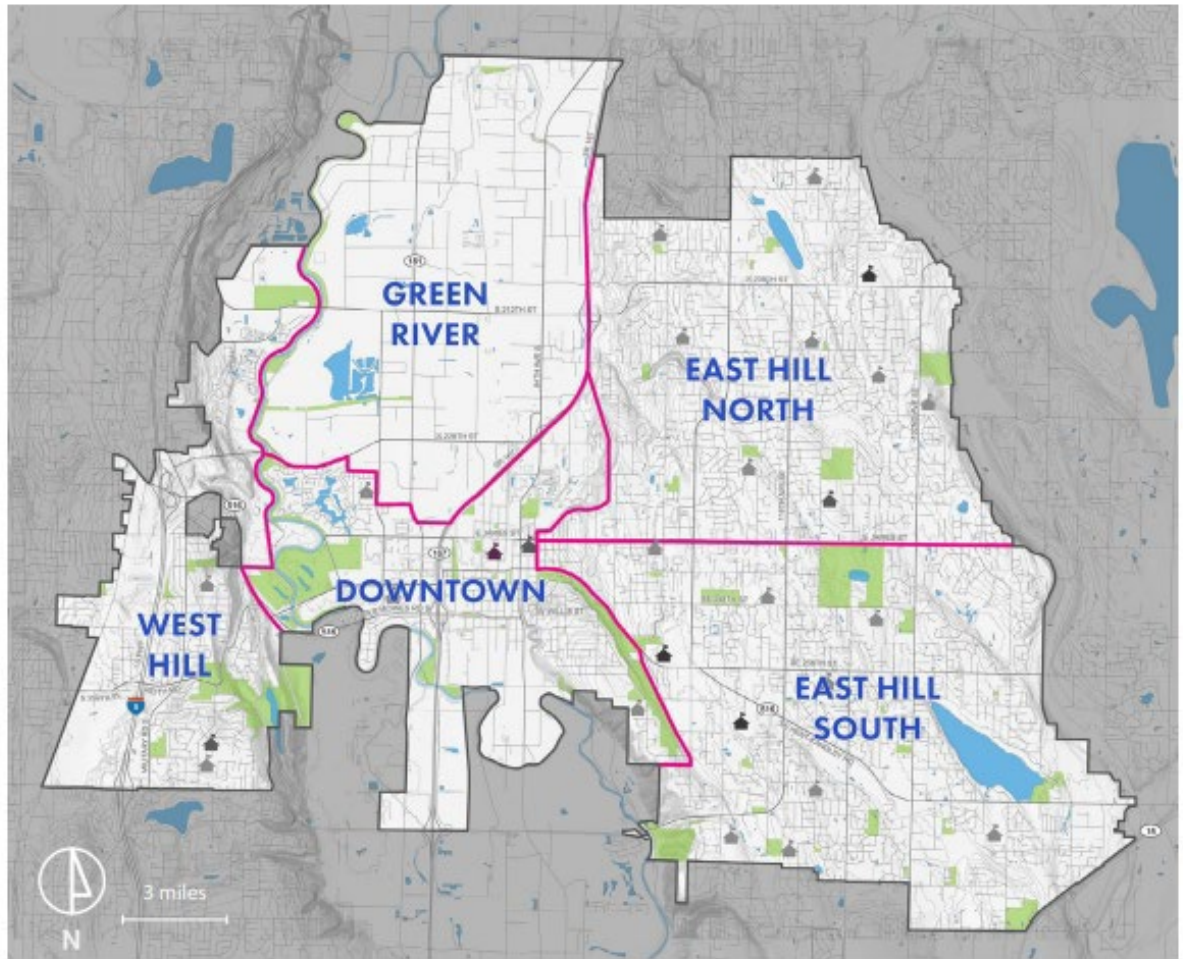
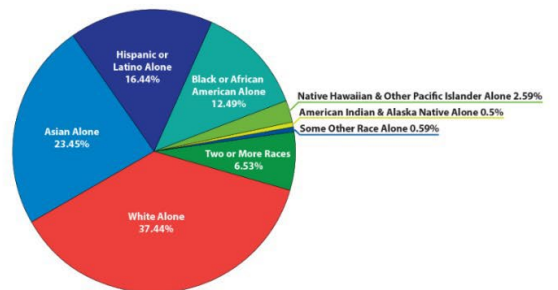


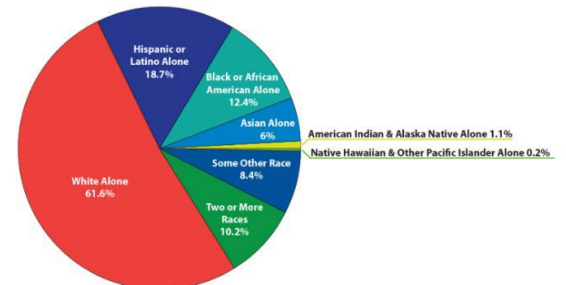
Figure 2. Race

Kent vs Washington State Demographics

Kent Race Demographics:
Census 2020



Washington State Demographics:
Census 2020



Key

- White Alone
- Asian Alone
- Hispanic or Latino Alone
- Black or African American Alone
- Native Hawaiian & Other Pacific Islander Alone
- American Indian & Alaska Native Alone
- Some Other Race
- Two or More Races

