

# 2021-2022 MAYOR'S PROPOSED BUDGET

SPECIAL COUNCIL WORKSHOP – SEPTEMBER 29, 2020



# AGENDA

- 2021-22 City-wide Budget Summary
- General Fund Revenues
- General Fund Expenditures
- Timeline
- Next Steps

# 2021-2022 BIENNIAL REVENUE SUMMARY

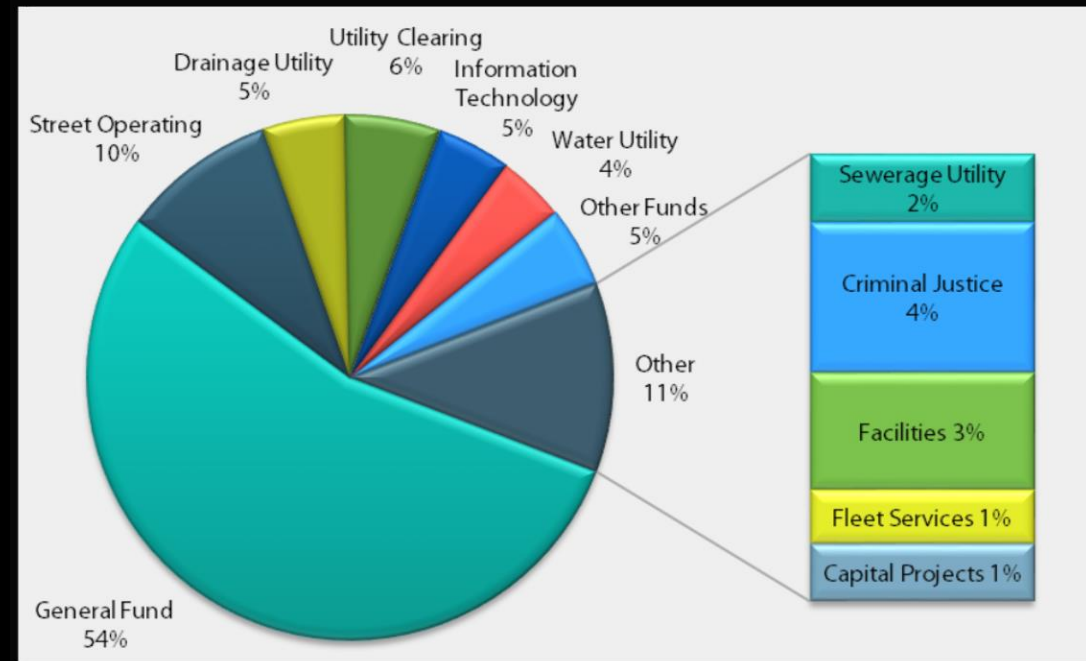
	<b>General Fund</b>	<b>Special Revenue Funds</b>	<b>Debt Service Funds</b>	<b>Capital Project Funds</b>	<b>Enterprise Funds</b>	<b>Internal Service Funds</b>	<b>Total All Funds</b>
<b>Revenues</b>							
Taxes	176,335,640	47,385,920				3,521,840	227,243,400
Licenses and Permits	14,061,590	1,072,010			158,610		15,292,210
Intergovernmental Revenue	5,493,440	8,768,160		1,740,000		294,800	16,296,400
Charges for Services	11,954,710	1,661,330			158,984,160	30,694,560	203,294,760
Fines and Forfeitures	2,331,410	7,179,320					9,510,730
Miscellaneous Revenue	5,218,740	3,476,540	1,420,220	1,819,350	12,700,850	52,823,740	77,459,440
Transfers In	2,562,390	27,197,730	13,845,520	35,649,160	50,260,830	1,990,500	131,506,130
<b>Total Revenues</b>	<b>217,957,920</b>	<b>96,741,010</b>	<b>15,265,740</b>	<b>39,208,510</b>	<b>222,104,450</b>	<b>89,325,440</b>	<b>680,603,070</b>

