

## **RESOLUTION NO. 2052**

**A RESOLUTION** of the City Council of the City of Kent, Washington, adopting and revising development, business licensing, and other miscellaneous fees for 2023 and setting the date for repeal of Resolution No. 2022.

### **RECITALS**

A. Through Resolution No. 1851, adopted December 13, 2011, the City Council established and consolidated all development, business licensing, and other miscellaneous fees in one location. These fees are then reviewed every few years for adjustments that may be appropriate due to changes in regulatory laws, costs of operation, and other factors. The City has made these fee adjustments at various times, the latest being adoption of Resolution 2022 on March 16, 2021.

B. This resolution updates fees established in Resolution No. 2022 reflecting restructuring of Fire Prevention Services fees in Exhibit "B", the addition of a reduced plan review fee in Exhibit "C" for Building Permit Fees, and the addition and removal of fees in Exhibit "F", Table 1 and 2 for new Planning Fees and modified Engineering Fees.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF KENT, WASHINGTON, DOES HEREBY RESOLVE AS FOLLOWS:

**1 2023 Fee Resolution and Repealing  
Resolution No. 2022**

**RESOLUTION**

**SECTION 1.** – *Repealer – Resolution No. 2022.* Resolution No. 2022 and the fees established therein will remain in full force and effect through December 31, 2022. On January 1, 2023, Resolution No. 2022 shall be repealed in its entirety, and the fees set forth herein shall become effective.

**SECTION 2.** – *Business License Fees.* In accordance with Chapter 5.01 of the Kent City Code, annual fees for business licenses will be based on the number of full and part-time employees employed at each business with certain exceptions for multi-family apartment and condominium businesses, home occupation businesses, and contractors doing business in Kent whose physical address is outside the City of Kent. The fees will be assessed as follows:

A. Fees based on the number of full-time and part-time employees will be as follows:

<b>Number of Employees of Business</b>	<b>Fee</b>
0 – 24	\$100
25 – 49	\$200
50 – 99	\$400
100 or more	\$600

B. The business license fee for multi-family apartments and condominium businesses is based on the number of dwelling units as noted in the schedule below. The business license fees will be waived for apartments and condominiums that participate in and are in compliance with the guidelines set forth in the STAR program in accordance with Chapter 5.14 KCC.

<b>Number of Multi-Family Dwelling Units</b>	<b>Fee</b>
2 - 10 Units	\$100
11-50 Units	\$300
51 Units and above	\$600

C. In addition to the fees described in Section B, apartment businesses subject to the provisions of Chapter 10.02 KCC - *Rental Housing Registration and Safety Program*, shall be assessed an additional fee of \$13 per dwelling unit in conjunction with the annual business license fee.

D. The Home Occupation business license fee is \$50.00.

E. Contractors doing business in Kent whose physical location is outside the City of Kent will be assessed a \$100 business license fee.

**SECTION 3.** - Permit Technology Fee. As authorized by KCC Section 3.11.010(c), a technology fee for all business license transactions will be assessed in the amount of one dollar (\$1) per transaction; every other fee established by this resolution will be assessed a technology fee in an amount equal to three percent (3%) of the fee or ten dollars (\$10.00), whichever is greater, with the exception of the exclusions listed in **Exhibit A**.

**SECTION 4.** - Hearing Examiner Fees. As authorized by KCC Section 2.32.155, the fee that an applicant will pay for any permit or approval that requires either an open or a closed record public hearing before the City's hearing examiner and the fee for any appeal of any decision or recommendation to the hearing examiner, will be in the amounts shown on **Exhibits B** through **F**.

**SECTION 5.** - Small Cell Telecommunication Franchise Agreements and Equipment Installation Fees. Fees associated with franchise utility

applications and small cell, site specific equipment installations shall be per the requirements of Chapter 6.15 of the Kent City Code, and as set forth in **Exhibit F**.

**SECTION 6.** - *Franchise or Limited License Agreements for the use of the Public Right-of-Way.* As authorized by Chapter 6.15 KCC, the fees for franchise or limited license agreements for the use of the public right-of-way are set forth in **Exhibit F**.

**SECTION 7.** - *International Fire Code Fees.* Pursuant to KCC Sections 13.01.130 and 12.15.100, the fees to be assessed for fire permits, building permits, land use, and related inspections under the *International Fire Code* are set forth in **Exhibit B**.

**SECTION 8.** - *International Building Code and International Residential Code Fees.* Pursuant to KCC Section 14.01.090, the fees to be assessed for building permits and related inspections under the *International Building Code* or the *International Residential Code* are set forth in **Exhibit C**.

**SECTION 9.** - *International Mechanical Code Fees.* Pursuant to KCC Section 14.01.090, the fees to be assessed for mechanical permits issued for the installation of mechanical equipment under the *International Mechanical Code* or the *International Residential Code* are set forth in **Exhibit D**.

**SECTION 10.** - *Uniform Plumbing Code Fees.* Pursuant to KCC Section 14.01.090, the fees to be assessed for plumbing permits issued for the installation of plumbing equipment under the *Uniform Plumbing Code* or the *International Residential Code* are set forth in **Exhibit E**.

**SECTION 11.** - *Construction, Land Use, and Development Fees.* Pursuant to chapters 6.03, 6.06, 6.07, 7.02, 7.04, 11.06, 12.01, and other authorizations elsewhere in the Kent City Code, the applications, permits,



approvals, review, inspection and other fees for various construction, land use and development actions are set forth in **Exhibit F**.

