****

**City of Kent**

**2022 Annual Action Plan**

**Community Development Block Grant (CDBG) Program**

# Executive Summary

## AP-05 Executive Summary - 91.200(c), 91.220(b)

**1. Introduction**

The City of Kent became a Community Block Grant (CDBG) entitlement City in in 2003. Entitlement cities receive a CDBG entitlement grant directly from the U.S. Department of Housing and Urban Development (HUD), managing and staffing their own programs.[1] Cities are eligible to apply for a direct grant only if they have at least 50,000 residents and submit a multi-year Consolidated Plan (CP); the City submits its plan every five years through the King County Consortium. In addition to King County and Kent, the Consortium includes the cities of Auburn, Bellevue, and Federal Way. The most recent five-year plan was approved by HUD and is effective for 2020-2024. An Action Plan is submitted each year of the 2020-2024 CP;  this Annual Action Plan (AAP) is for the 2022 program year, the third program year of the CP.

The CP identifies the objectives and outcomes that will guide the city as it determines how to invest its grant. The objective of the CDBG Entitlement Program is to develop urban communities by providing decent housing, a suitable living environment, and economic opportunities, principally for low/moderate-income persons. Low/moderate-income persons are those earning less than 80% of the area median income (AMI). The 2022 AAP will continue to pursue the objectives outlined in the CP, tracking outcomes for each funded project.

**2022 CDBG Allocation:**

The City of Kent estimates it will receive the same CDBG allocation in 2022 that HUD awarded in 2021: **$1,159,798**. Once HUD confirms the City’s final allocation, the City will adjust its budget before submitting the 2022 Action Plan to HUD. The City anticipates that HUD will verify the final allocation by March or April 2022. The CDBG contract between HUD and the City is usually signed months after HUD provides notice regarding the amount of the City’s grant. Consequently, CDBG sub-recipients receive their first payments between late spring to late summer.

**2. Summarize the objectives and outcomes identified in the Plan**

The outcomes and objectives are:

* Accessibility to decent housing
* Accessibility to a suitable living environment
* Accessibility to economic opportunities

The mission of the City’s Human Services Division, which awards CDBG grants to sub-recipients, is to create a healthy, thriving, and inclusive community for all Kent residents by ensuring access to opportunity and high-quality services.

**3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the City to choose its goals or projects.

In 2021, the City used its CDBG funds to provide a wide variety of services which met the objectives of the CDBG Entitlement Program. Work was primarily executed by nonprofits (sub-recipients); however, City staff provided home repair services to Kent homeowners and hired private contractors as needed.

In addition, the City collaborated regionally with consortium cities, suburban cities, foundations, new and emerging organizations, businesses, faith-based organizations, and government (county, federal, and State).

Accomplishments in 2021 were:

**2021: $1,159,798**

The City successfully addressed the goals of meeting basic needs, affordable housing to homeless and at-risk persons, increasing self-sufficiency, and planning and administration. Sub-recipients used Kent CDBG funds to provide:

* Rent and utility assistance
* Home repair assistance
* Case management services to youth with intellectual disabilities and their families
* Healthcare resources and testing for individuals in the sex industry
* Shelter
* Transitional housing
* Comprehensive case management and support services to two housing facilities in Kent-Titusville Station & Family Emergency Shelter
* Employment and training
* Legal services to West African residents
* Support to immigrants, refugees and other under-served residents
* Planning and administration activities

**Outcomes** for 2021 are still in process and organizations are primarily on track.

**4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

Citizen participation (hereinafter referred to as *Community Participation Process* or *community participation*) is the lifeblood of the Consolidated Plan. The City solicited comments and input from low/moderate income persons and households, non-governmental organizations, nonprofits, and other interested parties regarding the development of the 2022 AAP.

The City convened the first public hearing on August 18, 2021, before this draft AAP was released; and a second hearing was held on October 21, 2021, after the draft AAP was released. Both hearings were held virtually. Two people attended the first hearing, and [insert # of 2nd hearing attendees\_\_\_ person(s) attended the second hearing.

**5. [Summary of public comments-add after hearing ]**

**6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments were accepted.

## PR-05 Lead & Responsible Agencies - 91.200(b)

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

| **Agency Role** | **Name** | **Department/Agency** |
| --- | --- | --- |
| Lead Agency | KENT |  |
| CDBG Administrator | KENT | City of Kent Parks, Recreation & Community Svs |

|  |  |  |
| --- | --- | --- |

Table 1 – Responsible Agencies

**Narrative**

The City of Kent, Housing and Human Services Division, is the lead agency for the CDBG Program. Merina Hanson, Housing and Human Services Manager, is the program administrator, and Dinah Wilson, Senior CDBG Coordinator, is the program manager.

Sub-recipients that receive CDBG funds are responsible for executing programs on behalf of the City and are consulted during the development of the Action Plan. These agencies are listed in the *AP-10 Consultation* section of this document.

**Consolidated Plan Public Contact Information**

|  |  |
| --- | --- |
| Housing and Human Services Manager | Senior CDBG Coordinator |
| Merina Hanson | Dinah Wilson |
| 220 4th Ave S, Kent, WA 98032 | 220 4th Ave S, Kent, WA 98032 |
| 253.856.5070 | 253.856.5070 |
| mhanson@kentwa.gov | drwilson@kentwa.gov |

 AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

**1. Introduction**

The City of Kent consulted with multiple entities, including South King County cities (the cities of Auburn and Federal Way are the two other entitlement cities in South County), the King County Housing Authority, King County Department of Community and Human Services, nonprofit agencies delivering services in Kent and the sub-region, Washington State Department of Social and Health Services, Public Health-Seattle and King County, Kent Cultural Diversity Initiative Group, and United Way of King County.

The City of Kent carries out homeless planning and coordination both sub-regionally and regionally. Kent works with All Home (transitioning to the Regional Homeless Authority), which includes King County, cities, mainstream systems, Safe Harbors, housing funders, community agencies, United Way, the private sector (including businesses), and homeless people.

**Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

Kent Housing and Human Services Division meets regularly with other King County jurisdictions, public housing authorities and State Departments to develop strategies and to implement plans to improve the quality of service and access for low-income residents in the City and throughout the region. Additionally, the City participates in quarterly meetings with King County staff, including Public Health Seattle/King County, to review implementation and delivery of services funded through regional efforts. The City will continue to participate in All Home strategic planning efforts, funding review panels for Continuum of Care (CoC), Emergency Shelter Grant, McKinney funding, and other housing funding application review teams. Since the COVID-19 pandemic, staff are actively engaged in local and regional emergency service coordination, including securing funding, PPE supplies, etc. The City also participates in the Refugee Housing Task Force hosted by DSHS, Office of Refugee and Immigrant Assistance, and attends quarterly briefings provided by local refugee resettlement organizations. The CDBG Coordinator sits on the King County Climate Equity Community Task Force. The Task Force developed a new Sustainable and Resilient Communities section for the 2020-2025 [King County Strategic Climate Action Plan (SCAP)](https://kingcounty.gov/services/environment/climate/actions-strategies/strategic-climate-action-plan.aspx), which include goals and guide priority areas for climate action based on community values and concerns. The SCAP was unanimously adopted by the King County Council in May 2021. The City is assessing how to connect the goals and outcomes of the Annual Action Plan with the Sustainable and Resilient Frontline Communities Section of the Strategic Climate Action Plan.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Staff worked extensively in 2018 to develop an Interlocal Agreement, creating a formal collaboration on housing and homelessness issues between six cities in South King County, including Kent. Kent has contributed funds to the South King Housing and Homelessness Partnership since 2016; this partnership provided additional staff capacity for tracking, developing, and implementing policies related to affordable housing and homelessness to participating cities. The City funds this project with Human Services General Funds. Kent staff and other South King County stakeholders continue to meet to deepen cross-jurisdictional coordination, create a common understanding for housing and homelessness needs and strategies for South King County, and move forward strategies in the South King County Response to Homelessness. Two separate groups currently meet the South King County Homeless Action Committee and the South King County Joint Planners.

In December 2018, the City of Seattle and King County, along with local partners, publicly committed to moving forward with the actions and strategies outlined in a report by The National Innovation Service (formerly, Future Laboratories). The report included ten actions and strategies, including a recommendation to consolidate authority for homeless assistance through the implementation of a new regional consolidated entity. These actions are intended to fundamentally change the landscape of homeless services and their administration within the region. On September 4th, 2019, Executive Dow Constantine and City of Seattle Mayor Jenny Durkan transmitted a proposed ILA and Charter to their respective councils to establish and define the role, scope, and governance of the King County Regional Homelessness Authority, including the creation of a King County Regional Homelessness Authority governance structure, including a Governing Committee and Implementation Board. The purpose of the CoC governance adjustments is to be responsive to the changing regional environment, so that the CoC can be directly connected to regional efforts to make homelessness rare, brief and non-recurring.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

As mentioned above, All Home, King County, City of Seattle, and staff from local jurisdictions collaborated to define and design a unified **Regional Homeless Authority**. This work was coordinated in partnership with people with lived experience of homelessness, homeless advocates, housing and service providers, Sound Cities Association (SCA) members, and local business and philanthropy.

The mission of the CoC is to make homelessness in the region rare, brief, and non-recurring. To accomplish this mission, the CoC adopted a set of values that will guide its actions and a theory of change that will orient the CoC in specific ways towards its mission. The CoC (through the Board and its committees) will endeavor to make funding, program and policy actions that are aligned with its stated values.   
  
Kent is one of the participating jurisdictions partnering with King County who agree via an ILA that it is mutually desirable and beneficial to enter into a consortium arrangement pursuant to and authorized by the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009, for purposes of the ESG and to cooperate in undertaking ESG activities. The County and the City are committed to targeting ESG and HOME Program funds to ensure benefit for very low to moderate-income persons as defined by HUD; and also recognize that needs of very low to moderate-income persons may cross jurisdictional boundaries.

As part of the ILA, staff attend (and in alternating years maintain a voting seat) on the Joint Recommendations Committee. The JRC has the responsibility to review and recommend to the King County Executive all policy matters concerning the ESG program. They also review and recommend to the King County Executive the projects and programs to be undertaken with ESG funds. They monitor and ensure that for all geographic areas and participating jurisdictions that benefit from ESG programs funded activities over time, so far as is feasible considering eligible applications submitted within the goals, objectives and strategies of the Consolidated Plan. Additionally they monitor to ensure that equity in distribution of funds is pursuant to proportion of the region’s low to moderate-income population and that equity is achieved over time pursuant to Consortium Guidelines adopted by the JRC.

The City consults with County staff and those working on the Regional Homeless Authority, and they in turn, consult with the State on behalf of local jurisdictions, including Kent. Staff has participated in the Continuum of Care Application and Rank Order Committee and Joint Recommendations Committee, which as mentioned previously reviews recommendations for allocation of funds. Staff consults with King County on HUD Homeless Management Information System (HMIS) data standards and performance indicators to capture and evaluate the CoC’s performance regarding the reduction of homelessness through investments in homeless housing and services, and rapid re-housing.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Note: This section will be updated after the public hearing.**

