

2013 - 2014 Adopted Budget

City of Kent, Washington

Operating Budget and
Capital Improvement Plan



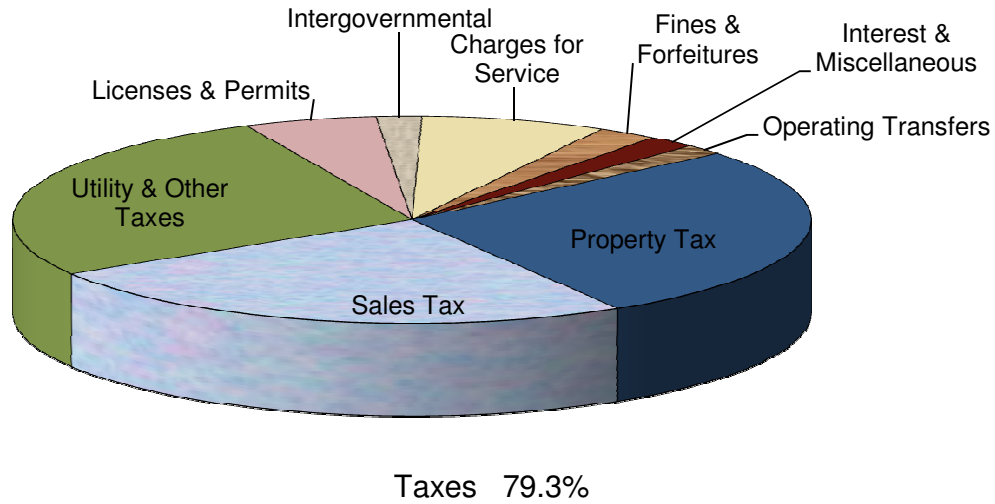
**General Fund
(without Annexation)
Fund Summary**

	2011 Actual	2012 Adj Budget	2012 YTD thru Nov	2013 Budget	2014 Budget
BEGINNING FUND BALANCE	2,182,698	1,298,783	1,298,783	2,141,075	3,886,959
Revenues					
Taxes:					
Property	16,589,329	16,957,316	17,068,919	17,294,918	17,596,447
Sales Tax	16,588,391	16,502,781	13,677,970	15,598,428	15,758,948
Utility	12,674,375	15,285,235	13,977,789	15,845,390	16,087,831
Other	794,095	786,518	589,922	1,124,118	1,144,198
Licenses and Permits	2,237,590	2,479,461	2,760,788	3,365,746	3,481,558
Intergovernmental Revenue	1,440,895	1,301,206	1,543,988	1,150,204	1,505,543
Charges for Services	3,411,504	3,996,731	3,959,146	4,708,967	4,788,874
Fines and Forfeitures	1,543,311	1,498,960	1,378,501	1,537,250	1,552,429
Miscellaneous Revenue	1,209,774	1,313,687	1,280,152	1,236,384	1,246,807
Transfers In	1,001,277	975,000	500,000	994,139	1,006,524
Total Revenues	57,490,541	61,096,895	56,737,173	62,855,544	64,169,159
Expenditures					
Salaries & Benefits	41,058,578	43,144,850	38,855,602	42,471,056	43,385,436
Supplies	1,699,727	2,196,084	1,621,186	2,312,435	2,331,242
Services & Charges	19,962,058	22,889,846	19,609,819	23,063,215	23,868,935
Capital Outlay	20,416	140,816	121,183		
Cost Allocation	(10,326,390)	(10,714,861)	(9,438,278)	(10,611,337)	(10,642,278)
Transfers Out	5,960,068	3,392,978	224,132	3,874,291	3,632,880
Total Expenditures	58,374,456	61,049,713	50,993,644	61,109,660	62,576,215
Change in Fund Balance	(883,915)	47,182	5,743,528	1,745,884	1,592,944
Contingency for Unanticipated Costs				500,000	1,000,000
General Fund Reserves				3,386,959	4,479,903
ENDING FUND BALANCE	1,298,783	1,345,965	7,042,311	3,886,959	5,479,903
General Fund Reserves Percentage	2.5%	2.3%		6.8%	9.3%