**SECTION 12.** - *Impact Fees.* Pursuant to chapters 12.14 and 12.16, the fees associated with the administration of transportation impact fees and parks impact fees are set forth in **Exhibit G**.

**SECTION 13.** - *Annual Consumer Price Index (CPI) Adjustment.* On the first day of each calendar year, all fees, rates, and charges established in this resolution will adjust by the Consumer Price Index (CPI), specifically the CPI-W Seattle-Tacoma-Bellevue, measured from June 1 through June 1, if the CPI-W reflects an upward adjustment from the previous annual June to June period. This section and its related CPI adjustments will not apply to Section 2 - Business License Fees and Section 3 - Permit Technology Fees.

**SECTION 14.** - *Severability.* If any section, subsection, paragraph, sentence, clause or phrase of this resolution is declared unconstitutional or invalid for any reason, that decision will not affect the validity of the remaining portions of this resolution.

**SECTION 15.** - *Effective Date.* This resolution will take effect immediately, and the new fees established herein shall be in force on January 1, 2023.

  
DANA RALPH, MAYOR

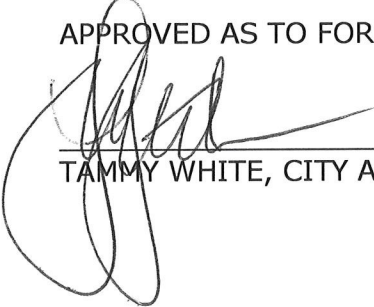
December 13, 2022  
Date Approved

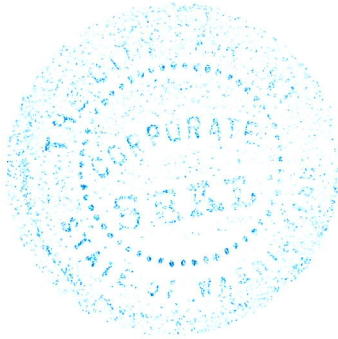
ATTEST:

  
KIMBERLEY A. KOMOTO, CITY CLERK

December 13, 2022  
Date Adopted

APPROVED AS TO FORM:

  
TAMMY WHITE, CITY ATTORNEY



## **Exhibit "A"**

### **Technology Fee Exceptions**

Excluded from technology fees:

1. Permit fees for firework displays;
2. Appeals;
3. Code text amendments, comprehensive plan map or text amendments, pre-application conferences, public notice boards and zone map amendments (rezones) under Exhibit "F" of this resolution; and
4. Fees listed under "Other inspections and Fees" in Exhibits "B," "C," "D," and "E" of this resolution, except that a technology fee will be assessed and collected for each Adult Family Home licensing inspection under Exhibit "C."

**Exhibit "B"**  
**City of Kent Fire Permit Fees**

<b>Permit Issuance Fees:</b>		<b>Fee</b>
Issuance of each annual operational permit under the fire code*		
Hazardous Materials or High-piled storage permits		\$352.19
All other permits		\$176.09
Issuance of a residential home heating fuel tank removal permit, per application		\$392.23
Issuance of a fireworks permit for a fireworks display, per application		\$242.12
* fee may be prorated		
<b>Development Plan Review and Permit Fees:</b>		<b>Fee</b>
<i>Fire Prevention Construction Permits-</i>		
Plan Review Fee		65% of permit fee
Permit Fee		Per Permit Fee Valuation Table
<b>Total Value of Project</b>	<b>Permit Fee</b>	
\$1.00 to \$500.00	\$134.79	
\$501.00 to \$2,000.00	\$134.79 for the first \$500.00, plus \$17.58 for each additional \$100.00, or fraction thereof, to and including \$2,000.00.	
\$2,001.00 to \$25,000.00	\$398.55 for the first \$2,000.00, plus \$80.45 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00.	
\$25,001.00 to \$50,000.00	\$2,248.63 for the first \$25,000.00, plus \$58.06 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00.	
\$50,001.00 to \$100,000.00	\$3,700.35 for the first \$50,000.00, plus \$40.26 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00.	
\$100,001.00 to \$500,000.00	\$5,712.50 for the first \$100,000.00, plus \$32.25 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00.	
\$500,001.00 to \$1,000,000.00	\$18,613.25 for the first \$500,000.00, plus \$30.57 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00.	
\$1,000,001.00 and up	\$33,943.71	
<i>Review of Building Permits</i>		
Single-Family Plan Review		42.7% of the building permit fee
Commercial Plan Review		58% of the building permit fee
<i>Review of Land Use Applications-</i>		
Boundary Line Adjustment		\$295.39
Binding Site Plan		\$484.26
Short Subdivision		\$484.18
Other Site Plan Reviews		\$237.30

**Exhibit "B" - Continued  
City of Kent Fire Permit Fees**

Preliminary Plat	\$1,602.88
Residential Variances	\$188.88
Other Project Approvals	\$285.70
SEPA Checklist	\$343.82
SEPA Checklist as Part of a Project	\$174.32
Requiring Hearing Examiner Approval	\$513.33
Code Modification or Alternative Materials and Methods Request (Three-hour minimum charge)	\$220.94 per hour
<b>Other Inspections and Fees:</b>	<b>Fee</b>
Each hydrant flow request (Two-hour minimum)	\$220.94 per hour
Initial fire and life safety inspection for new business, per application	\$172.90
Inspections outside of normal business hours (Two-hour minimum charge)	\$220.94 per hour
Fire Impact Administrative Fee	\$148.54
The Compliance Engine Portal filing surcharge, per system, annually	\$77.00