Figure 3. Low-income



Figure 4. Limited English-Speaking Households

American Community Survey

S1602 | LIMITED ENGLISH SPEAKING HOUSEHOLDS

2020: ACS 5-Year Estimates Subject Tables

Notes Geos Years Topics Surveys Codes 123 Hide Transpose Margin of Error Restore Excel CSV ZIP Print Map

Label	Kent city, Washington		Percent		Limited English-speaking households	
	Estimate	Margin of Error	Estimate	Margin of Error	Estimate	Margin of Error
▼ All households	44,487	±1,011	(X)	(X)	4,307	
▼ Households speaking --						
Spanish	4,668	±396	10.5%	±0.9	1,245	
Other Indo-European languages	4,583	±513	10.3%	±1.2	1,149	
Asian and Pacific Island languages	6,354	±616	14.3%	±1.3	1,500	
Other languages	1,758	±344	4.0%	±0.8	413	

Figure 5. Language Spoken at home

Language Spoken at Home

41.8% +/- 1.7%

Language Other Than English Spoken at Home in Kent city, Washington

20.0% +/- 0.2%

Language Other Than English Spoken at Home in Washington

S1601 | 2020 American Community Survey 5-Year Estimates

Types of Language Spoken at Home

in Kent city, Washington

View Options

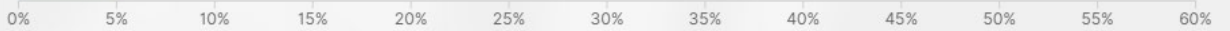
English only - 58.2%

Spanish - 11.9%

Other Indo-European languages - 11.1%

Asian and Pacific Islander languages - 14.3%

Other languages - 4.5%



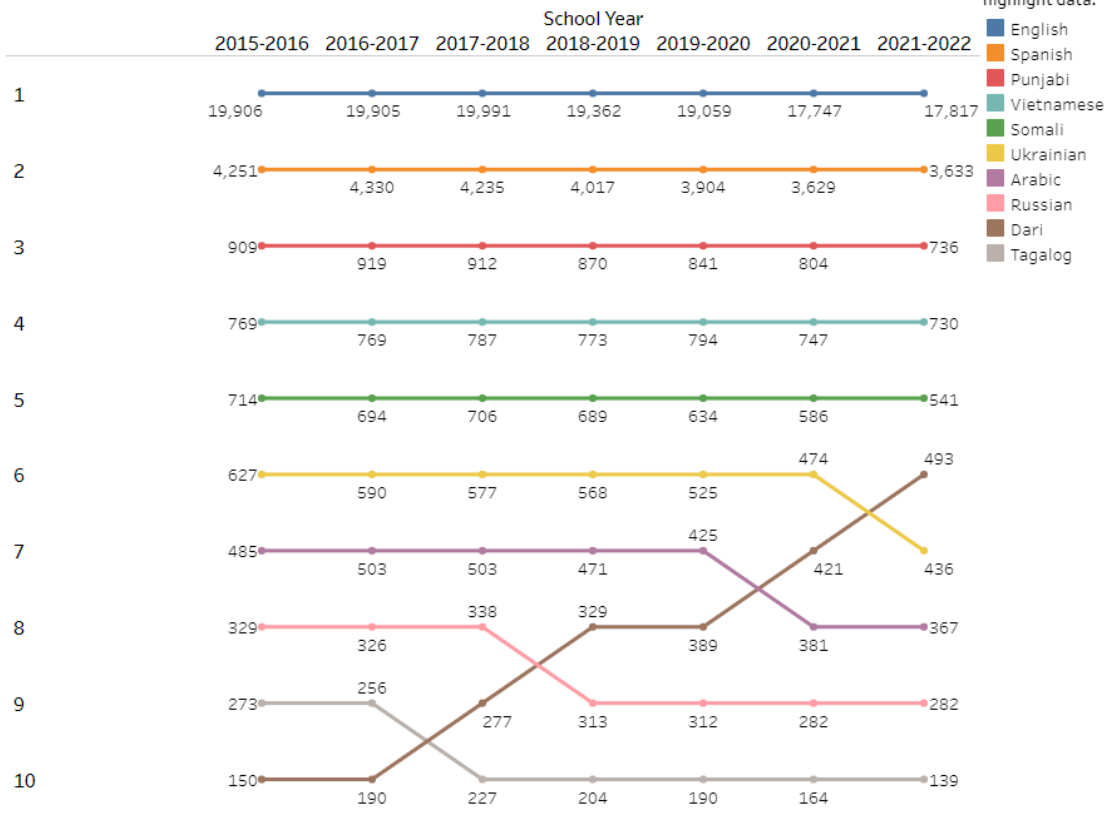
Show Table

DP02 | 2020 ACS 5-Year Estimates Data Profiles

What are the most commonly spoken languages in students' homes?