Expenditures by Department

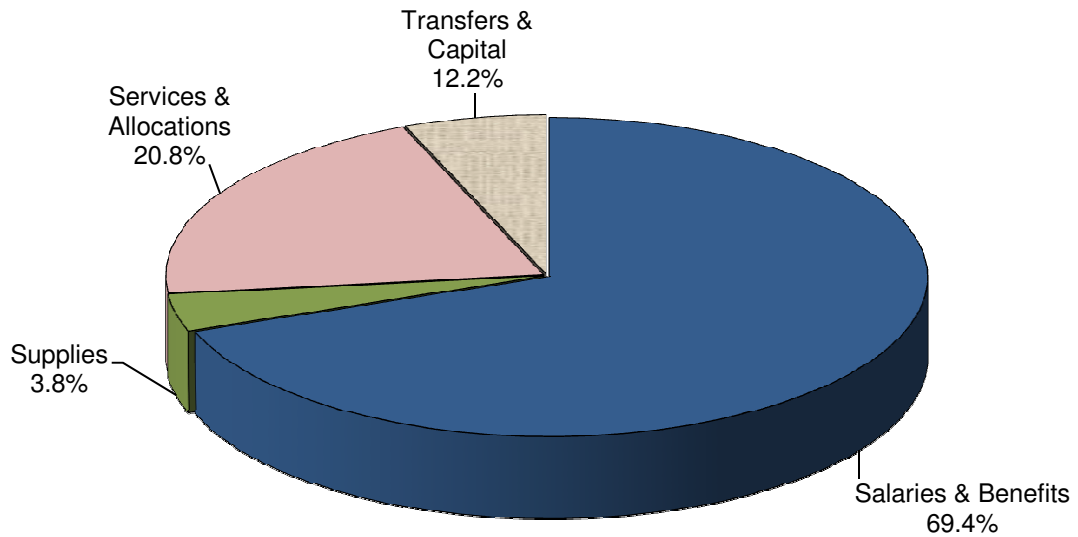
City Council	235,139	279,569	225,542	276,767	282,399
Mayor's Office	1,569,835	1,742,775	1,632,994	1,652,844	1,709,643
Municipal Court	2,226,630	2,447,225	2,078,527	2,303,106	2,343,942
Human Resources	493,245	852,491	506,558	878,616	841,124
Law	381,022	467,226	369,590	493,860	505,862
Finance	1,279,946	1,321,069	1,102,684	1,553,125	1,584,759
Police	24,502,712	25,740,251	23,090,666	26,068,761	26,729,545
Fire Services	3,154,818	3,033,707	2,873,845	3,129,489	3,232,215
Economic & Community Dev	4,299,342	4,668,893	3,898,051	4,566,306	4,868,496
Public Works	1,644,053	3,197,892	3,240,074	3,161,356	3,356,975
Parks, Rec & Comm Services	12,845,477	13,835,446	11,767,798	13,376,390	13,711,655
Non Departmental	5,742,235	3,463,169	207,317	3,649,040	3,409,600
Total Expenditures	58,374,456	61,049,713	50,993,644	61,109,660	62,576,215

General Fund Revenues Excludes Annexation



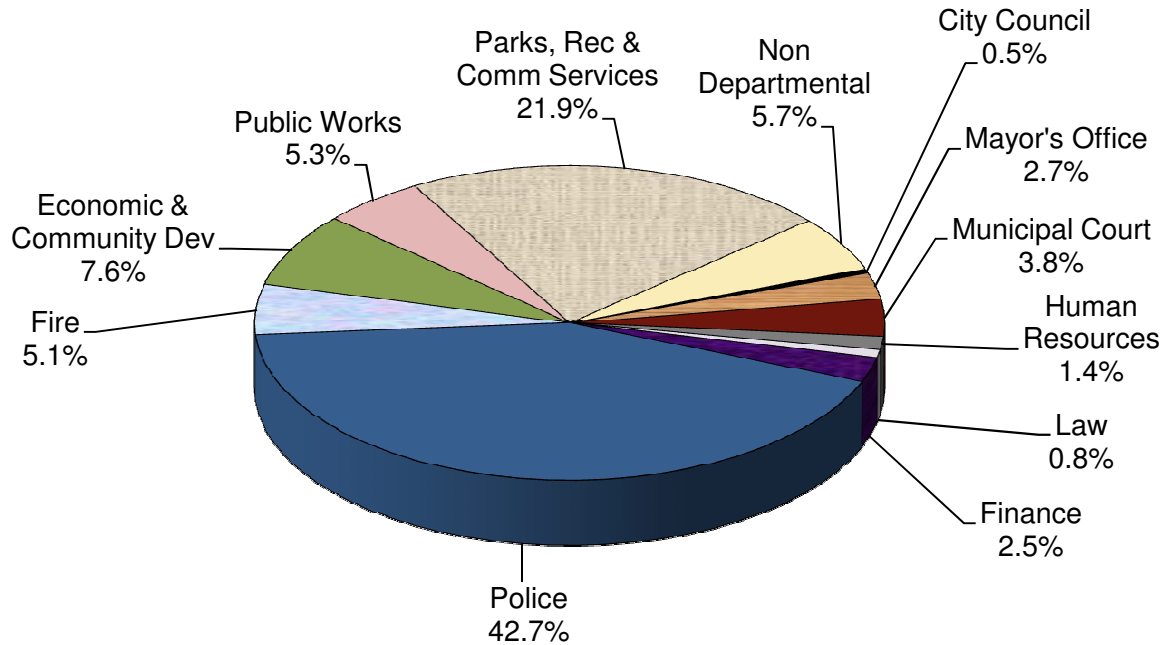
	2012 <u>Adj Budget</u>	2013 <u>Budget</u>	2014 <u>Budget</u>	2013 Change <u>\$</u>	2013 Change <u>%</u>
Property Tax	16,957,316	17,294,918	17,596,447	337,602	2.0%
Sales Tax	16,502,781	15,598,428	15,758,948	(904,353)	-5.5%
Utility & Other Taxes	16,071,753	16,969,508	17,232,029	897,755	5.6%
Licenses & Permits	2,479,461	3,365,746	3,481,558	886,285	35.7%
Intergovernmental	1,301,206	1,150,204	1,505,543	(151,002)	-11.6%
Charges for Service	3,996,731	4,708,967	4,788,874	712,236	17.8%
Fines & Forfeitures	1,498,960	1,537,250	1,552,429	38,290	2.6%
Interest & Miscellaneous	1,313,687	1,236,384	1,246,807	(77,303)	-5.9%
Operating Transfers	975,000	994,139	1,006,524	19,139	2.0%
General Fund Revenues	61,096,895	62,855,544	64,169,159	1,758,649	2.9%