Table 2 – Agencies, groups, organizations who participated

|  |  |  |
| --- | --- | --- |
| 1 | **Agency/Group/Organization** | MULTI-SERVICE CENTER |
| **Agency/Group/Organization Type** | Housing Services - Housing Services-homeless Services-Employment Regional organization |
| **What section of the Plan was addressed by Consultation?** | Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Agency received email link to Action Plan & public hearing. Agency also consulted informally through ongoing communication. |
| 2 | **Agency/Group/Organization** | Khmer Community of Seattle King County |
| **Agency/Group/Organization Type** | Services-Elderly & Immigrants/Refugees with Disabilities Housing Need Assessment |
| **What section of the Plan was addressed by Consultation?** | Non-Homeless Special Needs Anti-poverty Strategy |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Agency received email link to Action Plan & public hearing. Agency also consulted informally through ongoing communication. |
| 3 | **Agency/Group/Organization** | East African Community Services - Kent |
| **Agency/Group/Organization Type** | Housing Services-Children Services-Elderly Persons Ethnic Community Based Organization-Food Insecurity |
| **What section of the Plan was addressed by Consultation?** | Housing Need Assessment Non-Homeless Special Needs Anti-poverty Strategy |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Agency received email link to Action Plan & public hearing. Agency also consulted informally through ongoing communication. |
| 4 | **Agency/Group/Organization** | Open Doors for Multicultural Families |
| **Agency/Group/Organization Type** | Services-Persons with Disabilities Regional organization Ethnic Community Based Organization |
| **What section of the Plan was addressed by Consultation?** | Non-Homeless Special Needs Anti-poverty Strategy |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Agency received email link to Action Plan & public hearing. Agency also consulted informally through ongoing communication. |
| 5 | **Agency/Group/Organization** | Highline Community College Small Business Development Center |
| **Agency/Group/Organization Type** | Services-Education College |
| **What section of the Plan was addressed by Consultation?** | Market Analysis Economic Development Anti-poverty Strategy |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Agency received email link to Action Plan & public hearing. Agency also consulted informally through ongoing communication. |
| 6 | **Agency/Group/Organization** | Kent Youth & Family Services |
| **Agency/Group/Organization Type** | Services-Children Services-Health Mental Health |
| **What section of the Plan was addressed by Consultation?** | Housing Need Assessment Non-Homeless Special Needs |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Agency received email link to Action Plan & public hearing. Agency also consulted informally through ongoing communication. |
| 7 | **Agency/Group/Organization** | West African Community Council |
| **Agency/Group/Organization Type** | Legal Services |
| **What section of the Plan was addressed by Consultation?** | Non-Homeless Special Needs |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Agency received email link to Action Plan & public hearing. Agency also consulted informally through ongoing communication. |
| 8 | **Agency/Group/Organization** | Puget Sound Training Center |
| **Agency/Group/Organization Type** | Services-Employment Services - Narrowing the Digital Divide |
| **What section of the Plan was addressed by Consultation?** | Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Agency received email link to Action Plan & public hearing. Agency also consulted informally through ongoing communication. |
| 9 | **Agency/Group/Organization** | King County Bar Association |
| **Agency/Group/Organization Type** | Legal Services |
| **What section of the Plan was addressed by Consultation?** | Non-Homeless Special Needs Market Analysis Anti-poverty Strategy |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Agency received email link to Action Plan & public hearing. Agency also consulted informally through ongoing communication. |
| 10 | **Agency/Group/Organization** | Sea Mar Community Health Centers |
| **Agency/Group/Organization Type** | Services-Health Ethnic Community Based Organization |
| **What section of the Plan was addressed by Consultation?** | Non-Homeless Special Needs |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Agency received email link to Action Plan & public hearing. Agency also consulted informally through ongoing communication. |

|  |  |  |
| --- | --- | --- |
| 10 | **Agency/Group/Organization** | Puget Sound Regional Fire Authority |
| **Agency/Group/Organization Type** | Disaster Planning/Fire Authority |
| **What section of the Plan was addressed by Consultation?** | Disaster Planning |
| **Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?** | Consulted with **Jenny Keizer**, **Emergency Management** Specialist, Puget Sound Regional Fire Authority: The City of Kent maintains an Emergency Management program that includes management of the Comprehensive Emergency Management Plan (CEMP).  The CEMP is the City’s principal document for explaining how the City of Kent government will engage its collective resources to respond to a major incident or disaster.  This plan considers emergencies and disasters likely to occur in the City of Kent as identified in the Hazard Identification and Vulnerability Analysis (KHIVA) and is intended as the comprehensive framework for citywide mitigation, prevention, preparedness, response, and recovery activities within the City of Kent. |

**Identify any Agency Types not consulted and provide rationale for not consulting**

All agency types connected to the needs of Kent residents were consulted.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

| **Name of Plan** | **Lead Organization** | **How do the goals of your Strategic Plan overlap with the goals of each plan?** |
| --- | --- | --- |
| Continuum of Care | King County | Emphasis on basic needs, affordable housing, homeless prevention. |
| 2020-2024 King County Consortium Consolidated Plan | King County | Both plans prioritize Affordable Housing and Homelessness Prevention. |
| 2020-2024 City of Kent Human Services Strategic Plan | City of Kent | CDBG goals and objectives overlap with human services goals and objectives, and the City conducted community engagement for the Human Services Strategic Plan and Five-Year Consolidated Plan simultaneously. |
| 2019 King County Analysis of Impediments to Fair Housing | King County | Kent worked with the county to develop a plan for fair housing testing in Kent. The Regional AI includes goals that indicate need for more affordable housing and greater access to housing for communities experiencing a disproportionate need. |
| 2020 Strategic Climate Action Plan | King County | This five-year plan prioritizes frontline communities, which include underserved populations and BIPOC. The City is also focused on these populations and is reviewing the plan to determine how its five-year CP can more closely align with climate action. |

Table 3 - Other local / regional / federal planning efforts

**Narrative**

In The City consulted numerous organizations that support the City in its efforts to achieve its primary objectives with CDBG funding:

* Accessibility to decent housing
* Accessibility to a suitable living environment
* Accessibility to economic opportunities

**Digital Literacy Consultation:** American Library Association (ALA) defines digital literacy as “the ability to use information and communication technologies to find, evaluate, create, and communicate information, requiring both cognitive and technical skills.” Digital literacy is important to succeed in school, career, and life.

The City consulted with non-profit organizations and public institutions (Institute for Community Leadership, Puget Sound Training Center, and Kent School District) on the digital literacy landscape and needs. Some of the organizations submitted applications requesting investments in digital literacy. Organizations told heartbreaking stories of students who were formerly on the honor roll under-performing or failing on digital literacy platforms. Adults had difficulty filling out application forms over the internet, researching on the web, and lacked basic computer skills. Although the City prioritized digital literacy funding, it did not receive an application that the volunteer application reviewers voted to fund.