*Data from the 2020-21 school year.

Home Language
Select an item from the key to highlight data.



<https://public.tableau.com/app/profile/kent.school.district/viz/KSDFastFacts/KSDFastFactsHome>

- 4. Complaints – Provide a copy of the LPA’s Title VI complaint log, including new Title VI complaints received during this reporting period and any still pending. Include the basis of the complaint (race, color, national origin) and describe the disposition (status/outcome).**

The City is not aware of any Title VI complaints during the reporting period.

- 5. Planning – Describe the transportation planning activities performed this reporting period. Describe the actions taken to promote Title VI compliance regarding transportation planning, including monitoring and review processes, community involvement, their outcome or status. Include examples of community outreach.**

During this reporting period, the City updated its 2021-2026 Transportation Improvement Program (TIP) to project and inform capital and project development efforts, as well as account for award of grant funds. The updated TIP project list addresses safety, capacity, and maintenance needs for all travel modes. The TIP amendment was posted online in advance and included project descriptions, project locations and summary of what changed from the prior TIP. The 2021-2026 TIP was presented to the City Council on April 21, 2020, during City Council Workshop and on May 26, 2020, during the Committee of the Whole. The public hearing was advertised and held before the City Council on June 16th, 2020 at 7:00 PM. The council hearing was available by phone, and broadcast on KentTV21 (Cable), www.facebook.com/CityofKent, and www.youtube.com/user/KentTV21. The Council invited public testimony with remote call-in and email comment options. Due to the Covid-19 emergency, no in-person options were available.

The Public Works Committee met twice per month to address typical Public Works items, including transportation planning and implementation. Public Works Committee meetings are held in a public forum and broadcast on TV and the internet. As noted above, the PWC committee agenda is posted in advance, with public testimony invited for remote call-in options. Due to Covid-19, in-person engagement options were suspended with Washington State governor-enabled emergency decree.

Also during this reporting period, the City began an update of its Transportation Master Plan, an element of the City’s Comprehensive Plan, detailed below in Section 8, which included additional community involvement informing the activities noted in this section.

- 6. Right-of-way actions – Describe activities during this reporting period associated with the purchase, sale, lease/use, or transfer of real property (related to highway transportation/public right-of-way use). Include demographic information of affected populations. For example, the race, color, national origin of affected property/business owners(s)/tenant(s).**

No data was collected on race, color, or national origin of affected property/business owners(s)/tenant(s) during this reporting period.

- 7. Identify right-of-way appraisers and acquisition staff (used during this reporting period) by race, color, national origin.**

Two (2) right-of-way acquisition staff; one (1) white and one (1) African American.

8. Studies and Plans – Were any transportation studies (including environmental reviews) conducted or transportation plans completed during this reporting period? Identify the data source(s) and provide data summary (Title VI/Environmental Justice Analysis) relative to ethnicity, race, languages spoken, neighborhoods, income levels, physical environments, and/or travel habits. Explain how data was used in these studies/reviews/plans. What time, date and place were the public meetings held?

The City began a multi-year process to update its Transportation Master Plan (TMP), which included robust public involvement, a 23-member advisory board, and began with equity considerations. Two public workshops were held on September 11, 2019 and October 23, 2019 at City Hall to define a working definition of transportation equity specific to the community and demonstrate how the information would be used in creation of the plan. A follow-on effort included creation of a Cultural Communities Board and equity workshop on November 21, 2019, held at City Hall Council Chambers with collaborative and quantitative definition of underserved populations also based in CENSUS/American Community Survey data. Chapter 3 and summary appendix material for the draft plan (linked below) detail the Equity approach framing the plan, goals, and policies (Appendix C) and Public Outreach taken in plan development (Appendix D). Key materials were circulated in 5 languages prominent in Kent: Spanish, Somali, Ukrainian, Vietnamese, and English, including distribution at low-income apartment complexes. The Plan development included two phases, first gathering input on what to create with the plan, and then gather feedback on the draft plan (Scheduled for 2021).

Summary of events in Phase 1 included:

- Nine in-person community events at a variety of locations, days, and times to get broad participation.
- Two city council appointed board meetings, Land Use and Planning Board and Bicycle Advisory Board
- Online input, social media messages to advertise draft goals and solicit input; with 500 unique inputs, and 175 surveys completed.
- Communication via Kent Transportation email lists, Mayor’s newsletter, and neighborhood blogs.

Reference - Adopted Kent Transportation Master Plan (TMP)

<https://www.kentwa.gov/home/showpublisheddocument/16620/637505338640970000>

Reference - Kent TMP Appendix Material

<https://www.kentwa.gov/home/showpublisheddocument/16622/637505338683600000>

The Chapter 2 (Planning Context) and summary appendix material (pages 144-150) detail the equity approach framing the plan, goals and policies (Appendix C), including mapping of environmental justice populations, identification and presentation of historically underserved populations by census tract (Page 43 of the plan), and mapping how equity considerations informed the plan policies and actions. The underserved community score was based on combined scoring of the proportion of population matching-sociodemographic variables of: Low-income households, limited English proficiency, people of color, persons with a disability, youth, seniors. Underserved community score was then used to directly rank benefits of, and priorities for, transportation projects in their proximity.