General Fund Expenditures By Object excludes Annexation



	2012 <u>Adj Budget</u>	2013 <u>Budget</u>	2014 <u>Budget</u>	2013 Change <u>\$</u>	2013 Change <u>%</u>
Salaries & Benefits	43,144,850	42,471,056	43,385,436	(673,794)	-1.6%
Supplies	2,196,084	2,312,435	2,331,242	116,351	5.3%
Services & Allocations	12,174,985	12,451,878	13,226,657	276,893	2.3%
Transfers & Capital	3,533,794	3,874,291	3,632,880	340,497	9.6%
General Fund Expenditures	61,049,713	61,109,660	62,576,215	59,947	0.1%

General Fund Expenditures By Department - excludes Annexation Biennium 2013-14

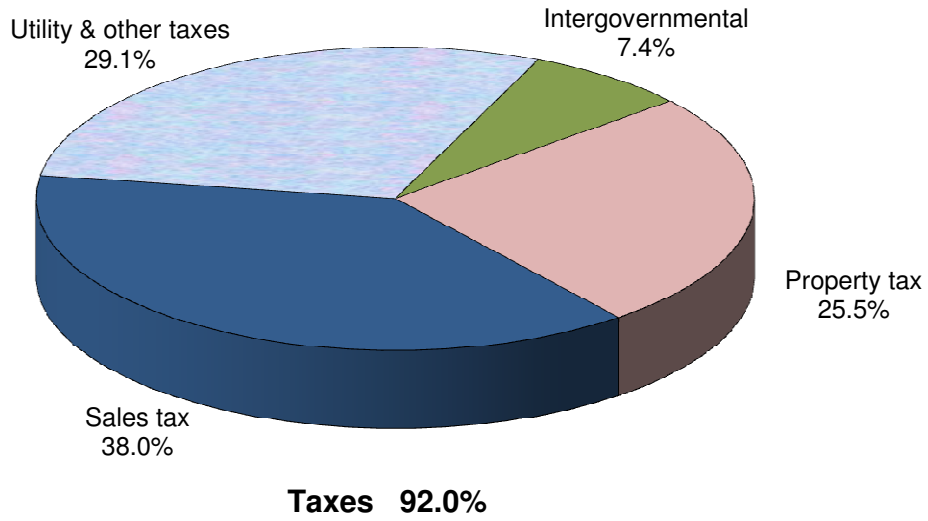


	2012 <u>Adj Budget</u>	2013 <u>Budget</u>	2014 <u>Budget</u>	2013 Change <u>\$</u>
City Council	279,569	276,767	282,399	(2,802)
Mayor's Office	1,742,775	1,652,844	1,709,643	(89,931)
Municipal Court	2,447,225	2,303,106	2,343,942	(144,119)
Human Resources	852,491	878,616	841,124	26,125
Law	467,226	493,860	505,862	26,634
Finance	1,321,069	1,553,125	1,584,759	232,056
Police	25,740,251	26,068,761	26,729,545	328,510
Fire	3,033,707	3,129,489	3,232,215	95,782
Economic & Community Dev	4,668,893	4,566,306	4,868,496	(102,587)
Public Works	3,197,892	3,161,356	3,356,975	(36,536)
Parks, Rec & Comm Services	13,835,446	13,376,390	13,711,655	(459,056)
Non Departmental	3,463,169	3,649,040	3,409,600	185,871
General Fund Expenditures	61,049,713	61,109,660	62,576,215	59,947