## AP-12 Participation - 91.401, 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation**

**Summarize citizen participation process and how it impacted goal-setting**

While HUD uses the term *Citizen Participation*, the City calls its participation process *Community Participation;* this title is more inclusive of all Kent residents. Community participation and engagement are critical to the successful implementation of the City's Consolidated Plan and each Action Plan. The goals of community participation are to:

* Inform the community of the rules that the City follows to ensure adequate opportunity for resident and stakeholder involvement
* Hear the community's recommendations on how the City should invest CDBG dollars
* Consult with individuals who may not initiate contact with the City because of language/cultural barriers or who do not come from experiences where government sought their opinions; and
* Convene public hearings and meetings, initiate surveys, host community and individual conversations, etc., to increase opportunities for nonprofits and Kent residents to come together and discuss how they can leverage opportunities, share ideas, coordinate services and pool funding to achieve the greatest impact.

The City solicited comments and input from low/moderate income persons and households, non-governmental organizations, nonprofits, and other interested parties regarding the development of the  2022 AAP. The City also used a racial equity lens to help determine its funding allocations. To this effort, the City commissioned a report conducted by *Equitable Future* to investigate how equitably Kent makes grants and funding available to community organizations. It met with and/or reached out to Ethnic Community-Based Organizations (CBOs), Kent Cultural Diversity Initiative Group, special needs organizations, etc. Organizational needs, demographic data, public and written comments, and informal surveys shaped the City's goals outlined in this Action Plan.

During the community participation process for the Action Plan,   [insert number after Oct. hearing]\_\_\_\_\_\_\_\_ individuals attended public hearings (pre and post AAP draft release), and \_\_\_\_\_\_\_ individuals submitted comments. The City intentionally reached out to Ethnic Community-Based Organizations and small organizations, People of Color, disabled individuals, LGBTQ, elders, and other under-served populations.

**Citizen Participation Outreach**

| **Sort Order** | **Mode of Outreach** | **Target of Outreach** | **Summary of**  **response/attendance** | **Summary of**  **comments received** | **Summary of comments not accepted and reasons** | **URL (If applicable)** |
| --- | --- | --- | --- | --- | --- | --- |
| 1 | 1st Public Hearing | Non-targeted/broad community |  | Two comments were received. One general question about what CDBG funds throughout the City and one comment stating a need for financial literacy. | All comments were accepted |  |
| 2 | 2nd Public Hearing | Non-targeted/broad community |  | Add comments after hearing |  |  |
| 3 | Other – Public Comment Period | Non-targeted/broad community |  |  |  |  |

Table 4 – Citizen Participation Outreach

# Expected Resources

## AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

**Introduction**

The City of Kent supports human services programs through its CDBG (federal) and General Fund (City of Kent tax dollars) budgets.  The City uses a two-year budget cycle which is contingent upon economic stability. While HUD is on the federal fiscal cycle (October – September), the City’s fiscal calendar is the January to December. The City does not receive notice of its CDBG award until Congress passes its budget. This is most often completed in Spring or early Summer.

Pre-award costs for the 2022 program year are those costs that are incurred before the City signs an agreement with HUD regarding the use of FY2022 CDBG funds. Pre-award costs are outlined in section V of HUD CPD [Notice 21-02 *Guidance on Submitting Consolidated Plans and Annual Action Plans for Fiscal Year (FY) 2021*](https://www.hud.gov/sites/dfiles/OCHCO/documents/2021-02cpdn.pdf)*.* The City expects HUD will issue a similar notice for the submission of 2022 Action Plans, and the City will follow that guidance regarding pre-award costs when it is issued.

The City dedicates a per-capita amount of its General Fund budget to support human services programs. Prior to that, one percent of the City’s

budget supported human services programs.

**Anticipated Resources**

| **Program** | **Source of Funds** | **Uses of Funds** | **Expected Amount Available Year 1** | | | | **Expected Amount Available Remainder of ConPlan**  **$** | **Narrative Description** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Annual Allocation: $** | **Program Income: $** | **Prior Year Resources: $** | **Total:**  **$** |
| CDBG | public - federal | Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services | 1,159,798 | 0 |  | 1,159,798 | 2,319,596 | CDBG funds leverage additional federal and state funds. Agencies may combine funding sources to provide a comprehensive menu of services to the community. Expected amount is based on 2021 allocation. |

Table 1 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

CDBG funds do not require a match; however, the City looks for opportunities to solicit additional resources.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Transit oriented development (TOD) surplus property located on Kent's West Hill will be developed in Kent. This property is being donated from King County. King County and Kent are convening discussions with residents and stakeholders consulted in this Action Plan about the best use of the property. The community is also being surveyed regarding TOD. Affordable housing will be built on a portion of this property.

**Discussion**

Expected Amount Available Remainder of Con Plan: The calculation is based on funds expected 2023-2024 if $1,159,798 is received each year.

# Annual Goals and Objectives

**AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)**

**Goals Summary Information**

| **Sort Order** | **Goal Name** | **Start Year** | **End Year** | **Category** | **Geographic Area** | **Needs Addressed** | **Funding** | **Goal Outcome Indicator** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1** | Maintain Affordable Housing | 2022 | 2023 | Affordable Housing | City of Kent | Affordable Housing | CDBG: $693,868 | Homeowner Housing Rehabilitated: 100 Household Housing Unit |
| **2** | Prevent Homelessness | 2022 | 2023 | Homeless | City of Kent | Homeless Prevention | CDBG: $98,000 | Homeless Person Overnight Shelter: 70 Persons Assisted |
| **3** | Opportunity to Meet Basic Needs | 2022 | 2023 | Non-Homeless Special Needs | City of Kent | Opportunity to Meet Basic Needs | CDBG: $50,970 | Public service activities other than Low/Moderate Income Housing Benefit: 84 Persons Assisted |
| **4** | Support Economic Viability | 2022 | 2023 | Economic Opportunities | City of Kent Racially and Ethnically Concentrated area of Poverty (R/ECAP) 2010 | Economic Viability | CDBG: $85,000 | Other: 54 Other |
| **5** | Planning and Administration Support | 2022 | 2023 | Planning & Administration |  |  | CDBG: $231,960 | Other: 0 Other |