9. Project Location and Design – Provide a list of construction projects that began during this reporting period. Using a map of the LPAs service area, identify project locations, and a brief description of the projects’ benefits/burdens to affected populations. If possible, provide a map that overlays projects with the racial composition of affected neighborhoods.

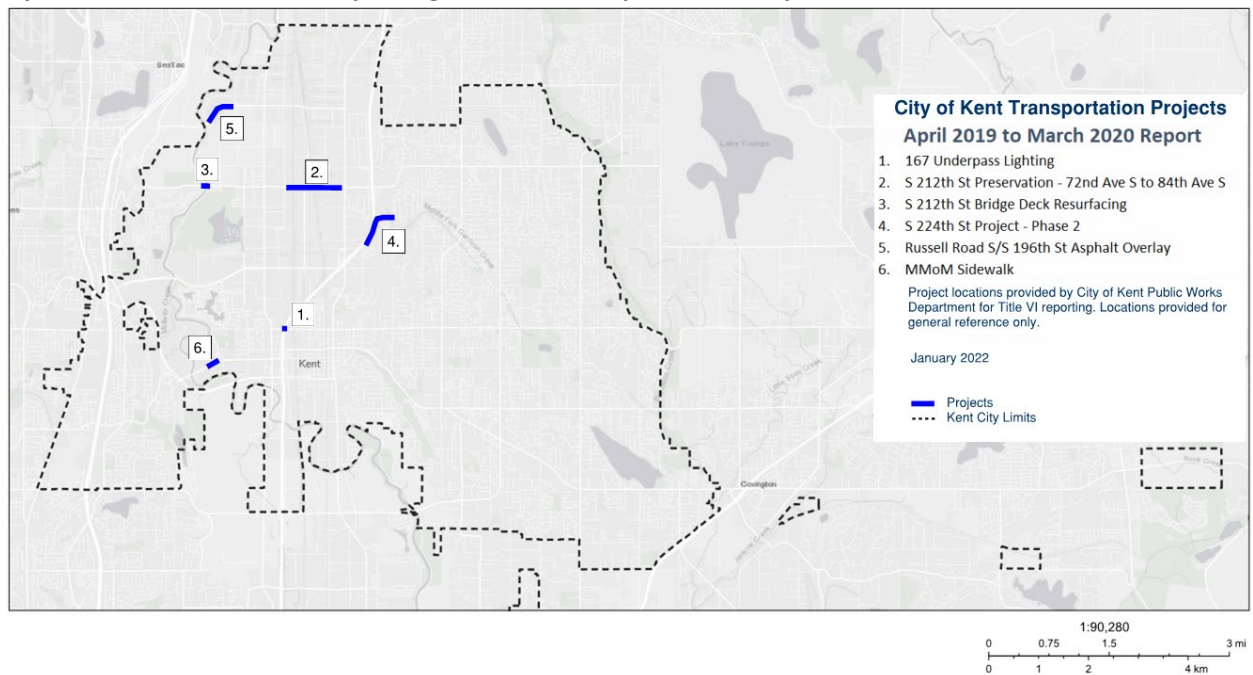
Common impacts due to construction activities include the following: Transit, Utilities, School District, Parcels (residential, business, community spaces), Traffic, the environment and noise. We follow a communication plan on each project that includes brief descriptions of the project, expected impacts, translation services, project timelines, and contact information. The following measures are taken on projects to address impacts and to serve the community:

- Transit – Regular coordination with KC Metro Transit, including project specific coordination throughout the design phase to determine impacts to transit stops and operations, if any, and maintaining access to transit routes and identify location of temporary transit stops where needed, with notification and messaging to transit riders provided by transit provider. ADA access to transit stops and bus service is maintained, or, if impacted, coordinated with transit provider.
- Utilities – coordination with public and private utilities for possible temporary outages due to work or access with a practice of minimizing outage disruptions. Notification practices follow industry requirements for temporary outages by each utility in addition to Contractor and/or project management outreach to affected parcels.
- School District – Coordination with the school district and district transportation manager occurs through a designated single point of contact. Coordination before and during project implementation occurs to share operational issues, data and concerns and coordinate on planning to determine if transportation (bus and walking) routes are affected and revised accordingly to reduce impacts. Direct coordination with the principal of the facility also takes place to understand the unique site needs so that the contract provisions include Contractor restrictions to access, activities, and provide ADA accessible alternative access routes for alternative modes of transportation (walking, cycling, etc.). Consideration of the school year is used to determine begin and end dates of projects/activities when feasible, to schedule work to minimize disruptions to school operations and correlated traffic is lessened.
- Impacted parcel (residential, business, community spaces) owners were notified prior to the project about impacts to determine if takes, easements need to be negotiated or special

considerations to be included in the provisions. The construction management team works directly with owners and residents to address issues in the field.