# 2021-2022 BIENNIAL EXPENDITURE SUMMARY

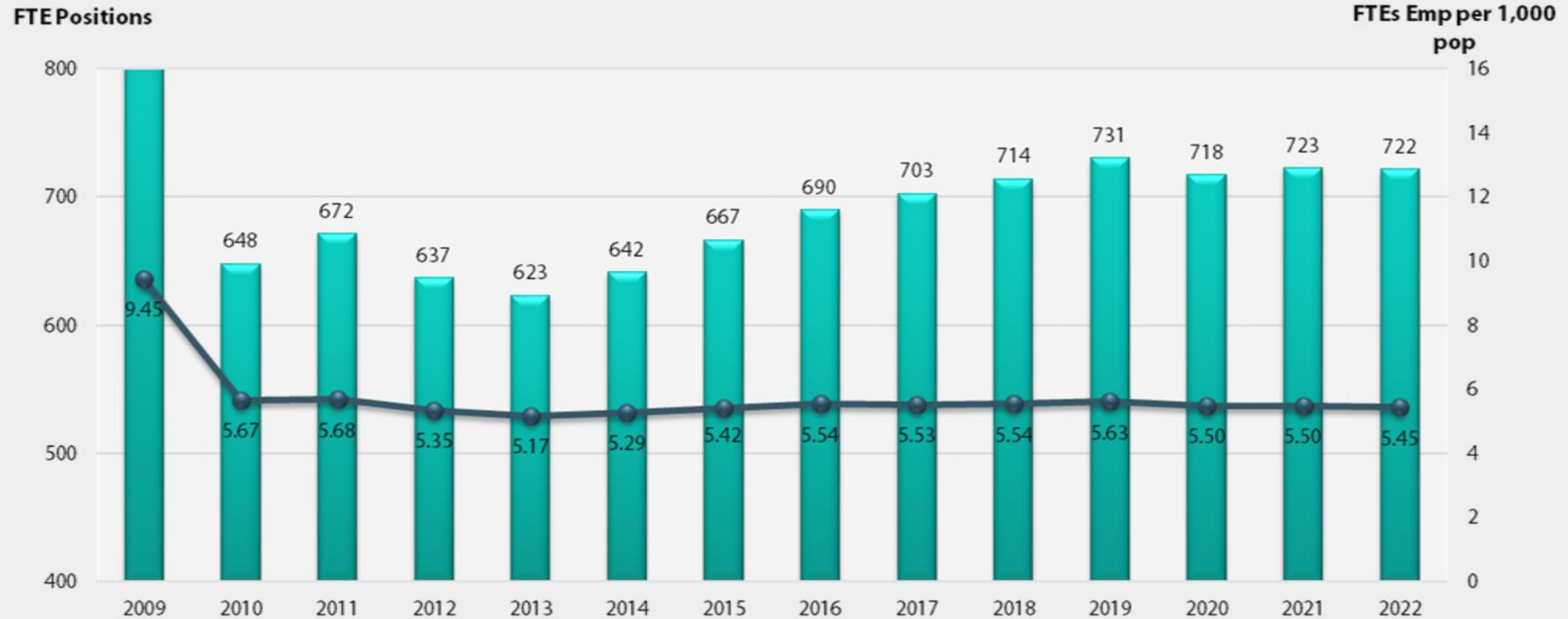
	General Fund	Special Revenue Funds	Debt Service Funds	Capital Project Funds	Enterprise Funds	Internal Service Funds	Total All Funds
<b>Expenditures by Department</b>							
City Council	576,520						576,520
Administration	6,025,130	50,000					8,375,880
Economic & Community Dev	16,463,680						16,463,680
Finance	5,889,300					816,410	6,705,710
Fire Contracted Services	7,673,120						7,673,120
Human Resources	3,813,720	3,114,820				41,339,400	48,267,940
Information Technology				7,032,850		19,715,600	26,748,450
Law	3,198,170	2,054,970					5,253,140
Municipal Court	7,664,230						7,664,230
Parks, Rec & Comm Services	39,315,580	3,938,310		14,976,010	9,232,100	13,719,450	81,181,450
Police	92,436,470	15,462,830					107,899,300
Public Works		32,515,360		16,197,740	212,298,810	12,141,760	273,153,670
Non Departmental	34,435,400	38,057,810	16,204,040	32,220	9,119,380		97,848,850
<b>Total Expenditures</b>	<b>217,491,320</b>	<b>95,194,100</b>	<b>16,204,040</b>	<b>38,238,820</b>	<b>230,650,290</b>	<b>90,033,370</b>	<b>687,811,940</b>