Table 2 – Goals Summary

**Goal Descriptions**

|  |  |  |
| --- | --- | --- |
| **1** | **Goal Name** | Maintain Affordable Housing |
| **Goal Description** | Investment of funds to preserve and maintain existing affordable housing. Planned activities include rehabilitation of single-family residential housing (home repair services) and energy efficiency assistance. |
| **2** | **Goal Name** | Prevent Homelessness |
| **Goal Description** | Assistance to chronically homeless individuals and families and those at-risk for homelessness to move to shelter and permanent housing. Planned activities include transitional housing, emergency shelter, case management, rental assistance and supportive services. |
| **3** | **Goal Name** | Opportunity to Meet Basic Needs |
| **Goal Description** | Assistance to preserve and maintain the safety net for those at-risk of losing basic services, including legal services, system navigation, case management, and supports for under-served residents |
| **4** | **Goal Name** | Support Economic Viability |
| **Goal Description** | Assistance, including micro-enterprise development, for those unemployed and under-employed. |
| **5** | **Goal Name** | Planning and Administration Support |
| **Goal Description** | Investment in planning and implementation strategies & CDBG staff to improve quality of life in the community for low /moderate-income residents. |

## AP-35 Projects - 91.420, 91.220(d)

**Introduction**

Funded projects include a variety of activities: employment services and training, maintaining affordable housing, shelter and housing assistance, legal services, case management, food security through gardening, and health resources and support.

| **#** | **Project Name** |
| --- | --- |
| 1 | Partner in Employment: Job Readiness and Training |
| 2 | West African Community Council: Immigration Legal Program |
| 3 | Kent Home Repair Program: Minor Home Repair |
| 4 | Planning & Administration |
| 5 | Catholic Community Services: Katherine's House |
| 6 | YWCA-Anita Vista Transitional Housing |
| 7 | Open Doors for Multicultural Families: Youth Case Management |
| 8 | St. Stephen Housing Association: Transitional Housing |
| 9 | Puget Sound Opportunities Industrialization Center (PSTC): Employment & Training Services |
| 10 | Multi-Service Center: Case Management & Supportive Services |
| 11 | Utopia: Street Outreach Services |
| 12 | Public Service Project: TBD |
| 13 | Highline Community College |

Table 3 – Project Information

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Priorities were decided based on resident needs and is partnership with the community. The pandemic will remain an obstacle to addressing underserved needs. Additionally, limitations on the precentage of funds that can be used for personnel costs is an impediment as staffing requirements and workload increase.

**CONTINGENCY PLANS**

**Public Services**

In the event of a funding increase, the amount of the increase will be awarded to Utopia, which received under $10,000.

In the event of a funding decrease, the amount of the decrease will be deducted from a project(s) guided by an equity lens. If possible, the City will provide at least $10,000 to each project.

**Capital**

In the event of a funding increase, funds will be allocated to the City's Home Repair Program and/or an East Hill capital project.

In the event of a funding decrease, the Home Repair Program budget will be reduced.