- Traffic – notifications during construction are made in person to directly affected parcels. Construction signing is utilized, according to industry requirements, for traffic impacts – such as lane reductions, daytime closures, or long-term closures. Traffic alerts are provided using subscriber mailing lists, social media (Twitter and FaceBook), and the city’s web site. In addition to the above used methods, mailers are used to communicate long term traffic impacts.
- Environmental – Each contract requires the Contractor to provide Temporary Erosion and Sediment Control and Fugitive Dust control. City staff conducts regular inspections of these measures to ensure compliance with the contract, along with State and Local requirements.
- Noise – Contractors primarily work during daytime hours. Projects requiring work to occur at night are required to seek a noise variance through the City’s Economic and Community Development Department.

April 2019 to March 2020 Reporting Period – Transportation Projects



1. 167 Underpass Lighting

Description:

The project consists of the installation of new artistic lighting (approximately 26 units) under the existing bridge, new fixtures, a new electrical cabinet, junction boxes, conduits, connection to a power source, and wiring for the system to provide a fully functioning system.

Benefit: Pedestrian lighting to improve visibility for pedestrians and drivers.

Burden: Construction Traffic Impacts.

2. S 212th St Preservation - 72nd Ave S to 84th Ave S

Description:

The project consists of cold planing approximately 4,700 square yards of approximately 9" depth asphalt concrete pavement, remove and replace approximately 530 square yards of cement concrete sidewalk, curb ramps and bike ramps, and constructing 1,250 cubic yards of cement concrete pavement including dowels and tie bars, traffic loops, pavement markings, and other work, all in accordance with the Contract Plans, Kent Special Provisions, and WSDOT Standard Specifications.

Benefit: Extend the lifespan of the existing road, upgrade ADA facilities (crossings, ramps, signing).

Burden: Construction Traffic Impacts, Odors and Noise within the Manufacturing/Industrial Center.

3. S 212th St Bridge Deck Resurfacing**Description:**

The project consists of scarifying and overlaying of the existing bridge deck with polyester concrete.

Benefit: Extend the lifespan of the existing bridge deck on main corridor from the Kent Manufacturing/Industrial Center traffic to Interstate 5.

Burden: Construction Traffic Impacts, Odors and Noise.

4. S 224th St Project - Phase 2**Description:**

The project consists of widening the roadway, the construction of curb, gutter, sidewalk, illumination, Garrison Creek 3-sided culvert, reinforced concrete walls, soil nail wall, water mains, PRV station, utility relocations and undergrounding, habitat restoration, roadway excavation, and the construction of storm drainage treatment/detention facilities.

Benefit: Install new buffered pedestrian and ADA facilities (crossings, ramps, signing), wide shoulder, eliminate fish passage barrier, improve wildlife habitat, new lighting for improved visibility for drivers and pedestrians. Restoration of buffers and creation of new wetlands (offsite).

Burden: Closure to road during construction (traffic), Odors and Noise, Impact to school district transportation routes. Impacts to Wetlands and buffers.

5. Russell Road S/S 196th St Asphalt Overlay**Description:**

The project consists of planing bituminous pavement, asphalt overlay, ADA curb and sidewalk modifications, channelization, and traffic loops.

Benefit: Extend the lifespan of the existing road, upgrade ADA facilities (crossings, ramps, signing).

Burden: Construction Traffic Impacts, Odors and Noise within the Manufacturing/Industrial Center.

6. MMoM Sidewalk

Description:

The project consists of constructing a new parking lot at Riverbend Driving Range, Russell Rd bike/pedestrian connection to the Green River Trail, and Riverbend frontage improvements on W Meeker Street. The project includes constructing new scored concrete sidewalks, landscaping, irrigation, resurfacing and striping of existing parking lot, planing bituminous, asphalt overlay, traffic loops, raised concrete crosswalk, new median islands, AC powered rapid flashing beacons, channelization, street lighting, pedestrian lighting, and parking lot lighting.

Benefit: New buffered pedestrian facilities and amenities, grade separated bike lane, improved lighting including pedestrian lighting, provides welcoming space for all users.

Burden: Construction Traffic Impacts, Odors and Noise.

10. Other Public Meetings – List other public meetings held during this reporting period. Identify efforts used to encourage citizen participation at those meetings. Detail dates, times, locations, attendance, and provide examples of outreach materials.

CITY COUNCIL MEETINGS

Due to the COVID-19 pandemic and the Governor's emergency Proclamation 20-28, all City Council meetings during the reporting period were held via Zoom Webinar. Regular Meetings are held the 1st and 3rd Tuesdays of each month at 7pm, open to public comment. Workshop Sessions are held on the 1st and 3rd Tuesdays of each month at 5pm. The committee of the whole meets every 2nd and

4th Tuesday of the month at 4pm.