<p>Additional inspections required:</p> <ul style="list-style-type: none"> <li>• when a construction inspection is not complete or fails to pass inspection;</li> <li>• when required corrections on an operational permit or fire inspection system permit have not been corrected by the second inspection;</li> <li>• when work is not accessible;</li> <li>• when work is not ready by scheduled inspection time;</li> <li>• when the construction permit or approved plans are not made readily available;</li> <li>• when the project requires multiple inspections for phased construction;</li> <li>• when requesting Temporary Certificate of Occupancy (TCO) or Certificate of Occupancy (CO) approval; or</li> <li>• when requesting inspections required for licensing and/or certifications.</li> </ul> <p>(One hour minimum charge).</p>	\$220.94 per hour
<p>Additional plan review required by:</p> <ul style="list-style-type: none"> <li>• re-submittals*,</li> <li>• changes,</li> <li>• deferred submittals,</li> <li>• additions, or revisions to plans.</li> </ul> <p>*Two re-submittals will be included in the plan review fee. (One hour minimum charge)</p>	\$220.94 per hour
<p>Hazardous material inventory statement, management plan, or facility closure plan review and approval. (Two hour minimum charge)</p>	\$220.94 per hour
<p>Appeal filing fee</p>	\$512.57

<b>Penalty Fees:</b>	<b>Fee</b>
Failing to mark or maintain the marking of a designated fire lane.	\$318.99

**Exhibit "C"**

**City of Kent Building Permit Fees**

<b>Development Plan Review and Permit Fees:</b>	<b>Fee</b>
<i>Building Construction Permits-</i>	
Plan Review Fee (Standard & Basic)	65% of permit fee
Secondary Basic Permit Fee	\$174.15 per hour
Review on Fire Permit	Per Permit Fee Valuation Table (20% of Fire Permit Fee)
Hourly rate	\$174.15

Total valuation determined  
by building official

Permit Fee Assessed

\$1.00 to \$500.00	\$47.51
\$501.00 to \$2,000.00	\$47.51 for the first \$500.00, plus \$6.18 for each additional \$100.00, or fraction thereof, to and including \$2,000.00.
\$2,001.00 to \$25,000.00	\$140.27 for the first \$2,000.00, plus \$28.38 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00.
\$25,001.00 to \$50,000.00	\$792.66 for the first \$25,000.00, plus \$20.46 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00.
\$50,001.00 to \$100,000.00	\$1,304.45 for the first \$50,000.00, plus \$14.19 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00.
\$100,001.00 to \$500,000.00	\$2,013.59 for the first \$100,000.00, plus \$11.37 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00.
\$500,001.00 to \$1,000,000.00	\$6,560.45 for the first \$500,000.00, plus \$9.59 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00.
\$1,000,001.00 and up	\$11,349.38 for the first \$1,000,000.00, plus \$6.39 for each additional \$1,000.00, or fraction thereof.

Other Inspections and Fees:

For inspections outside of normal business hours and Adult Family Home licensing inspections (minimum charge – two hours).....\$ 174.15 per hour

Reinspection fees assessed when work for which an inspection is requested is not complete, when required corrections have not been made, when work is not accessible, or when the permit or approved plans are not made readily available .....\$ 174.15 per hour

Additional plan review required by changes, deferred submittals, additions, or revisions to plans (Two re-submittals will be included in the plan review fee) .....\$ 174.15 per hour

Site-Specific Plan Review Fees. The site-specific plan review fee, after and in addition to the payment of the initial standard plan review fee, will be a fee of \$129.74 for each permit issued upon a certified basic plan.

Investigation fee when work is commenced prior to obtaining required building, mechanical, or plumbing permit..... 100% of permit fee

Appeal filing fee..... \$404.61



**Exhibit "D"**

**City of Kent Mechanical Permit Fees**

Permit Issuance Fees:

- |    |  |                       |
|----|--|-----------------------|
| 1. | Plan review fee.....   | 25% of the permit fee |
| 2. | For the issuance of each mechanical permit.....  | \$54.63               |
| 3. | For issuing each supplemental permit for which the original permit has not expired, been canceled, or finalized..... | \$17.07               |

Permit fees will include both issuance and unit fees.

Unit Fee Schedule:

- |     |   |          |
|-----|---|----------|
| 1.  | For each forced-air or gravity-type furnace or boiler, including ducts and vents attached, up to and including 100,000 Btu/h (29.3 kW) .....  | \$34.16  |
| 2.  | For each forced-air or gravity-type furnace or boiler, including ducts and vents attached, over 100,000 Btu/h (29.3 kW).....  | \$44.37  |
| 3.  | For each floor furnace, suspended heater, recessed wall heater or floor-mounted heater, including vent.....   | \$34.16  |
| 4.  | For each appliance vent not included in an appliance permit .....   | \$17.07  |
| 5.  | For repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption, or evaporative cooling system, including controls, regulated by the mechanical code or residential code ..... | \$32.44  |
| 6.  | For each boiler or compressor:  |          |
|     | • to and including 3 horsepower (10.6 kW), or each absorption system to and including 100,000 Btu/h (29.3 kW).....  | \$34.16  |
|     | • over 3 horsepower (10.6 kW) to and including 15 horsepower (52.7 kW), or each absorption system over 100,000 Btu/h (29.3 kW) to an including 500,000 Btu/h (146.6 kW) .....   | \$63.17  |
|     | • over 15 horsepower (52.7 kW) to and including 30 horsepower (105.5 kW), or each absorption system over 500,000 Btu/h (293.1 kW) to and including 1,000,000 (293.1 kW) .....   | \$87.07  |
|     | • over 30 horsepower (105.5 kW) to and including 50 horsepower (176 kW), or each absorption system over 1,000,000 Btu/h (293.1 kW) to and including 1,750,000 (512.9 kW) .....  | \$129.72 |
|     | • over 50 horsepower (176 kW) or each absorption system over 1,750,000 Btu/h (512.9 kW) .....   | \$216.80 |
| 7.  | For each air-handling unit to and including 10,000 cubic feet per minute (cfm) (4,719 L/s), including ducts attached thereto, which is not a portion of factory assembled appliance or unit for which a permit is required .....  | \$25.59  |
|     | • over 10,000 cfm (4,719 L/s) .....   | \$44.37  |
| 8.  | For each evaporative cooler other than portable type.....   | \$25.59  |
| 9.  | For each ventilation fan connected to a single duct .....   | \$17.07  |
| 10. | For each ventilation system which is not a portion of any heating or  |          |