## AP-38 Project Summary

**Project Summary Information**

|  |  |  |
| --- | --- | --- |
| **1** | **Project Name** | Partner in Employment |
| **Target Area** | City of Kent |
| **Goals Supported** | Support Economic Viability |
| **Needs Addressed** | Economic Viability |
| **Funding** | CDBG: $15,000 |
| **Description** | Public Services: Funds used to provide culturally responsive case management & job readiness skills to prepare Kent tim find employment. |
| **Target Date** | 12/31/2022 |
| **Estimate the number and type of families that will benefit from the proposed activities** | It is estimated that 10 immigrants and refugees residing in Kent will benefit. |
| **Location Description** | SeaTac, on the border of Kent. Services may be provided virtually or via phone until it is safe to meet clients in the office. |
| **Planned Activities** | Culturally responsive case management & job readiness skills services |
| **2** | **Project Name** | West African Community Council: Immigration Legal Program |
| **Target Area** | City of Kent |
| **Goals Supported** | Opportunity to Meet Basic Needs |
| **Needs Addressed** | Opportunity to Meet Basic Needs |
| **Funding** | CDBG: $15,000 |
| **Description** | Public Services: This project provides culturally responsive legal assistance to immigrants. |
| **Target Date** | 12/31/2022 |
| **Estimate the number and type of families that will benefit from the proposed activities** | It is estimated that 11 immigrants residing in Kent will benefit. |
| **Location Description** | City of Kent |
| **Planned Activities** | Culturally responsive legal assistance |
| **3** | **Project Name** | Kent Home Repair Program: Minor Home Repair |
| **Target Area** | City of Kent Racially and Ethnically Concentrated area of Poverty (R/ECAP) 2010 |
| **Goals Supported** | Maintain Affordable Housing |
| **Needs Addressed** | Affordable Housing |
| **Funding** | CDBG: $693,868 |
| **Description** | Capital: Low/moderate-income homeowners in Kent receive minor home repairs |
| **Target Date** | 12/31/2022 |
| **Estimate the number and type of families that will benefit from the proposed activities** | It is estimated that 100 families will benefit. |
| **Location Description** | City of Kent |
| **Planned Activities** | Minor home repair and rehabilitation. |
| **4** | **Project Name** | Planning & Administration |
| **Target Area** | City of Kent & Racially and Ethnically Concentrated area of Poverty (R/ECAP) 2010 |
| **Goals Supported** | Planning and Administration Support |
| **Needs Addressed** | Planning & Administration |
| **Funding** | CDBG: $231,960 |
| **Description** | City uses funds to administer the CDBG project carried out by the City, to monitor sub-recipients, and to deliver strategies outlined in the 2015-2019 Consolidated Plan. |
| **Target Date** | 12/31/2022 |
| **Estimate the number and type of families that will benefit from the proposed activities** | N/A |
| **Location Description** | City of Kent |
| **Planned Activities** | City uses funds to administer the CDBG program, to monitor sub-recipients, and to deliver strategies outlined in the 2020-2024 Consolidated Plan. |
| **5** | **Project Name** | Catholic Community Services: Katherine's House |
| **Target Area** | City of Kent |
| **Goals Supported** | Prevent Homelessness |
| **Needs Addressed** | Homeless Prevention |
| **Funding** | $14,000 |
| **Description** | Public Service: Sub-recipient provides shelter and case management services to women residing in transitional shelter |
| **Target Date** | 12/31/2022 |
| **Estimate the number and type of families that will benefit from the proposed activities** | It is estimated that 1 homeless woman will benefit. |
| **Location Description** | City of Kent. |
| **Planned Activities** | Shelter and case management services to women |
| **6** | **Project Name** | YWCA: Anita Vista Transitional Housing |
| **Target Area** | City of Kent |
| **Goals Supported** | Prevent Homelessness |
| **Needs Addressed** | Homeless Prevention |
| **Funding** | CDBG: $20,000 |
| **Description** | Public Service: Project provides transitional housing to domestic violence survivors and their children. |
| **Target Date** | 12/31/2022 |
| **Estimate the number and type of families that will benefit from the proposed activities** | It is estimated that 14 female domestic violence survivors and their children will benefit. |
| **Location Description** | City of Kent |
| **Planned Activities** | Transitional housing and services. |
| **7** | **Project Name** | Open Doors for Multicultural Families: Youth Case Management |
| **Target Area** | City of Kent |
| **Goals Supported** | Opportunity to Meet Basic Needs |
| **Needs Addressed** | Opportunity to Meet Basic Needs |
| **Funding** | CDBG: $15,000 |
| **Description** | Public Services: This project provides case management services to youth with intellectual disabilities and their families. |
| **Target Date** | 12/31/2022 |
| **Estimate the number and type of families that will benefit from the proposed activities** | It is estimated that 22 individuals with intellectual disabilities and their families will benefit. |
| **Location Description** | City of Kent |
| **Planned Activities** | Case management services for youth |
| **8** | **Project Name** | St. Stephen Housing Association: Transitional Housing |
| **Target Area** | City of Kent |
| **Goals Supported** | Prevent Homelessness |
| **Needs Addressed** | Homeless Prevention |
| **Funding** | CDBG: $15,000 |
| **Description** | Public Services: This project provides temporary housing to homeless families. |
| **Target Date** | 12/31/2022 |
| **Estimate the number and type of families that will benefit from the proposed activities** | It is estimated that 25 homeless individuals will benefit. |
| **Location Description** | City of Renton |
| **Planned Activities** | Transitional housing |
| **9** | **Project Name** | Puget Sound Opportunities Industrialization Center (PSTC): Employment & Training Services |
| **Target Area** | City of Kent |
| **Goals Supported** | Support Economic Viability |
| **Needs Addressed** | Economic Viability |
| **Funding** | CDBG: $10,000 |
| **Description** | Public Services: This project provides employment and training services to under-served individuals. |
| **Target Date** | 12/31/2022 |
| **Estimate the number and type of families that will benefit from the proposed activities** | It is estimated that 44 underserved & unemployed individuals will benefit. |
| **Location Description** | City of Renton, near the Kent border |
| **Planned Activities** | Employment and training services |
| **10** | **Project Name** | Multi-Service Center: Case Management & Supportive Services |
| **Target Area** | City of Kent |
| **Goals Supported** | Prevent Homelessness |
| **Needs Addressed** | Homeless Prevention |
| **Funding** | CDBG: $49,000 |
| **Description** | Public Service: Funding used to provide comprehensive case management & support services to two housing facilities in Kent |
| **Target Date** | 12/31/2022 |
| **Estimate the number and type of families that will benefit from the proposed activities** | It is estimated that 30 individuals will benefit. |
| **Location Description** | City of Kent |
| **Planned Activities** | Comprehensive case management and & support services |
| **11** | **Project Name** | Utopia: Street Outreach Services |
| **Target Area** |  |
| **Goals Supported** | Opportunity to Meet Basic Needs |
| **Needs Addressed** | Opportunity to Meet Basic Needs |
| **Funding** | CDBG: $6,517 |
| **Description** | Public Services: This project provides healthcare resources and testing for individuals in the sex industry. |
| **Target Date** | 12/31/2022 |
| **Estimate the number and type of families that will benefit from the proposed activities** | It is estimated that 19 individuals will benefit. |
| **Location Description** | City of Kent |
| **Planned Activities** | Healthcare resources and testing services |
| **12** | **Project Name** | TBD |
| **Target Area** | City of Kent |
| **Goals Supported** | Opportunity to Meet Basic Needs |
| **Needs Addressed** | Opportunity to Meet Basic Needs |
| **Funding** | CDBG: $14,453 |
| **Description** | Public Services: |
| **Target Date** | 12/31/2022 |
| **Estimate the number and type of families that will benefit from the proposed activities** | TBD |
| **Location Description** | City of Kent |
| **Planned Activities** | Community gardening for refugees residents to prevent food insecurity |
| **13** | **Project Name** | Highline College |
| **Target Area** | Racially and Ethnically Concentrated area of Poverty (R/ECAP) 2010 |
| **Goals Supported** | Support Economic Viability |
| **Needs Addressed** | Economic Viability |
| **Funding** | CDBG: $60,000 |
| **Description** | Funds will be primarily invested on the East Hill of Kent, a Racially/Ethnically Concentrated Area of Poverty (R/ECAP). City staff will work with residents to respond to emerging needs and plan for future use of funds. Funds will be used to mitigate poverty by providing technical assistance to micro-enterprise business owners. |
| **Target Date** | 12/31/2022 |
| **Estimate the number and type of families that will benefit from the proposed activities** | It is estimated that 30 individuals will benefit. |
| **Location Description** | East Hill of Kent |
| **Planned Activities** | Funds are slotted for economic activities such as business assistance or micro-enterpise development. |