# POSITIONS SUMMARY BY FUND

	2020 Adopted	2020 Changes	2020 Total	2021 Request	2021 Proposed	2022 Request	2022 Proposed
General Fund	408.76	(17.12)	391.64	0.49	392.13		392.13
Street Operating	70.50	(3.75)	66.75	2.00	68.75		68.75
Capital Resources - Parks	4.00		4.00		4.00		4.00
Criminal Justice	32.05	(3.80)	28.25		28.25		28.25
Housing & Comm Dev	5.48	2.00	7.48		7.48		7.48
Street Capital Projects	3.00	6.34	9.34	0.51	9.85		9.85
Parks Capital Projects	1.00		1.00		1.00		1.00
IT Capital Projects	1.50	1.00	2.50		2.50		2.50
Water Utility	30.08	(0.17)	29.91		29.91		29.91
Sewerage Utility	12.50	0.33	12.83		12.83		12.83
Drainage Utility	35.22	1.04	36.26		36.26		36.26
Solid Waste Utility	4.20	0.30	4.50		4.50		4.50
Golf Complex	8.00		8.00		8.00		8.00
Fleet Services	10.00		10.00		10.00		10.00
Multimedia	-	6.20	6.20		6.20		6.20
Information Technology	36.00	(4.20)	31.80	2.00	33.80	(1.00)	32.80
GIS	4.50	(4.50)	-				
Facilities	22.00		22.00		22.00		22.00
Insurance	2.00		2.00		2.00		2.00
Utility Clearing	42.20		42.20		42.20		42.20
VNET Agency	1.00		1.00		1.00		1.00
<b>Total FTEs by Fund</b>	<b>733.99</b>	<b>(16.33)</b>	<b>717.66</b>	<b>5.00</b>	<b>722.66</b>	<b>(1.00)</b>	<b>721.66</b>



# FTEs PER 1,000 POPULATION



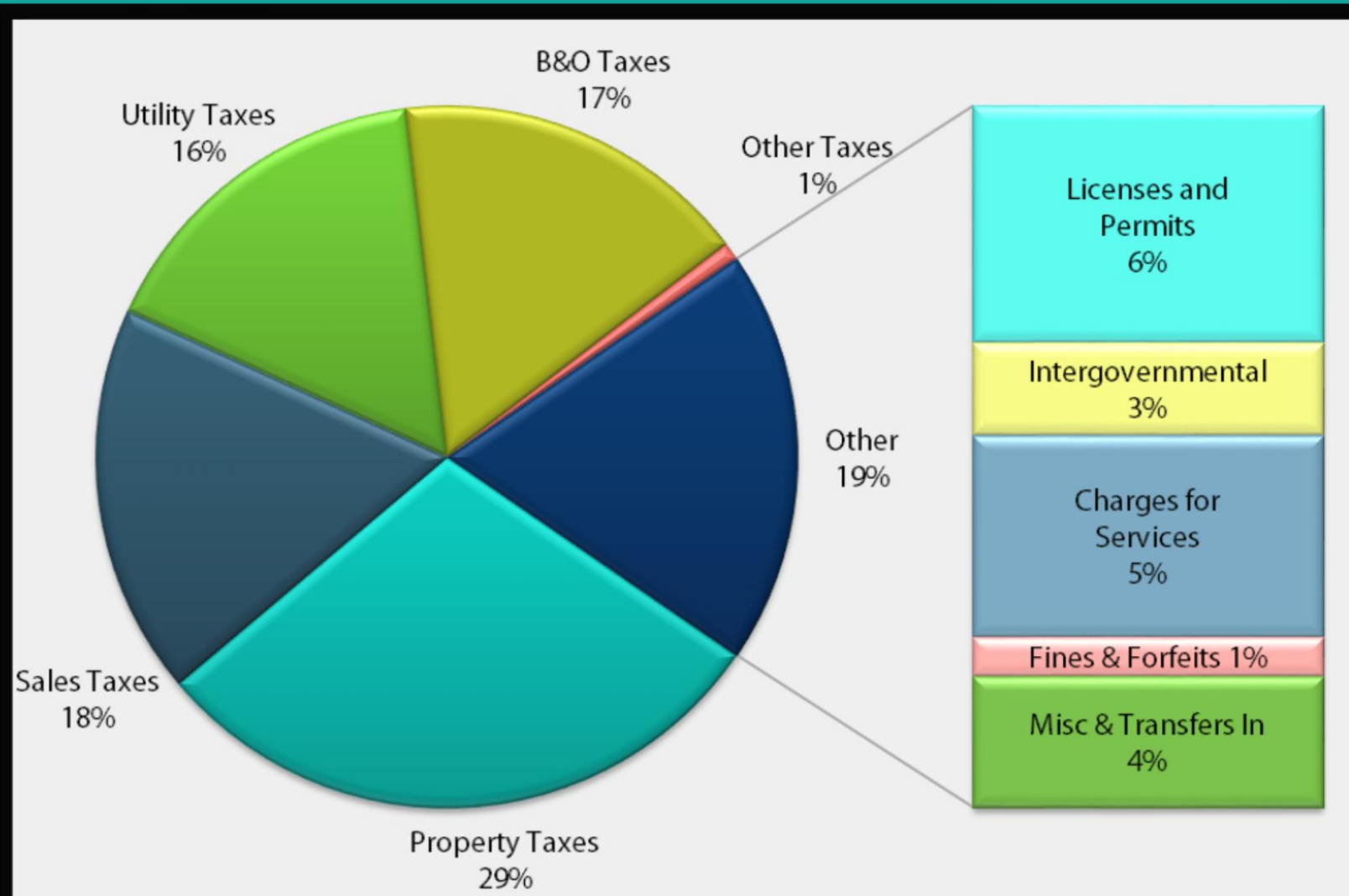
	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
FTE Positions	623.3	641.6	666.7	690.0	702.8	714.2	730.6	717.7	722.7	721.7
Population *	120,500	121,400	122,900	124,500	127,100	128,900	129,800	130,500	131,500	132,500
FTEs per 1000 Pop	5.2	5.3	5.4	5.5	5.5	5.5	5.6	5.5	5.5	5.4