Annexation Fund Summary

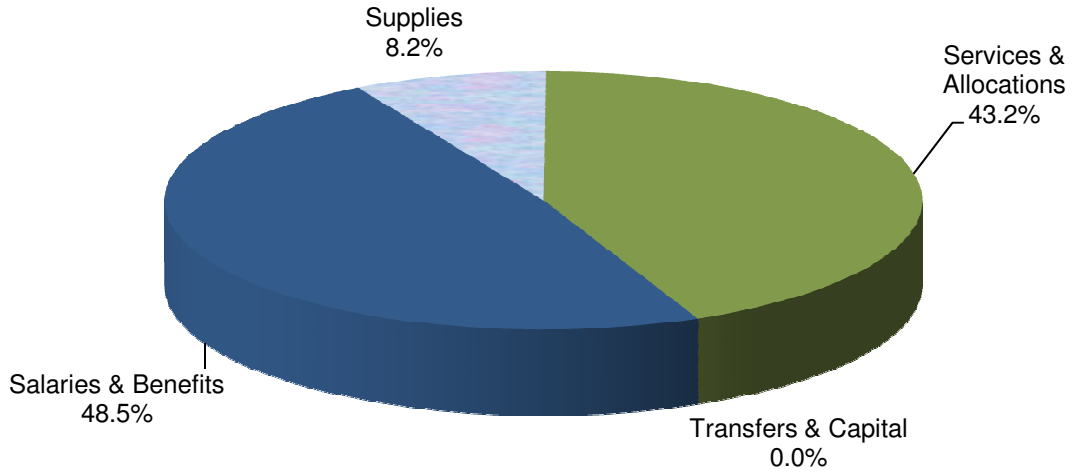
	2011 Actual	2012 Adj Budget	2012 YTD thru Nov	2013 Budget	2014 Budget
BEGINNING FUND BALANCE	(1,356,589)	(655,268)	(655,268)	415,875	500,122
Revenues					
Taxes:					
Property	2,778,301	2,824,923	2,582,531	2,881,141	2,931,373
Sales Tax	4,199,569	4,212,630	4,015,401	4,304,061	4,359,680
Utility	2,869,930	2,582,602	2,387,967	2,962,011	2,984,136
Other	336,295	385,400	257,334	332,501	335,826
Licenses and Permits	11,431		6,378		
Intergovernmental Revenue	1,089,069	929,407	877,471	834,153	940,933
Charges for Services	6,176		3,288		
Total Revenues	11,290,772	10,934,962	10,130,370	11,313,867	11,551,948
Expenditures					
Salaries & Benefits	5,797,107	5,259,167	4,414,845	5,451,407	5,564,720
Supplies	461,091	763,215	195,600	925,532	943,364
Services & Charges	4,336,902	4,823,770	4,011,236	4,852,167	4,967,248
Capital Outlay	112,156				
Cost Allocations	(117,805)		(32,075)		
Total Expenditures	10,589,451	10,846,152	8,589,606	11,229,106	11,475,332
Change in Fund Balance	701,321	88,810	1,540,765	84,761	76,616
ENDING FUND BALANCE	(655,268)	(566,458)	885,496	500,636	576,738
Expenditures by Department					
City Council	11,263	33,285	15,179	58,707	60,423
Mayor's Office	261,792	369,679	249,569	343,805	355,152
Municipal Court	413,170	565,235	403,149	557,061	566,140
Human Resources	365,135	486,962	340,482	484,551	490,058
Law	502,185	591,548	459,307	589,605	598,515
Finance	642,465	639,635	601,070	635,504	645,125
Information Technology	123,133	37,652	21,312	254,469	258,020
Police	4,332,326	4,361,534	3,699,014	4,442,656	4,567,864
Economic & Community Dev	809,224	859,900	751,622	845,071	856,156
Public Works	1,939,232	1,484,333	1,038,984	1,610,298	1,645,616
Parks, Rec & Comm Services	1,189,526	1,429,674	1,009,918	1,407,893	1,432,263
Non Departmental		(13,285)			
Total Expenditures	10,589,451	10,846,152	8,589,606	11,229,620	11,475,332