	air-conditioning system authorized by a permit.....	\$25.59
11.	For each hood served by mechanical exhaust, including the ducts for such hood.....	\$25.59
12.	For each domestic-type incinerator.....	\$44.37
13.	For each commercial or industrial-type incinerator.....	\$34.16
14.	For each mechanical appliance or piece of equipment regulated by the mechanical code or the residential code, not classed in other appliance categories, or for which no other fee is listed in this table.....	\$25.59
15.	For each fuel gas or fuel oil piping system of one to five outlets.....	\$13.65
16.	For each additional piping system outlet, per outlet.....	\$5.11

Other Inspections and Fees:

For inspections outside of normal business hours  
(minimum charge – two hours)..... \$174.15 per hour

Reinspection fees assessed when work for which an inspection is  
requested is not complete, when required corrections have not been  
made, when work is not accessible, or when the permit or approved plans  
are not made readily available..... \$174.15 per hour

Additional plan review required by changes, deferred submittals,  
additions, or revisions to plans (Two re-submittals will be included in the plan review fee)  
..... \$174.15 per hour

Investigation fee when work is commenced prior to obtaining required  
building, mechanical, or plumbing permit..... 100% of permit fee

Appeal filing fee..... \$404.61

## Exhibit "E"

### **City of Kent Plumbing Permit Fees**

#### Permit Issuance Fees:

1. Plan review fee.....25% of the permit fee
2. For the issuance of each plumbing permit ..... \$47.49
3. For issuing each supplemental permit for which the original permit has not expired, been canceled or finalized ..... \$25.59

Permit fees will include both issuance and unit fees.

#### Unit Fee Schedule:

1. For each plumbing fixture on one trap or a set of fixtures on one trap, including water, drainage piping and backflow protection therefore ..... \$17.07
2. For each building sewer and each trailer park or mobile home park sewer ..... \$29.06
3. Rainwater systems-per drain (inside building) ..... \$17.07
4. For each water heater and/or vent..... \$17.07
5. For each industrial waste pretreatment interceptor including its trap and vent, except kitchen-type grease interceptors functioning as fixture traps ..... \$17.07
6. For each installation, alteration or repair of water piping and/or water treating equipment, each ..... \$17.07
7. For each repair or alteration of drainage or vent piping, each fixture ..... \$17.07
8. For each lawn sprinkler system on any one meter including backflow protection devices therefore ..... \$17.07
9. For atmospheric-type vacuum breakers not included in item 8:
  - 1 to 5 vacuum breakers ..... \$13.65
  - over 5 vacuum breakers, each..... \$5.11
10. For each backflow protective device other than atmospheric-type vacuum breakers:
  - 2 inch (51 mm) diameter or smaller ..... \$17.07
  - over 2 inch (51 mm) diameter ..... \$34.16
11. For each graywater or reclaimed water system..... \$95.57
12. For each medical gas piping system for a specific gas:
  - 1 to 5 inlets/outlets ..... \$117.20
  - over 5 inlets/outlets, each ..... \$13.65

#### Other Inspections and Fees:

For inspections outside of normal business hours  
(minimum charge – two hours) .....\$174.15 per hour

Reinspection fees assessed when work for which an inspection is requested is not complete, when required corrections have not been made, when work is not accessible, or when the permit or approved plans are not made readily available .....\$174.15 per hour

Additional plan review required by changes, deferred submittals, additions, or revisions to plans (Two re-submittals will be included in the plan review fee)  
.....\$174.15 per hour

Investigation fee when work is commenced prior to obtaining required building, mechanical, or plumbing permit.....	100% of permit fee
Appeal filing fee.....	\$404.61