\* Populations are based on state official estimates. 2021 and 2022 are estimates.

# GENERAL FUND REVENUE SUMMARY

	2020	2021	2022
	Adj Budget	Proposed	Proposed
Property Taxes	\$ 30,457,820	\$ 31,684,600	\$ 32,151,450
Sales Taxes	20,849,490	19,327,550	19,943,030
Utility Taxes	19,278,260	17,624,990	17,757,970
B&O Taxes	14,900,000	17,000,000	19,100,000
Other Taxes	897,440	866,260	879,790
Licenses and Permits	7,490,520	6,786,980	7,274,610
Intergovernmental Revenue	2,966,570	2,733,560	2,759,880
Charges for Services	6,266,770	5,695,140	6,259,570
Fines and Forfeitures	1,145,660	1,158,500	1,172,910
Miscellaneous Revenue	2,444,020	2,630,590	2,588,150
Transfers In	2,754,770	1,277,700	1,284,690
<b>Total Revenues</b>	<b>\$ 109,451,320</b>	<b>\$ 106,785,870</b>	<b>\$ 111,172,050</b>

# GENERAL FUND REVENUE SOURCES – 2021-2022 BIENNIUM TOTAL





# MAJOR REVENUE CHANGES – GENERAL FUND

	2020 vs 2021 Changes	2021 vs 2022 Changes
<b>Property Tax</b>		
Bring in line with 2020 Levy amount	\$ 772,200	
1% + new construction	454,580	466,850
<b>Sales Tax</b>		
Annexation Sales Tax Credit	(2,240,100)	
Criminal Justice Sales Tax - move annexation revenues back to CJF	(407,170)	
Volume Adjustment	528,310	
Baseline Adjustments (Inflation)	597,020	615,480
<b>Utility Tax</b>		
Sunset of "2%" utility tax for CRF debt	1,585,290	
Budget "4%" utility tax in CRF	(3,171,610)	
Cable Utility Tax - move annexation revenues back to IT Fund	(188,380)	
Other Baseline Adjustments	121,430	132,980

# MAJOR REVENUE CHANGES – GENERAL FUND

	2020 vs 2021 Changes	2021 vs 2022 Changes
<b>B&amp;O Tax</b>		
New Outdoor Square Footage Tax Square Footage Increase	2,100,000	2,100,000
<b>Other Tax</b>		
Baseline Adjustments	(31,180)	13,530
<b>Licenses and Permits</b>		
Revenue Reductions	(703,540)	
Partially restore revenue reductions		440,000
Other Baseline Adjustments		95,630
<b>Intergovernmental Revenue</b>		
MVET distribution - move annexation revenues back to CJF	(18,000)	
Fuel Tax - move annexation revenues back to Street Fund	(298,520)	
Other Baseline Adjustments	83,510	26,320