Annexation Revenues Biennium 2013-14



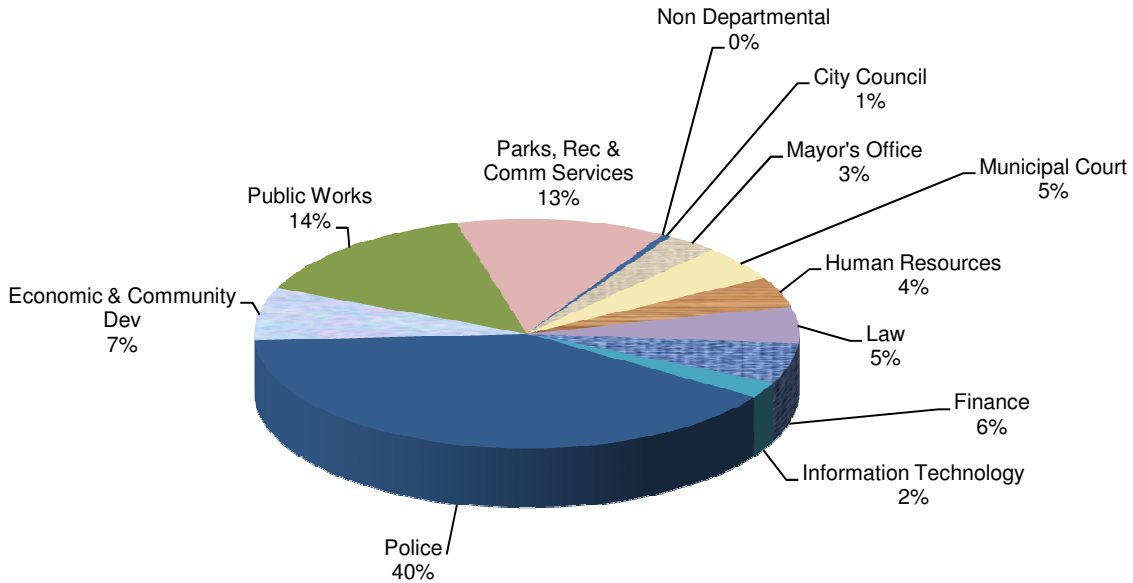
	2012 <u>Adj Budget</u>	2013 <u>Budget</u>	2014 <u>Budget</u>	2013 Change <u>\$</u>	2013 Change <u>%</u>
Property tax	2,824,923	2,881,141	2,931,373	56,218	2.0%
Sales tax	4,212,630	4,304,061	4,359,680	91,431	2.2%
Utility & other taxes	2,968,002	3,294,512	3,319,962	326,510	11.0%
Intergovernmental	929,407	834,153	940,933	(95,254)	-10.2%
Annexation Revenues	10,934,962	11,313,867	11,551,948	378,905	3.5%

Annexation Expenditures By Object Biennium 2013-2014



	2012 <u>Adj Budget</u>	2013 <u>Budget</u>	2014 <u>Budget</u>	2013 Change \$	2013 Change %
Salaries & Benefits	5,259,167	5,451,921	5,564,720	192,754	3.7%
Supplies	763,215	925,532	943,364	162,317	21.3%
Services & Allocations	4,823,770	4,852,167	4,967,248	28,397	0.6%
Transfers & Capital	0	0	0	0	0.0%
Annexation Expenditures	10,846,152	11,229,620	11,475,332	383,468	3.5%

Annexation Expenditures By Department Biennium 2013-14



	2012 Adj Budget	2013 Budget	2014 Budget	2013 Change \$
City Council	33,285	58,707	60,423	25,422
Mayor's Office	369,679	343,805	355,152	(25,874)
Municipal Court	565,235	557,061	566,140	(8,174)
Human Resources	486,962	484,551	490,058	(2,411)
Law	591,548	589,605	598,515	(1,943)
Finance	639,635	635,504	645,125	(4,131)
Information Technology	37,652	254,469	258,020	216,817
Police	4,361,534	4,442,656	4,567,864	81,122
Economic & Community Dev	859,900	845,071	856,156	(14,829)
Public Works	1,484,333	1,610,298	1,645,616	125,965
Parks, Rec & Comm Services	1,429,674	1,407,893	1,432,263	(21,781)
Non Departmental	(13,285)	0	0	13,285
Annexation Expenditures	10,846,152	11,229,620	11,475,332	383,468

Special Revenue Funds

The Special Revenue Funds are used to account for proceeds of specific taxes or other earmarked revenues. This revenue is segregated into individual Special Revenue Funds to insure expenditures for a specific purpose.