**Exhibit "F"**

**City of Kent Planning, Development Engineering, Public Works, and Land Use Review Fees**

**Table 1**

<b>Permit Application Type</b>	<b>Planning Fee</b>	<b>Development Engineering Fee</b>	<b>Public Works Fee</b>	<b>Total Fees</b>	<b>Notes</b>
Accessory Dwelling Unit	\$118.65	\$0	\$0	\$118.65	(1)
Administrative Determination Letter	\$221.99	\$0	\$0	\$221.99	
Appeal of Administrative Interpretation / Decision	\$474.60	\$0	\$0	\$474.60	
Appeal of SEPA Determination	\$474.60	\$0	\$0	\$474.60	
Appeal of Short Plat	\$474.60	\$0	\$0	\$474.60	
Binding Site Plan - Preliminary	\$1,189.06	\$4,299.49	\$0	\$5,488.55	
Binding Site Plan Modification	\$711.90/ \$950.48	\$1,194.16	\$0	\$1,909.06/ \$2,144.64	(2)
Code Text Amendment	\$1,189.06/ \$3,565.89	\$0	\$0	\$1,189.06/ \$3,565.89	(10) (11)
Combining Districts	\$3,567.17	\$0	\$0	3,567.17	(10)
Comprehensive Plan Map Amendment	\$3,567.17	\$0	\$0	\$3,567.17	(10)
Comprehensive Plan Text Amendment	\$3,567.17	\$0	\$0	\$3,567.17	(10)
Conditional Use	\$4,753.68	\$1,194.16	\$0	\$5,947.84	(13)
Conditional Use - Minor	\$711.90	\$238.58	\$0	\$950.48	
Critical Areas - Reasonable Use or Variance	\$3,343.90			\$3,343.90	
Critical Areas - Delineation Report Review	\$1,971.12/ \$2,628.17			\$1,971.12/ \$2,628.17	(23a) (23c)
Critical Areas - Conceptual Mitigation Plan	\$1,792.20/ \$2,389.60			\$1,792.20/ \$2,389.60	(23a) (23c)
Critical Areas - Final Mitigation Plan	\$4,734.55/ \$6,312.72			\$4,734.55/ \$6,312.72	(23a) (23c)
Critical Areas - Monitoring Report	\$985.57/ \$1,314.09			\$985.57/ \$1,314.09	(23a) (23b)
Critical Areas - Exempt Determination	\$221.99	\$0	\$0	\$221.99	(23d)

**Exhibit "F"**

**City of Kent Planning, Development Engineering, Public Works, and Land Use Review Fees**

**Table 1 – Continued**

<b>Permit Application Type</b>	<b>Planning Fee</b>	<b>Development Engineering Fee</b>	<b>Public Works Fee</b>	<b>Total Fees</b>	<b>Notes</b>
Critical Areas – Tree Removal Request	Hourly	N/A	N/A		
Document Recording Fees	Actual cost	\$0	\$0	Actual Cost	(20)
Design Review - Downtown	\$473.33/ \$1,189.06	\$119.93/ \$238.58	\$0	\$593.26/ \$1,427.64	(3) (14)
Design Review – Industrial	\$473.33/\$1,189.06	\$119.93/\$238.58	\$0	\$593.26/\$1,427.64	(3)
Design Review - Midway	\$473.33/\$1,189.06	\$119.93/\$238.58	\$0	\$593.26/\$1,427.64	(3) (14)
Design Review – Revision	Hourly Rate	N/A	N/A		
Fee Deferral Lien	\$316.40	\$0	\$0	\$316.40	(18)
Hearing Examiner- Conduct of Hearing and Preparation of Decision	Actual cost	\$0	\$0	Actual Cost	(16)
Hourly rate	\$186.51	\$186.51	\$188.82	N/A	
Landscape Revision	Hourly Rate				
Lot Line Adjustment	\$711.90	\$955.58	\$965.81	\$2,633.29	
Lot Line Elimination	\$237.30	\$238.58	\$241.13	\$717.01	
Mixed Use Design Review	\$1,194.16	\$238.58	\$0	\$1,432.74	(14)
Multi-Family Design Review	\$1,189.06+ \$24.24/unit	\$238.58	\$0	\$1,427.64 + \$24.24/unit	(14)
Multi-Family Dwelling Tax Exemption - Application	\$1,275.93	\$0	\$0	1,275.93	
Multi-Family Dwelling Tax Exemption - Final Application	\$1,275.93	\$0	\$0	\$1,275.93	(17)
Multi-Family Tax Exemption Appeal - Conditional, Final, Extension	\$474.60	\$0	\$0	474.60	

**Exhibit "F"**

**City of Kent Planning, Development Engineering, Public Works, and Land Use Review Fees**

**Table 1 – Continued**

<b>Permit Application Type</b>	<b>Planning Fee</b>	<b>Development Engineering Fee</b>	<b>Public Works Fee</b>	<b>Total Fees</b>	<b>Notes</b>
Multi-Family Tax Exemption Extension of Conditional Certificate	\$63.79	\$0	\$0	63.79	
Multi-Family Tax Exemption – Contract Amendment	\$637.91	\$0	\$0	\$637.91	
Parking Lot Restriping	Hourly Rate	Hourly Rate	N/A		
Planned Unit Development Plan	\$5,942.73 + \$111.00/unit	\$8,840.10	\$0	\$14,782.83 + \$111.00/unit	
Planned Unit Development Plan Modification	\$591.98/ \$1,782.31	\$478.43/ \$1,911.17	\$0	\$1070.41/ \$3,693.48	(4)
Plat Modification/Alteration Minor/Major	Minor: ¼ of plat fee Major: ½ of plat fee	Minor: ¼ of plat fee Major: ½ of plat fee			(15)
Pre-Application Conference	\$593.25	\$0	\$0	\$593.25	
Public Notice	Actual cost of publication				(21)
SEPA Checklist	\$593.25/ \$1,663.66	\$711.90/ \$1,194.16	\$0	\$1,305.15/ \$2,857.82	(6)
SEPA Modification	\$179.89/ \$593.25	\$119.93/ \$238.58	\$0	\$299.82/ \$931.83	(7)
SEPA Exempt Determination	\$221.99	\$0	\$0	\$221.99	
SEPA Environmental Impact Statement	\$4,752.40 + deposit	\$0	\$0	\$4,752.40 + deposit	(8)
Shoreline Conditional Use	\$2,851.44	\$686.39	\$0	\$3,537.83	(13)
Shoreline Exempt Determination	\$474.60	\$0	\$0	\$474.60	
Shoreline Substantial Development	\$2,378.11	\$717.01	\$0	\$3,095.12	
Shoreline Variance	\$1,782.31	\$717.01	\$0	\$2,499.32	(13)
Short Plat (2-4 lots) – Preliminary Plat	\$1,782.31	\$2,389.60	\$0	\$4,171.91	