# MAJOR REVENUE CHANGES – GENERAL FUND

	2020 vs 2021 Changes	2021 vs 2022 Changes
<b>Charges for Services</b>		
Revenue Reductions	(850,000)	
Partially restore revenue reductions		440,000
Other Baseline Adjustments	278,370	124,430
<b>Fines and Forfeitures</b>		
Baseline Adjustments	12,840	14,410
<b>Miscellaneous Revenue</b>		
Interest Income	301,290	(41,190)
Misc Revenue	(100,000)	
Baseline Adjustments	(14,720)	(1,250)
<b>Transfers In</b>		
One-time budget changes in 2020	(1,396,930)	
Baseline Adjustments	(80,140)	6,990
<b>Total Revenues</b>	<b>\$ (2,665,450)</b>	<b>\$ 4,434,180</b>

# EXPENDITURE ASSUMPTIONS

	2021	2022
Salary Increases		
AFSCME/NR/KPOA	1.0%	2.5%
Teamsters (COLA and Range Increase)	2.5% + 2.5%	2.5%
Health Plans	3.8%	5.0%
Retirement		
PERS	0.11%	0.11%
PSERS	0.11%	0.11%
L2PD	0.0%	0.0%
Supplies	2.0%	2.0%
Services	2.0% or by contract	2.0% or by contract

# GENERAL FUND EXPENDITURES BY DEPARTMENT

	2020 Budget	2021 Proposed	2022 Proposed
City Council	\$ 396,860	\$ 285,020	\$ 291,500
Administration	1,936,510	2,795,180	2,979,950
Economic & Community Dev	7,436,070	8,241,230	8,472,450
Finance	2,603,760	2,789,100	3,100,200
Fire Contracted Services	3,676,240	3,795,900	3,877,220
Human Resources	1,554,490	1,612,360	2,201,360
Information Technology	202,550	-	-
Law	1,526,670	1,502,380	1,695,790
Municipal Court	3,478,190	3,777,650	3,886,580
Parks, Rec & Comm Svcs	18,712,610	19,315,450	20,000,130
Police	44,020,320	45,448,980	46,987,490
Public Works	590,750	-	-
Non-Departmental	20,340,370	17,222,620	17,212,780
<b>Total Expenditures</b>	<b>\$ 106,475,390</b>	<b>\$ 106,785,870</b>	<b>\$ 110,705,450</b>

# MAJOR EXPENDITURES CHANGES – GENERAL FUND

	2021 Proposed Changes		2022 Proposed Changes	
	FTE	Amount	FTE	Amount
<b>Administration</b>				
Equity Manager	1.0	\$ 243,790		\$ 218,420
<b>Economic &amp; Community Development</b>				
Opportunity Fund		300,000		300,000
<b>Human Resources</b>				
Extend Term-Limited Position		48,690		64,850
<b>Parks, Recreation &amp; Community Services</b>				
Greater Kent Historical Society Museum Funding		40,000		40,000
Human Services Opportunity Fund				100,000
Park Operations Overtime				37,140
Park Operations Seasonal Staff Funding				60,510
<b>Other Adjustments</b>				
Transfer New B&O Outdoor Tax to CRF		1,800,000		1,800,000
Utility Tax Transfer to CRF		(3,171,610)		(3,224,000)
IT Allocation Adjustment				74,180
Street Fund Subsidy Adjustment				8,740
<b>Total Expenditures</b>	<b>1.00</b>	<b>\$ (739,130)</b>	<b>0.00</b>	<b>\$ (520,160)</b>

# TIMELINE

<b>COUNCIL WORKSHOP</b> Other funds baseline discussion; significant changes	<b>6-Oct</b>
<b>COUNCIL WORKSHOP (Special Meeting)</b> Department presentations and capital requests	<b>10-Oct</b>
<b>COUNCIL WORKSHOP</b> Requests/questions	<b>20-Oct</b>
<b>COUNCIL MEETING</b> Public Hearing – 2021 Property Tax Levy 2 <sup>nd</sup> Public Hearing – 2021-22 Biennial Budget and 2021-2026 CIP	<b>20-Oct</b>
<b>COUNCIL WORKSHOP (Special Meeting)</b> Final Decisions	<b>27-Oct</b>
<b>PREPARE BUDGET ADOPTION AND RELATED DOCUMENTS</b>	<b>Oct 27-Nov 4</b>
<b>COMMITTEE OF THE WHOLE</b> Budget Recommendation	<b>10-Nov</b>
<b>COUNCIL MEETING</b> Adoption of the 2021 Property Tax Levy Adoption of the 2021-22 Biennial Budget Amend Comp Plan for 2021-2026 Capital Improvement Plan	<b>17-Nov</b>

# NEXT STEPS

- Please send questions you have our way
- Hard copies of the budget book