Street Fund

- Used to maintain and improve the City's network of streets, sidewalks, and trails.
- Funding comes from the State shared portion of the gasoline tax and one-sixth of the utility taxes (1% of the 6%).
- Currently funds debt service on street bonds, operations of the Street Maintenance Division, and capital projects for streets.

Lodging Tax Fund

- Used to account for the 1% tax on room rentals within the City.
- Use of this tax is for the acquisition or operation of tourism related facilities.
- Currently funds a contract with the Chamber of Commerce, an advertising contract with Seattle Southside, and the sponsorship of special events which bring in hotel guests.

Youth / Teen Programs Fund

- Created to provide recreational activities for youth and teens in the City.
- Funding comes from an allocation of 5% of the utility taxes (.3% of the 6%).
- Currently funds after school programs, mobile technology, playground programs, the Phoenix Academy, and teen internships.

Capital Improvements Funds

- Major source of capital funds in the City.
- Funding comes from a 30% share of the sales tax and both .25% pieces of the Real Estate Excise Tax.
- Currently funds pay for debt service on bonds issued for capital projects and capital projects for all governmental purposes including parks.

Criminal Justice Fund

- Used to account for the receipt of restricted funds and to budget their expenditure.
- Funding comes from a voter approved .1% sales tax restricted to criminal justice purposes, State Shared revenues, and local grants received for these purposes.
- City Council has further restricted the use of the sales tax dedicating 11% to domestic violence.
- Currently funds are used to pay a portion of police costs, the Law Department, and domestic violence programs.

Housing and Community Development Fund

- Used to provide a portion of the social services within the City.
- Funding comes from the Community Development Block Grant.
- Currently expenditures fund other agencies and the home repair program.

Other Operating Projects Fund

- Used to track funds set aside for specific multi-year operating projects.
- Funding comes generally from the General fund of the City.
- Examples of these projects are Streamlined Sales Tax, Critical Areas Ordinance defense, and the funds for Flood Fight.

ShoWare Operating Fund

- Used to track the operations of the Events Center.
- Funding comes from the net operating revenues of the Events Center and the portion of admissions tax generated by the Events Center.
- Expenditures from this fund are a transfer of the net revenues to the Public Facilities District (PFD) to fund debt service on the Events Center Bonds.

Human Services Fund

- Used to provide additional funds to agencies providing a variety of social services to the community.
- Funding has traditionally come from an allocation of 1% of the prior year's budgeted revenues of the General Fund. However, the 2013-2014 biennial budget includes a transition to per capita funding of \$6.96, for a total of \$828,936.
- Expenditures from this fund provide for contributions to 29 agencies in 2011.

Arts Fund

- Used to provide cultural arts programs for the City.
- Funding comes from the General Fund allocation of \$2 per capita.
- Currently funds the equivalent of one employee and the remaining balance is transferred to a program in the Operating Projects Fund.