**Exhibit "F"**

**City of Kent Planning, Development Engineering, Public Works, and Land Use Review Fees**

**Table 1 – Continued**

<b>Permit Application Type</b>	<b>Planning Fee</b>	<b>Development Engineering Fee</b>	<b>Public Works Fee</b>	<b>Total Fees</b>	<b>Notes</b>
Short Plat (5-9 lots) - Preliminary Plat	\$4,752.40 + \$118.65/lot	\$4,299.49	\$0	\$9,051.89 + \$118.65/lot	
Short Plat - Final Plat or Final Binding Site Plan	\$3,565.89 + \$48.48/lot	\$2,389.60	1,929.03	\$7,884.52+ \$48.48/lot	
Sign Permit	\$357.21	\$119.93	\$0	\$477.14	(19)
Small Cell Equipment Installation-Site Specific	\$500.00	\$0	\$0	\$500.00	
Special Home Occupation Permit	\$711.90	\$0	\$0	\$711.90	(13)
Subdivision - Preliminary Plat	\$8,319.57 + \$118.65/lot	\$8,840.10	\$0	\$17,159.67 + \$118.65/lot	
Subdivision - Final Plat	\$4,756.23 + \$48.48/lot	\$6,450.51	\$5,774.33	\$16,980.66 + \$48.48/lot	
Temporary Use	\$72.72	\$72.72	\$0	\$145.44	
Temporary Sign	\$179.89	\$0	\$0	\$179.89	
Variance - Administrative	\$711.90	\$238.58	\$0	\$950.48	
Variance - Single Family Dwelling	\$711.90	\$119.93	\$0	\$831.83	(13)
Variance - Sign & Other than Single Family Dwelling	\$4,753.68	\$238.59	\$0	\$4,992.27	(13)
WTF Administrative Permit	\$711.90	\$0	\$0	\$711.90	
WTF Conditional Use	\$4,753.68	\$478.43	\$0	\$5,232.11	
Zone Map Amendment (Rezone)	\$4,753.68	\$0	\$0	\$4,753.68	(10)
Zoning Permit / Site Plan Review	\$59.96/ \$119.93/value	\$59.96/ \$119.93/value	\$0	\$119.92/ \$238.86/value	(12a-12e) (14)



### **TABLE 1 NOTES:**

Two (2) re-submittals of the plans are included with the review fees described in Table 1. Additional re-submittal reviews, whether attributed to the application's action or inaction, shall be charged at the hourly rate listed in Table 1.

- (1) The fees are applicable for an attached accessory dwelling unit, an interior accessory dwelling unit or for a detached accessory dwelling unit in a single-family residential zone. The fee includes the cost of the Planning Services Office recording of the accessory dwelling unit covenant documents with King County. An accessory living quarters in a commercial or industrial zone is subject to the applicable construction value-based fee.
- (2) The lesser Planning fee applies to review of changes to an unrecorded Binding Site Plan. The greater fee is for changes to a recorded Binding Site Plan.
- (3) The lesser planning and engineering review fees applicable to minor alterations and improvements. The greater planning and engineering review fees apply to all new buildings, redevelopment, and major alterations and improvements.
- (4) Any minor change to an approved Planned Unit Development Plan is subject to the lesser planning and engineering review fees for a modification. Any major change to an approved Planned Unit Development Plan is subject to the greater planning and engineering review fees for a modification.
- (5) The Planning Director has the authority to change this fee as needed to cover City expenditures.
- (6) The lesser planning and engineering review fees are applicable only to SEPA review of construction of one single family dwelling on an individual parcel. All other SEPA checklist applications are subject to the greater fees for both planning and engineering review fees.
- (7) The lesser planning and engineering review fees are applicable only to modifications to a SEPA determination for one single family dwelling on an individual parcel. All other modifications to a SEPA determination are subject to the greater planning and engineering review fees.
- (8) A deposit amount will be equal to the estimated cost of contract services necessary to complete the Environmental Impact Statement process, must be submitted to the city.
- (9) Removed.
- (10) Application requires public hearings. If multiple permit applications which require the same hearing procedure are submitted at the same time, the

applicant will be charged the full fee for the permit application with the highest fee and 50% of the established fee for each of the other permits eligible for a consolidated review and hearing.

(11) The lesser fees are applicable to amendments to Single Family Residential zones only. Amendments to all other zoning districts or sections of the zoning code are subject to the greater fee.

(12) a) The lesser fees are applicable for Minor Single Family Dwelling Construction on an existing dwelling such as a deck, minor addition of less than 25% of existing floor area, interior remodel or accessory building of 500 square feet or less on the same lot as the existing dwelling.

b) The greater fees are applicable for Major Single Family Dwelling Construction on an existing dwelling such as major addition of more than 25% of existing floor area or an accessory building of more than 500 square feet on the same lot as the existing dwelling.

c) All new single family dwelling construction is subject to the following fee schedule:

<b>Building Services Construction Valuation</b>	<b>Planning Fee</b>	<b>Engineer Review Fee</b>	<b>Eng. Insp. Fee</b>
\$0 - \$74,999 .....	\$118.59	\$118.59	\$188.72
\$75,000-\$124,999.....	\$236.86	\$236.86	\$188.72
\$125,000 - \$224,999 .....	\$473.08	\$473.08	\$188.72
Over \$225,000.....	\$711.90	\$711.90	\$188.72

d) All new buildings, tenant improvements, and accessory living quarters in a commercial or industrial zone and other construction and development activity, other than single family dwelling construction, is subject to the following fee schedule:

<b>Building Services Construction Valuation</b>	<b>Planning Fee</b>	<b>Engineer Review Fee</b>	<b>Eng. Insp. Fee</b>
\$0 - \$49,999 .....	\$186.41	\$186.41	\$94.36
\$50,000 - \$99,999.....	\$790.59	\$790.59	\$94.36
\$100,000-\$249,999 .....	\$1,578.61	\$1,578.61	\$94.36
\$250,000 - \$499,999 .....	\$2,369.30	\$2,369.30	\$94.36
\$500,000 - \$999,999 .....	\$3,157.24	\$3,157.24	\$94.36
\$1,000,000 - \$4,999,999.....	\$4,735.85	\$4,735.85	\$94.36

\$5,000,000 - \$10,000,000 .....	\$6,317.01	\$6,317.01	\$94.36
Over \$10,000,000 .....	\$7,895.62	\$7,895.62	\$94.36

- e) The zoning permit fee for those development projects for which no building permit is required but which requires site plan review and a zoning permit, shall be based on the value of the proposed development to be undertaken. The value of the proposed construction/ development shall be determined based on professional estimates by a licensed engineer, architect, landscape designer or contractor. These estimates may include, but are not limited to, grade and fill of the site, paving, placement of utilities, lighting, landscaping, and other site improvements. The combined total of the cost estimates for all development on the site shall be the established value basis for the zoning permit fee [as listed in 12c or 12d categories above as appropriate].
  
- (13) Application requires a public hearing before the Hearings Examiner. If multiple permit applications which require a Hearing Examiner decision are submitted at the same time, the applicant will be charged the full fee for the permit application with the highest fee and 50% of the established fee for each of the other permits eligible for a consolidated review and hearing.
  
- (14) Application fees may be reduced by 75% if the application is for a mixed-use building. Fee reduction applies to site plan review/zoning permit, mixed use design review, multi-family design review and downtown design review. Fee waivers do not apply to SEPA, short plat, subdivision or other permit requests associated with the development of a site, nor does fee reduction apply to mixed use development where the commercial and residential uses are not located within the same building.
  
- (15) Plat alteration fees are determined after review whether the changes requested are minor or major. A minor change is done administratively, and the fee is 25% of the cost of the original preliminary plat fee. A major change requires a public hearing or meeting and the fee is 50% of the cost of the original preliminary plat fee. A public notice board is required for a major alteration.
  
- (16) For applications that require a public hearing before the city's Hearing Examiner, the project applicant is responsible for 100% of the Hearing Examiner's hourly fee and associated expenses. Payment in full shall be submitted to the City prior to release of the Hearing Examiner's decision. This requirement shall not apply to appeal hearings.
  
- (17) These funds are distributed to the King County Assessor's Office by the City.
  
- (18) A fee deferral lien may be recorded in lieu of transportation, fire and school impact fees for building permits associated with single family residential homes built for resale, consistent with the requirements of Kent City Code 12.20.

- (19) The engineering fee only applies to freestanding signs, not wall mounted signs.
- (20) The applicant shall pay all document recording fees charged by King County, and all administrative fees charged by the title company for processing. Payment in full shall be submitted to the City before documents are sent for recording.
- (21) For applications that require public notice, the applicant shall reimburse the City for 100% of publication and mailing costs. Reimbursement shall be paid to the City prior to issuance of the final decision.
- (22) For small cell franchise agreement applications, the fee shall include review, issuance and inspection of five site-specific small-cell equipment installation permits.
- (23) Critical Areas
  - (a) Review fees for a single-family residential parcel only may be reduced by 25%.
  - (b) Fee assumes one site visit to verify report findings, one review and one letter of acceptance from the city. Additional site visits and/or reviews will be billed at the hourly rate for staff time plus time and materials for city consultant time.
  - (c) Fee assumes one site visit or review, one re-review and one approval letter from the city. Additional site visits and/or reviews will be billed at the hourly rate for staff time plus time and materials for city consultant time.
  - (d) If city consultant review is necessary to determine exempt status, the applicant will be billed time and materials for consultant time.