## AP-50 Geographic Distribution - 91.420, 91.220(f)

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

Historically, low/moderate-income households were dispersed throughout the City, and CDBG funds were distributed accordingly. Data now indicates that the East Hill of Kent has the highest concentration of poverty in the City. The federal government categorizes the East Hill as a Racially or Ethnically Concentrated Area of Poverty (R/ECAP). A R/ECAP is defined as a census tract that is majority non-White and has a poverty rate greater than 40% or is three times the average census tract poverty rate for the metro/micro area, whichever threshold is lower. (Kent is the only City in the CDBG Consortium that includes a R/ECAP; cities in the Consortium include Auburn, Bellevue, and Federal Way.)

Neighborhoods with high concentrations of poverty can serve as a tipping point to a family’s ability to reach positive outcomes; therefore, the City will work will residents and nonprofits in the East Hill Area to develop a strategy for investing in East Hill beginning in 2021. The City will begin with an investment of five percent (5%) of its HUD allocation in 2022 and could increase its investment as opportunities arise for the duration of the Consolidated Plan cycle.

**Geographic Distribution**

| **Target Area** | **Percentage of Funds** |
| --- | --- |
| City of Kent | 100 |
| Racially and Ethnically Concentrated area of Poverty (R/ECAP) 2010 | 5 |

Table 4 - Geographic Distribution

**Rationale for the priorities for allocating investments geographically**

Because low/moderate-income families reside throughout Kent, investments will be dispersed where those families live. A 5% portion of the City’s funds will be targeted on the East Hill to address the high concentration of poverty in that area.

Note: The 5% of funds to be allocated within the R/ECAP does not include amount spent through the Home Repair Program.

**Discussion**

According to the American Community Survey (2019), the poverty rate in Kent is 13.4 %. This rate was determined before the pandemic struck; therefore, it is a low estimate. According to YCHARTS, the unemployment rate ranged from a low of 3.2% in January 2020 when rumblings of the COVID-19 virus first started to a high of 19.3% in May 2020 when the area experienced a full-fledged pandemic. As of July 2021, the unemployment rate is down to 7.2%. When the 2020-2024 Consolidated Plan was drafted in 2020, poverty in pockets throughout the City were just over 20%, and just over half of the students in the Kent School District qualified for free and reduced lunches. Economic disadvantage and poverty associated with the pandemic led to increased dependence on public assistance and forced many households to use public services for basic needs, including food, utility assistance, rental assistance, medical services, childcare, etc.  Housing costs continue to rise in Kent. According to the apartment web service, Rent Café, the average cost for an apartment in Kent is $1,648 (average one-bedroom size), and this represents an 8% increase from the average cost over a year.

Additionally, the East Hill of Kent is defined by the federal government as a R/ECAP. This high poverty rate justifies targeted investment on the East Hill.

## AP-75 Barriers to affordable housing -91.420, 91.220(j)

**Introduction**

Barriers to affordable housing include fallout from the pandemic, poverty, rental and other debt, insufficient down payment funds, code restrictions, displacement, insufficient number of jobs with a living wage, among others. Ameliorating barriers to affordable housing is a priority for the City.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

In June 2021, the City adopted the [Kent Housing Options Plan](https://www.kentwa.gov/home/showpublisheddocument/17086/637582439318100000) that identifies actionable code amendments that will increase overall residential building capacity. The plan assesses housing needs including affordability at all income levels and adopts strategies to improve housing outcomes. Other identified strategies include strengthening partnerships, increasing access to homeownership, and adjusting development regulations to increase future potential for more housing inventory. Implementation work will begin in late 2021 with near-term steps as resources allow and continue with medium- and long-term steps over the next 2-5+ years.

Additionally, the City’s Senior CDBG Coordinator is a core member of the Connecting Capital and Community (3C) initiative, a three-year effort funded by JPMorgan Chase, which will focus on eliminating the racial inequities and barriers to homeownership in Black, Indigenous, and People of Color (BIPOC) communities. Civic Commons, an initiative of Seattle Foundation, is the convening organization for the 3C’s Seattle site. The role of the core team includes defining priorities, developing and executing a pipeline, and working to change policies and practices. The Seattle site, which will target regional housing inequities, is one of six sites in the nation. Other 3 C’s sites include Chicago, Washington, DC, Los Angeles, Miami, and New Orleans.

**Discussion**

Economic and Community Development staff presented the Housing Action Plan to the Kent Cultural Diversity Initiative Group and received comments from under-served communities. Human Services Division staff is also collaborating with  Economic and Community Development staff  on identifying opportunities for non-profit affordable housing developers to work in Kent.

## AP-85 Other Actions - 91.420, 91.220(k)

**Introduction**

The City is actively involved in many initiatives and ongoing commitments to improve the life of Kent residents. The City is actively engaged with refugee and immigrant communities by staffing and facilitating the Kent Cultural Diversity Initiative Group (KC-DIG).

In 2020, the City hired a Race and Equity Manager, who began concentrating on racial justice issues facing the City on a full-time basis in 2021. An Equity Diversity and Inclusion Strategic Plan will be drafted over the next few months.

The City’s Human Services Division hired consultants to work with the Kent Human Services Commission and staff to prioritize and direct 2021-2022 human services investments using a racial equity lens. A consultant was also hired to evaluate the 2021-2022 human services funding cycle. The Kent Human Services Commission and HSD staff have begun implementing recommendations from the report which is entitled, *A Community-Based Vision for Equitable Grantmaking*.

In 2016, the City appointed a Cultural Communities Advisory Board to advise the Mayor and City Council on how to engage with and provide culturally responsive services to the cultural communities residing in Kent.