Street Operating Fund Fund Summary

	2011 Actual	2012 Adj Budget	2012 YTD thru Nov	2013 Budget	2014 Budget
BEGINNING FUND BALANCE	(1,402,940)	355,417	355,417	271,151	237,517
Revenues					
Fuel Tax - Unrestricted	1,809,260	1,934,060	1,700,022	1,886,725	1,905,592
B & O Tax				4,700,000	4,700,000
Water	158,630	165,694	151,616	167,414	172,436
Sewer	225,584	228,153	206,200	231,245	238,182
Drainage	157,496	167,553	152,596	173,236	178,433
Electric	1,110,606	1,081,102	996,257	1,119,842	1,131,040
Gas	385,646	377,313	328,128	393,959	397,899
Garbage	215,379	204,536	158,086	205,866	207,925
Telephone	685,771	676,428	654,915	669,929	669,929
Miscellaneous Revenue			(48,305)	70	70
Transfer In	2,105,000				
Total Revenues	6,853,374	4,834,839	4,299,516	9,548,286	9,601,506
Total Resources	5,450,434	5,190,256	4,654,933	9,819,437	9,839,023
Expenditures and Transfers					
Debt Service					
PW Trust Fund Loan	800,835	797,201	797,200	793,499	789,798
LTGO Bonds 2000	202,899	203,679	28,775	146,660	148,276
LTGO Bonds 2002	647,206	650,056	105,159	650,945	652,007
GO Refund (96) 2004	151,806	136,393	23,028	139,507	151,089
GO Refund 2005 (93,95,00,96TF)	38,016	37,789	37,789	114,714	112,485
LTGO Bonds 2008	449,880	487,066	144,807	466,921	472,025
LTGO Bonds 2009	207,797	207,213	26,050	207,107	207,637
Total Debt Service	2,498,438	2,519,397	1,162,807	2,519,353	2,533,317
Effective Transportation System Operating Costs					
Street Utility Operations	2,062,248	1,742,774	1,568,903	1,674,419	1,697,543
Street Tree Maintenance Program	240,239	249,834	168,417	267,968	274,145
Engineering Services Allocation	259,359	264,546	242,501	265,180	265,180
Total Operating Expenditures	2,561,846	2,257,154	1,979,820	2,207,567	2,236,868
Arterials					
Street Overlays and Materials				4,700,000	4,700,000
BNSF Grade Separation	459,525				
212th UPRR/BN Grade Separation	95,813				
256th (Kent Kangley-116th)	(1,689,479)		(7,228)		
4th Avenue Improvements	999,127				
84th Avenue Rehabilitaiton	137,733				
Total Arterials	2,719		(7,228)	4,700,000	4,700,000
Intersection Improvements					
Closed and Other Intersection Imps	(100,000)				
Signal Battery Backup	961				
Traffic Signal Control Cabinets	(6,845)				
Total Intersection Improvements	(105,884)				
Other Improvements					
2nd Avenue Pedestrian Imp	29,772				
Mero Transit Services	35,000	155,000		155,000	155,000
Russell Road Maint Facility	67,108				
Transportation Master Plan	6,017				
Total Other Improvements	137,898	155,000		155,000	155,000
Total Expenditures & Transfers	5,095,017	4,931,551	3,135,400	9,581,920	9,625,185
Change in Fund Balance	1,758,357	(96,712)	1,164,116	(33,634)	(23,679)
ENDING FUND BALANCE	355,417	258,705	1,519,533	237,517	213,838

Public Safety Retiree Health Fund Fund Summary

	2011 Actual	2012 Adj Budget	2012 YTD thru Nov	2013 Budget	2014 Budget
BEGINNING FUND BALANCE	647,099	527,368	527,368	472,982	337,680
Revenues					
Contributions	732,123	879,367	611,700	733,806	823,294
Interest Income	1,042	2,500	756	2,500	2,500
Transfers In from GF	250,000	250,000		250,000	250,000
Total Revenues	983,165	1,131,867	612,456	986,306	1,075,794
Expenditures					
Blue Cross Claims	810,202	714,122	509,834	764,122	814,122
Blue Cross Admin Fees	57,803	60,600	48,092	61,812	63,048
Delta Dental Claims	44,601	45,880	31,518	50,468	52,991
Delta Dental Admin Fees	4,415	4,680	5,476	4,774	4,869
Vision Service Plan Claims	7,066	5,512	4,814	7,441	7,813
Vision Service Plan Admin Fees	1,718	1,768	1,781	1,803	1,839
Stop Loss Reimbursements		(25,000)		(25,000)	(25,000)
Stop Loss Fees	34,450	50,425	39,746	50,425	51,434
IBNR Adjustment	19,500	8,000		4,900	5,300
Medical Reimbursements	119,207	197,327	106,969	184,682	191,416
Other Professional Services	3,934	15,863	18,824	16,181	16,505
Total Expenditures	1,102,897	1,079,177	767,053	1,121,608	1,184,337
Change in Fund Balance	(119,732)	52,690	(154,597)	(135,302)	(108,543)
ENDING FUND BALANCE	527,368	580,058	372,771	337,680	229,137

Lodging Tax Fund Fund Summary

	2011 Actual	2012 Adj Budget	2012 YTD thru Nov	2013 Budget	2014 Budget
BEGINNING FUND BALANCE	48,624	86,810	86,810	94,907	110,839
Revenues					
Lodging Tax	182,840	181,160	169,502	194,382	196,812
Miscellaneous Income	33	300	105	50	50
Total Revenues	182,873	181,460	169,607	194,432	196,862
Expenditures					
Seattle Southside Visitor Services	120,000	120,000	110,000	60,000	60,000
ShoWare Marketing				60,000	60,000
Branding Activities				20,000	20,000
Tourism Unallocated	5,000	25,000	26,000	20,000	20,000
Tourism Chamber	18,500	18,500	18,500	18,500	18,500
Total Expenditures	143,500	163,500	154,500	178,500	178,500
Transfer Out-ShoWare Marquee	1,188				
Transfer Out-ShoWare Impact Study		5,000	5,000		
Transfer Out-Park Lifecycle		10,000	10,000		
Total Expenditures and Transfers	144,688	178,500	169,500	178,500	178,500
Change in Fund Balance	38,186	2,960	107	15,932	18,362
ENDING FUND BALANCE	86,810	89,770	86,917	110,839	129,201