**Exhibit "F"**

**City of Kent Planning, Development Engineering, Public Works, and Land  
Use Review Fees**

**TABLE 2**

<b>Permit Application Type</b>	<b>Review/Intake Fee</b>	<b>Inspection / Issuance Fee</b>	<b>Total Fee</b>	<b>Notes</b>
Civil Construction - Non-Residential	\$7,639.56/\$24,112.85/ \$73,929.85	\$5,910.84/\$18,644.72/ \$57,070.90	\$13,550.40/\$42,757.57/ \$130,363.75	(1a)
Civil Construction - Minor	\$954.31/\$2,148.47	\$682.56/\$1,819.31	\$1,636.87/\$3,967.78	(1b)
Civil Construction - Plats	\$22,918.69/\$44,167.34	\$17,73 5.06/\$34,333.38	\$40.653.75/\$78,500.72	(1c)
Civil Construction - Short Plats	\$2,865.47/\$7,399.17	\$2,046.40/\$7,447.58	\$4,911.87/\$14,847.29	(1d)
Demolition Permit	\$478.43	\$455.46	\$934.19	
Deviation Request to Construction Standards	\$1,029.58	\$227.09	\$1,256.67	
Franchise or Limited License Agreements for use of the public right-of-way	\$100	\$0	\$100	(9)
Grade and Fill - Major - Tier 1	\$954.69	\$1,363.83	\$1,975.10	(3a)
Grade and Fill - Major - Tier 2	\$1,432.67	\$1,817.60	\$2,767.31	(3a)
Grade and Fill - Major - Tier 3	\$1,909.37	\$3,636.46	\$4,722.88	(3a)
Grade and Fill - Major - Tier 4	\$2,387.35	\$5,456.61	\$6,677.36	(3a)
Grade and Fill - Minor	\$716.33	\$681.92	\$1,190.49	(3a)
Grade and Fill - Minor (SF Only)	\$238.36	\$226.88	\$396.11	(3b)
Hearing Examiner	Actual Cost	Actual Cost		(4)
Hourly Rate	\$186.51	\$188.82		
Permit Extension	Hourly Rate	Hourly Rate		
Recording Fees	Actual Cost	Actual Cost		(5)
Sewer - Certificate of Availability	\$358.50		\$358.50	
Sewer - Permit	\$119.93	\$569.01	\$688.94	(6)
Sewer - Emergency Repair	\$119.93	\$284.51	\$404.44	
Street Cut Permits	\$478.43	\$682.56	\$1,160.99	(7)(8)
Street Use Permits	\$238.58	\$341.92	\$580.50	
Water - Certificate of Availability	\$358.50		\$358.50	
Water - Permit	\$119.93	\$569.01	\$688.94	
Water Backflow Inspection	\$0	\$227.10	\$227.10	
Backflow Prevention Assembly Annual Administrative Fee	\$0	\$129.14	\$129.14	

**Exhibit "F"**

**City of Kent Planning, Development Engineering, Public Works, and Land Use Review Fees**

**TABLE 2 NOTES:**

Two (2) re-submittals of the plans are included with the review fees described in Table 2. Additional re-submittal reviews, whether attributed to the application's action or inaction, shall be charged at the hourly rate listed in Table 2.

- (1) Civil Construction
  - a. Applies to work with a construction valuation of \$100,000 or greater with the following sub-categories:

<b>Non-Residential Tier</b>	<b>Construction Valuation</b>
Small	\$100,000 - \$299,999
Medium	\$300,000 - \$1,299,999
Large	\$1,300,000 - \$4,399,999
Extra Large	\$4,400,000 and above*

\* Projects valued over \$4,400,000 shall be charged an additional fee equal to 2.5% of the portion of project valuation over \$4,400,000.

- b. Applies to projects, with a construction valuation of less than \$100,000. The lower fee applies to work with valuations less than \$30,000.
  - c. The lower fee applies to plats 39 lots and less.
  - d. The lower fee applies to short plats 4 lots and less.
- (2) Removed.
- (3) Grade and Fill

a. The quantities and review thresholds for Grade and Fill permits are as follows:

<b>Grade and Fill Quantity</b>	<b>Cleared or Disturbed Area</b>	<b>New or Replaced Hard Surface</b>	<b>Tier</b>
0 cy - 49 cy	0 sf - 6,999 sf	0 sf - 1999 sf	0
50 cy - 499 cy	7,000 sf - <3/4 acre	2,000 sf - 4,999 sf	Minor
500 cy - 4,999 cy	3/4 ac - <1 ac	5,000 sf - <1 ac	1
5,000 cy - 49,999 cy	1 ac - <2.5 ac	1 ac - <2.5 ac	2
50,000 cy - 99,999 cy	2.5 ac - <5 ac	2.5 ac - <5 ac	3
100,000 cy and larger	5 ac and larger	5 ac and larger	4

b. The Minor Single-Family Grade and Fill fees apply to work performed on one single family residential parcel of 6,999 sf or less only. Short Plats, Plats, and other projects spanning multiple parcels fall into the other categories.

(4) For applications that require a public hearing before the city's Hearing Examiner, the project applicant is responsible for 100% of the Hearing Examiner's hourly fee and associated expenses. Payment in full shall be submitted to the City prior to release of the Hearing Examiner's decision. This requirement shall not apply to appeal hearings.

(5) The applicant shall pay all document recording fees charged by King County and all administrative fees charged by the title company for processing. Payment in full shall be submitted to the City before documents are sent for recording.

(6) Side sewer permit Inspection / Issuance Fee may be reduced by 50% if the work is an emergency repair only. New installations, grease interceptors, and similar work is subject to the full fee listed in the table.

(7) Street Cut Permit Review and Inspection Fees may be reduced by 50% if the following criteria are met:

- a. The location of the work is behind the curb and gutter (if any), or outside the pavement surface (if no curb and gutter exist), and
- b. The size of the disturbed area is 50 square feet or less, and
- c. The work is in front of a single family residential zoned parcel only, and
- d. There is no traffic control plan required, and
- e. The work is not being done by a franchised utility company.

(8) This fee shall be assessed for every 500 lineal feet of underground utility installation. For the purpose of determining the fee, lineal footage measurements shall be rounded up to the next 500-foot increment.

(9) The city may charge additional review fees based on its actual costs to review the application.

**Exhibit "G"**

**City of Kent Administration Fees to the  
Transportation Impact Fees  
and  
Park Impact Fees**

<b>Transportation Impact Fee:</b>	<b>Fee:</b>
Independent fee calculation review	\$877.31
Administrative fee	\$328.50 or 1% of the transportation impact fee, whichever is greater

<b>Park Impact Fee:</b>	<b>Fee:</b>
Independent fee calculation review	\$877.31
Administrative fee	\$328.50 or 1% of the park impact fee, whichever is greater