Transportation-related items discussed at Council meetings during the reporting period include:

- Efforts on the draft Transportation Master Plan (TMP)
- Project updates, contract awards, and consultant selection Public involvement is encouraged for meetings by promoting the meetings in the City's e-Newsletter, social media.

Meetings can be viewed live via:

- City Facebook: <https://www.facebook.com/CityofKent/>
- City YouTube: <https://www.youtube.com/user/KentTV21>

- Comcast Channel KentTV21: <https://www.kentwa.gov/government/kent-tv21>

Meetings can be viewed later and are available the day after the meeting via:

- City Facebook: <https://www.facebook.com/CityofKent/>
- City YouTube: <https://www.youtube.com/user/KentTV21>
- Comcast Channel KentTV21: <https://www.kentwa.gov/government/kent-tv21>

Identify members of the LPA’s transportation planning and/or advisory groups by race, color, and national origin

Demographic data was not collected during this reporting period.

Specify methods used to collect demographic information from the transportation-related public meetings. (Self-identification surveys, notes by staff, etc.) Include summaries of Public Involvement Forms collected at each meeting, listing the demographics of those who attended by meeting.

No public involvement forms were available.

List any language assistance services requested. For which languages? Who provided the service? In addition, list vital documents translated during the reporting period and identify the languages.

No language assistance was requested.

11. Transportation-related Construction and Consultant Contracts (if applicable) – Briefly describe the process used to advertise and award construction contracts during this reporting period. Include the process for negotiated contracts (e.g., consultants).

Construction Contracts: All City of Kent Capital Improvement construction contracts are advertised in the Seattle Daily Journal of Commerce and the Washington State Office of Women’s and Minority Business Enterprise for a minimum of 2 weeks, and 3 weeks for projects with federal funds. At a public bid opening, the apparent low bidder is identified, and the bid proposals are reviewed for completeness and tabulated by our Contract Specialist to confirm all prices are correct and a low bidder is determined. Once the responsive low bidder is identified, the contract is sent to the City Council for approval to award. The Public Works Director issues notice of the approval, and the contract is sent to the lowest responsive bidder. The Contractor returns the contract with their authorized signature and all required insurance documents and bond. The Contract Specialist reviews the insurance documents, contract, and bond and forwards to City of Kent Legal staff for further review and Mayor for contact execution.

Consultant Contracts (Negotiated): For projects that are funded by Federal grants, the City of Kent advertises in the Seattle Daily Journal of Commerce and the Washington State Office of Women’s and Minority Business Enterprise for submittal of Statement of Qualifications (SOQ’s) from all firms qualified and interested in providing consultant services for contracts awarded by the City of Kent. The SOQ’s are rated and scored in 6 different categories by multiple staff members. From the results of SOQ scoring, firms are selected for interviews with City of Kent staff. The participating firm’s performance during the interview is once again scored in 6 different categories by the interviewing staff members. The highest scoring firm is informed they have been selected for the project and invited to participate in a scoping meeting with the City’s project team. The firm then provides their proposed budget and scope of work. The City then begins the

negotiation/contracting process. For projects that are funded by City budgets and/or non-Federal grants consultants are selected based on review and scoring of SOQ's published in the Municipal Research & Services Center (MRSC) and the above procedures are followed.

Research & Services Center (MRSC) and the above procedures are followed.

12. Describe the actions taken to promote construction contractor/consultant compliance with Title VI by construction contractors/consultants, including monitoring and review processes, and their outcomes/status (e.g. what Title VI language was included in contracts and agreements; were contractors and consultants reviewed to ensure compliance; what Title VI responsibilities are explained to contractors and consultants?) Were contractors and consultants used to ensure compliance?

The following language was added to all consultant and construction advertisements and contracts include the following Title VI provisions:

The (Local Agency) in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 USC 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this investigation and will not be discriminated against on the grounds or race, color, national origin, or sex in consideration for an award.

The contract package also includes the Required Contract Provisions Federal-Aid Construction Contracts – FHWA-1273 document Revised May 1, 2012. The form was revised July 5, 2022 linked here:

<https://www.fhwa.dot.gov/programadmin/contracts/1273/1273.pdf>

On projects with funding from Federal grants DBE Condition of Award (COA) Goals are also required on all construction and consultant contracts and required DBE goals. As Condition of Award, when a Disadvantaged Business Enterprise (DBE) Goal is required, the contractor's bid submission will include completed Disadvantaged Business Enterprise (DBE) Bid Item Breakdown Forms, Disadvantaged Business Enterprise (DBE) Utilization Certification forms, Disadvantaged Business Enterprise (DBE) Trucking Credit forms (if applicable), Good Faith Effort documentation, Disadvantaged Business Enterprise (DBE) Written Confirmation Document forms, Contractor DBE participation and payment is thoroughly monitored during construction through Inspector Daily Reports, invoice tracking, reporting and monitoring entries in <https://wsdot.diversitycompliance.com>, DBE/UDBE/FSBE Commercially Useful Function On-Site Review for Construction Contractors/Subcontractors form completion, Request to Sublet Work forms, and Certified Payroll Report tracking/monitoring.