The CDBG Coordinator participates in the King County Climate Equity Community Task Force, where frontline racial and ethnic communities collaborated and developed the *Sustainable and Resilient Communities* section of the 2020 Strategic Climate Action Plan (SCAP). The SCRAP was adopted by the King County Council, and the Task Force continues to advice the county and work on recommendations contained in the *Sustainable and Resilient Communities* section of the plan .

In 2020 and early 2021, the CDBG Coordinator was on the board of Communities Rise, which fosters movements to build power in communities impacted by systemic oppression.

Kent’s Human Services Manager has been actively involved in regional discussions about governance in the Seattle/King County homelessness system. In August of 2018 the City of Seattle and King County partnered with Future Laboratories to launch a community-driven process of listening, and ultimately, designing a stronger regional response. A key part of the process going forward will be to design with equity in mind, building a system that is responsive to the needs of those who are at the highest risk for prolonged or multiple episodes of homelessness. While service systems are traditionally built with the input of “experts” as the guiding voices, delivering services that are effective means the input of people utilizing those services must be understood as the primary data source.

**Actions planned to address obstacles to meeting underserved needs**

Staff will continue to play a leadership role in emergency and COVID-19 service coordination.

Staff will continue to administer and manage CDBG Coronavirus (CDBG-CV ) grants (total of $1,530,361), which are provided to organizations assisting individuals and families impacted by COVID-19.

Human Services Division staff will continue to work with Economic Development Division staff on outreach and engagement and provide recommendations on best practices to ensure culturally responsive service to under-served communities.

Staff will continue to work with Seattle Foundation and King County on the Communities of Opportunity Grant which provides funds to organizations whose activities reduce inequities in the areas of health, housing, and economic opportunities.

Staff will continue to participate on the King County Refugee Housing Task Force, which is led by DSHS, Office of Immigrant and Refugee Assistance. This stakeholders’ group works collaboratively to influence policies, resources, and the public’s interest to increase affordable housing for refugees.

The City will continue to provide educational support to the Kent School District to improve outcomes for students.

Kent’s Human Services Manager will continue to participate in regional discussions about governance in the Seattle/King County homelessness system.

**Actions planned to foster and maintain affordable housing**

The City will continue its long-term collaboration and participation on Boards, committees, funding review teams; etc., to foster and maintain affordable housing for the South County Region. Through sub-regional efforts, City staff and stakeholders will engage in discussions with elected officials and Land Use and Planning Board members about the impact that affordable housing has on the long-term viability of the community. As part of the South King Housing and Homelessness Partnership project, staff will review opportunities to implement strategies recommended by the Regional Affordable Housing Task Force.

Additionally, in 2020 the state legislature gave counties and cities authority to impose a 1/10 of one percent sales tax for affordable housing.  Kent was one of eight city councils that chose to impose it within their city limits and then the county imposed it countywide (minus the eight cities). The eight cities are Bellevue, Issaquah, Snoqualmie, North Bend, Renton, Kent, Covington, and Maple Valley.  State law places the same requirement on every county and city that imposes the tax: spend 60% of the proceeds to construct affordable housing and 40% on human services.  City staff is formulating plans for allocating these funds.

**Actions planned to reduce lead-based paint hazards**

No actions are planned.

**Actions planned to reduce the number of poverty-level families**

Actions to reduce the number of poverty level families maintaining relationships with local training schools, encouraging business to hire low-income residents and outreach to increase opportunities for low-income residents to obtain livable wage jobs, investing in training under-served/BIPOC populations, and partnering with the City’s Economic Division to increase opportunities to LEP and BIPOC residents. The City also collaborates with the Financial Empowerment Network. Based on homelessness research, it is evident the City must prioritize economic stability to reduce inflow into homelessness. Research data and coordination will help guide the City’s  planning process.

**Actions planned to develop institutional structure**

In 2018, the City hired a consultant to evaluate its Parallel Human Services Application process (PAP). PAP was piloted in 2017-2018 and extended to 2019-2020. The purpose was to use a streamlined application process to increase funds to under-served and under-resourced organizations that received a disproportional percentage of human services funds but provided a great deal of services to Kent residents. We used lessons learned from the Parallel Application pilot to simplify the human services and CDBG-CV application process and to increase investments to Ethnic Community-Based Organizations and under-served residents. The City awarded leftover Parallel Application funds to a Latinix organization in 2021.

The City is also developing a plan to implement recommendations from an evaluation of the 2021-2022 Human Services Application Cycle (including CDBG) that was conducted by Equitable Futures.

**Actions planned to enhance coordination between public and private housing and social service agencies**

The City was instrumental in developing relationships between public and private housing and social service agencies and will continue to collaborate with these entities, including the Homeless Forum (a monthly meeting of housing and support service providers), South King Council of Human Services, South King County Housing Development Group, and the King County Housing Development Consortium. The South King County Housing and Homelessness Partnership will be a key driver of enhancing coordination in this area in 2022 as well.

**Discussion**

The City will diligently engage in actions to support its residents and the goals of the Five-Year Consolidated Plan.

# Program Specific Requirements

**AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)**

**Introduction**

The City of Kent will use CDBG funds to benefit low/moderate-income residents. The full amount allowable by regulation will be used for Public Services and Planning and Administration.  The balance of funds will be used for housing rehabilitation services and micro-enterprise.  The City will not receive program income from prior years.

**Community Development Block Grant Program (CDBG)**

**Reference 24 CFR 91.220(l)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

|  |  |
| --- | --- |
|  | |
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed | 0 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0 |
| 3. The amount of surplus funds from urban renewal settlements | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan | 0 |
| 5. The amount of income from float-funded activities | 0 |
| **Total Program Income:** | **0** |

**Other CDBG Requirements**

|  |  |
| --- | --- |
|  | |
| 1. The amount of urgent need activities | 0 |

|  |  |
| --- | --- |
|  |  |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income.Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 100.00% |

**Discussion**

All CDBG funds will be used to benefit low/moderate-income individuals and households.