



Design & Construction
Standards Deviation Request

Please print in black ink only.

Application #: OFFICE USE ONLY KIVA #: OFFICE USE ONLY

Application Name:

Address/Location:

King County Parcel Number (s): Acres:

1/4 Section Section Township N Range E

Applicant: (mandatory)

Name: Daytime Phone:

Mailing Address: Fax Number:

City/State/Zip: Signature:

Professional License No: Contact Person:

Property Owner 1: (mandatory if different from applicant)

Name: Daytime Phone:

Mailing Address: Fax Number:

City/State/Zip: Signature:

Property Owner 2: (if more than two property owners attach additional info/signature sheets)

Name: Daytime Phone:

Mailing Address: Fax Number:

City/State/Zip: Signature:

The above signed property owners, certify that the above information is true and correct to the best of our knowledge and under penalty of perjury, each state that we are all of the legal owners of the property described above and designate the following party to act as our agent with respect to this application:

Agent/Consultant/Attorney: (mandatory if primary contact is different from applicant)

Name: Daytime Phone:

Mailing Address: Fax Number:

City/State/Zip: License No.:

OFFICE USE ONLY:

Date Application Received: Received by:

Date Application Complete: Completeness Review by:

**INSTRUCTIONS TO APPLICANT/DESIGN ENGINEER:**

Please be sure to include all plans, sketches, photos and maps which may assist in complete review and consideration of your deviation request. For a complete list of KDCS deviation submittal requirements, refer to KDCS Deviation Request Submittal Requirements checklist. Failure to provide all pertinent information may result in delayed processing or denial of request. Please submit this request and applicable fee to the Permit Center at 400 W. Gowe Street, Kent, WA 98032.

**REFER TO SECTION 1.17 OF THE KENT DESIGN AND CONSTRUCTION STANDARDS:**

DESCRIPTION OF DEVIATION REQUEST:

APPLICABLE SECTION(S) OF STANDARDS:

JUSTIFICATION  
(see attachments, pages \_\_\_\_\_ to \_\_\_\_\_):

**AUTHORIZATION SIGNATURES**

ECDD STAFF RECOMMENDATION		PUBLIC WORKS DEPARTMENT AUTHORIZATION	
		<input type="checkbox"/> Approval <input type="checkbox"/> Conditioned Approval <input type="checkbox"/> Denied	
Development Engineer/Designee	Date	City Engineer	Date
CONDITIONS OF APPROVAL:			

# **KDCS Deviation Request Submittal Requirements Checklist**

**THE APPLICANT MUST PROVIDE THE FOLLOWING INFORMATION WHEN REQUESTING DEVIATION TO THE KENT DESIGN AND CONSTRUCTION STANDARDS (KDCS).**

- A. The completed original application, making sure that all of the required signatures are obtained.
- B. Three (3) copies of all relevant review information, such as photographs, engineering plans, or sketches to illustrate the impact of applying KDCS to the project.
- C. Three (3) copies of the detailed justification addressing Kent Design and Construction Standards (KDCS) section 1.17A Minimum Criteria for Deviations.
- E. Three (3) copies of the engineering plans showing existing and proposed improvements. The plans present the proposed design deviation and show how it meets the requirements of KDCS 1.17. All plans must be folded to fit into an 8½ × 14-inch envelope with the applications name of the plan showing. The Engineer's plans shall be prepared according to the requirement of KDCS 1.7 Engineering Plans Submittal Requirements.



# Design and Construction Standards Deviation Request

**A deviation is an exception to a standard in the KDCS, which, if granted, allows a developer to build the infrastructure improvements that otherwise could not meet the requirements of the Kent Design and Construction Standards (KDCS).**

## I. Application Form

- A. Answer all questions clearly and provide all information requested on the application form and accompanying application requirements.

## II. Filing Application

- A. The Permit Center shall review applications for completeness at the time of intake. Those applications deemed incomplete shall be returned to the applicant for further action.
- B. The Engineer may recommend, and the Public Works Department may grant a deviation if it is shown that the proposed development meets the following criteria:
  1. An application for deviation that indicates those sections of the standards which are relevant to the proposed alternative and explanation of how the deviation meets the essential elements of these standards;
  2. An application for deviation that includes a specific description of the proposed alternative to the standards along with supporting documentation. Documentation may include, but is not be limited to, a record of successful use by other agencies, or evidence of meeting criteria for quality such as the American Association of State Highway

and Transportation Officials (AASHTO) and American Society for Testing and Materials (ASTM) standards;

3. Verification that such deviations are not contrary to the public interest;
4. Verification that compliance with the standards from which the deviations are sought is, under the circumstances, not feasible;
5. Verification that the activity as permitted under the deviation will require no compromise from these standards with respect to safety, function, fire protection, transit needs, appearance and maintainability;
6. Verification that all requirements of the International Fire Code and any other applicable codes are met.

## III. Appeals

Appeals of the Public Works Department's decision shall be submitted within fourteen (14) calendar days of the date of the decision and shall be in accordance with the requirements of KCC 6.02.100 Appeals.