13. List construction, right-of-way, and consultant contracts with your LPA/MPO/entity for this report period with dollar value of each. Identify funding sources (federal, state, local, other), and how many were awarded to certified disadvantaged contractors (as a prime contractor/consultant).

Below list includes all Public Works contracts with firms listed on the OMWBE website – as of 1-12-2022.

April 2019 to March 2020 Report

Firm	Project	Phase	Funding Source	Amount
Appraisal Group of the Northwe	Milwaukee II Levee	Design	Local	\$900
<i>Appraisal Group of the Northwe</i>				
<i>Total</i>				\$900
Associated Underwater Services	Lake Fenwick Hypolimnetic Imp	Service	Local	\$906,180
	Mill Creek @ 76th Ave	Design	Local	\$11,980
<i>Associated Underwater Services</i>				
<i>Total</i>				\$918,160
Axum General Construction Inc	MMOM Russell-GRE Sidewalk Imp	Construction	Local/Federal	\$1,322,587
<i>Axum General Construction Inc</i>				
<i>Total</i>				\$1,322,587
Confluence Environmental Compa	Lower Russell Rd Levee	Design	Local/County	\$5,689
	RockCreekFishPresenceSurveys	Design	Local	\$7,014
<i>Confluence Environmental</i>				
<i>Compa Total</i>				\$12,703
G & G, Inc.	Signal/Utility/Luminarie Pole Maintenance	Maintenance	Local	\$5,839
<i>G & G, Inc. Total</i>				\$5,839
HWA GeoSciences Inc.	Washington Ave Pump Station	Design	Local	\$3,237
	Washington Ave Pump Station Re	Design	Local	\$32,211
<i>HWA GeoSciences Inc. Total</i>				\$35,447
MacLeod Reckord PLLC	Lower Russell Rd Levee	Construction	Local/County	\$82,837
<i>MacLeod Reckord PLLC Total</i>				\$82,837
Minuteman Press	MAILER PROCESSING	Service	Local	\$11,910
<i>Minuteman Press Total</i>				\$11,910
PH Consulting LLC	228th St UPRR Grade Sep	Design	Local/Federal	\$3,969
	Lower Russell Rd Levee	Design	Local/County	\$4,183
<i>PH Consulting LLC Total</i>				\$8,152

Raedeke Associates, Inc.	Signature Pointe Levee Project	Design	Local/County	\$405
	WA Ave Pump Station-6thAveChnl	Design	Local	\$4,958
<i>Raedeke Associates, Inc. Total</i>				\$5,364
Robinson Noble, Inc	Clark Springs Well Rehabilitation	Design/Construction	Local	\$35,011
	Kent Springs Well #3	Design/Construction	Local	\$19,350
	Groundwater Study	Design/Construction	Local	-\$3
<i>Robinson Noble, Inc Total</i>				\$54,358
Styro Recycle LLC	Eps Pickup Service	Service	Local	\$730
	Sorting&Separating, MixedMatrl	Service	Local	\$45
	Recycling Event(s)	Event	Local	\$3,700
		Service	Local	\$4,150
<i>Styro Recycle LLC Total</i>				\$8,625
Taurus Power & Controls, Inc.	Lindental Pump Station Repair/Maintenance	Service	Local	\$46,047
<i>Taurus Power & Controls, Inc. Total</i>				\$46,047
Totem Electric of Tacoma, Inc.	Assist ligh installation	Maintenance	Local	\$1,971
<i>Totem Electric of Tacoma, Inc. Total</i>				\$1,971
Traffic Control Plan Co. of WA	144th Ave SE Improvements	Design	Local	\$350
	167 Underpass Lighting	Design	Local	\$1,925
	240th Hogan Park Sidewalk	Design	State	\$525
	4th & Willis Roundabout	Design	Local/State	\$6,125
	76th Ave North Segments	Design	Local	\$350
	76th Ave North& South Segments	Design	Local	\$2,275
	76th Ave S Road Raising	Design	Local	\$4,025
	ARPA - Willis St Improvmnts	Design	Local/State	\$350
	East Valley Highway Slump	Design	Local	\$350
	EVH - S 212 St & S 196th St	Design	Local	\$3,150
	Frager Rd S & W Meeker St	Design	Local	\$350
	Lower Russell Rd Levee	Design	Local/County	\$525
	Mpale Valley-SE 246th & 244th	Construction	Local	\$175
	Railroad Quiet Zone Imprvmnt	Design	Local	\$2,275
	RectangularRapidFlashingBeacon	Design	Local/State	\$2,100
	RussellRdSidewalk-CompleStrts	Design	Local/State	\$350
	S 196th St Overlay	Design	Local	\$4,900

	S 212 St/Orillia Rd-CityLimits	Design	Local/Federal	\$4,900
	S 212th St	Design	Local	\$5,775
	SE 132nd & SE Kent Kangley	Design	County	\$875
	Skyline Sanitary Sewer	Design	Local	\$175
	SummitLandsburgCulvertReplcmnt	Design	Local	\$350
	Transit Access 64th & W	Design	County	\$875
	Transit Access 64th Ave S	Design	County	\$700
	Transit Access KK 150th	Design	County	\$1,400
	Transit Access West James	Design	County	\$1,400
	W Meeker st & Russell Rd	Design	Local	\$2,275
	Residential Street	Design	Local	\$2,625
	Pavement Markings	Design	Local	\$23,450
	Storm CIPP	Design	Local	\$1,575
	Water Main Proj	Design	Local	\$2,100
	West Hill Trans Main	Design	Local	\$350
	Contracted Overlays	Design	Local	\$1,400
	Sewer Lining	Design	Local	\$2,625
	Watermain Replacements	Design	Local	\$2,100
<i>Traffic Control Plan Co. of WA</i>				
<i>Total</i>				\$85,050
Traffic Data Gathering	Traffic Counts	Planning	Local	\$14,760
<i>Traffic Data Gathering Total</i>				\$14,760
Tran Tech Engineering LLC	S 212th St Bridge Deck Resurfa	Design/Constructi on	Local	\$27,432
	Bridge Rating	Design	Local	\$88,986
<i>Tran Tech Engineering LLC Total</i>				\$116,418
Varius, Inc.	Water Emergency Plan Update	Design	Local	\$34,756
<i>Varius, Inc. Total</i>				\$34,756
Grand Total				\$2,765,883

14. Education & Training – Describe actions taken to promote Title VI compliance through education and trainings, including monitoring and review processes, and their outcomes/status.

List Title VI training/webinars your Title VI Coordinator attended this reporting period. Include dates and entity that conducted the training.

None Provided in this period.

When was Title VI internal training provided to staff? Who conducted the training? What was the subject of the training? Provide the job titles and race/color/national origin of attendees.

None provided in this period.

List other civil rights training conducted locally. Provide dates and a list of participants by job title and Title VI role, if applicable.

None provided in this period.

Title VI Goals for Upcoming Year

What area(s) of Title VI does your agency plan to focus on in the upcoming year? Describe by particular program area what your agency hopes to accomplish. Include any significant problem areas to focus on and plans to address those.

The City of Kent hired the first Race and Equity Manager who's scope of work will include creating a city-wide Race and Equity strategic plan that includes language access and Title VI. The City's main goal in the coming months is to develop the City's Title VI Plan identified in item No. 1 of the Accomplishments section of this report because of an update made to the WSDOT Local Agency Guidelines (LAG), which established that LPAs with populations over 75,000 (previously 100,000) are required to submit a Title VI Plan that represents City policies and procedures for implementing Title VI. Train staff on Race and Equity fundamentals and critical terms.

Appendix 1 - Assurances

The United States Department of Transportation (USDOT) Standard Title VI/Non-Discrimination

Assurances

DOT Order No. 1050.2A

The City of Kent (herein referred to as the "Recipient"), **HEREBY AGREES THAT**, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (DOT), through Washington State Department of Transportation (WSDOT), is subject to and will comply with the following:

Statutory/Regulatory Authorities

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 C.F.R. Part 21 (entitled Non-discrimination In Federally-Assisted Programs Of The Department Of Transportation-Effectuation Of Title VI Of The Civil Rights Act Of 1964);
- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

General Assurances

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, "for which the Recipient receives Federal financial assistance from DOT, including the Washington State Department of Transportation.

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

Specific Assurances

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federally assisted program:

1. The Recipient agrees that each "activity," "facility," or "program," as defined in §§ 21.23(b) and 21.23(e) of 49 C.F.R. § 21 will be (with regard to an "activity") facilitated, or will be (with regard to

- a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - b. the period during which the Recipient retains ownership or possession of the property.
9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, the City of Kent also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing the Washington State Department of Transportation access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the Washington State Department of Transportation . You must keep records, reports, and submit the material for review upon request to Washington State Department of Transportation , or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

The City of Kent gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the Federal Highway Administration. This ASSURANCE is binding on Washington State Department of Transportation, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the Federal-Aid Highway Program. The person(s) signing below is authorized to sign this ASSURANCE on behalf of the Recipient.

City of Kent
(Name of Recipient)

by Dana Ralph
(Signature of Authorized Official)

DATED 10/21/2022

unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any subcontract or procurement as the Recipient or the Washington State Department of Transportation may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

APPENDIX C

CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE ACTIVITY, FACILITY, OR PROGRAM

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by the City of Kent pursuant to the provisions of Assurance 7(a):

- A. The (grantee, lessee, permittee, etc. as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that:
 - 1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.
- B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, the City of Kent will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued.*
- C. With respect to a deed, in the event of breach of any of the above Non-discrimination covenants, the City of Kent will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the absolute property of the City of Kent and its assigns.*

(*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.)

APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures Non-discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of Limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).