Youth / Teen Fund Fund Summary

	2011 Actual	2012 Adj Budget	2012 YTD thru Nov	2013 Budget	2014 Budget
BEGINNING FUND BALANCE	(57,001)	20,579	20,579	119,957	126,448
Revenues					
Water Utility Tax	47,589	52,279	45,485	50,224	51,731
Sewer Utility Tax	67,675	68,437	61,860	69,374	71,455
Drainage Utility Tax	47,249	50,476	45,779	55,971	57,650
Electric Utililty Tax	333,182	338,293	298,877	335,885	339,244
Gas Utility Tax	115,694	115,261	98,438	118,164	119,346
Garbage Utility Tax	64,614	61,481	47,426	61,824	62,442
Telephone Utility Tax	205,731	202,928	196,475	200,938	200,938
Interest Income	223	474	535	250	255
Total Revenues	881,957	889,629	794,875	892,630	903,061
Expenditures					
Transfer Out - GF Teen Programs	762,377	775,000	500,000	844,139	856,524
Teen Golf Program	42,000	42,000		42,000	42,000
Total Expenditures (Transfers)	804,377	817,000	500,000	886,139	898,524
Change in Fund Balance	77,580	72,629	294,875	6,491	4,537
ENDING FUND BALANCE	20,579	93,208	315,454	126,448	130,985

Capital Improvement Fund Fund Summary

	2011 Actuals	2012 Adj Budget	2012 YTD thru Nov	2013 Budget	2014 Budget
BEGINNING FUND BALANCE	(8,209,839)	(12,052,614)	(12,052,614)	(12,411,319)	(6,677,326)
Revenues and Other Financial Sources					
Sales Tax	3,784,084	4,855,698	4,054,223	4,340,469	4,405,576
Utility Tax				1,171,672	1,218,674
Real Estate Excise Tax	1,050,162	925,272	1,457,446	1,142,799	1,398,819
Real Estate Excise Tax - 2nd Qtr Percent	1,050,162	925,272	1,457,446	1,142,799	1,398,819
Real Estate Excise Tax - State	134,852		255,899		
Miscellaneous Revenues	103,381	3,518	2,183	3,939	3,978
Transfer In - General Fund	450,000	2,090,929		2,193,787	2,259,600
Transfer In - Facilities		260,000	260,000		
Sale of Property		6,000,000	198,526	6,000,000	
Total Rev/Other Financial Sources	6,572,640	15,060,689	7,685,722	15,995,465	10,685,466
Expenditures (Transfers)					
Debt Service					
Non-Voted Debt Service	7,533		6,013	1,171,672	1,218,674
LTGO Bonds 2000	539,945	542,021	76,575		
Valley Communications	157,790	250,030	170,910	240,880	229,280
LTGO Bonds 2002	508,244	510,393	82,566		
LTGO / Taxable Bonds 2003	666,259	667,275	667,274	666,340	186,491
GO Refund (96) 2004	1,611,435	1,447,830	244,441	1,480,875	1,603,821
GO Refund 2005 (93,95,00,96TF)	63,492	63,112	63,112	191,579	187,857
LTGO Bonds 2006	782,000	770,000	235,000	758,000	1,246,000
Golf Debt Service					
LTGO Bonds 2008	1,418,970	1,412,334	419,893	1,306,679	1,324,575
GO Refund 2009 (Part 1999)	723,670	721,641	90,723	721,268	723,120
GO Refund 2012 (2000/2002)				674,179	679,856
ShoWare Debt Service	2,793,077	2,500,000	1,337,668	2,500,000	2,400,000
Subtotal Debt Service	9,272,415	8,884,636	3,394,174	9,711,472	9,799,674
Facilities Projects					
Park Maintenance Renovation		35,000	35,000		
Security Camera Software Upgrade		40,000	40,000		
HVAC Lifecycle Replacements	205,000	75,000	75,000		
Sealcoat Parking Lots		35,000	35,000		
Public Buidling Major Mtc	2,876	50,000	50,000		
Kent Meridian Pool Repairs/Mtc	78,288	25,000	25,000		
Closed and Other Facilities Projects	(181,165)				
Subtotal Facilities Projects	105,000	260,000	260,000		
Parks Projects					
Adopt-a-Park Program	38,516				
Eagle Scout Projects	26,873				
Earthworks Stairs	75,000				
ShoWare Lifecycle	300,000	300,000		300,000	300,000
Kent Parks Foundation	23,127				
Lake Meridian Play Equipment	41,283				
Park Lifecycle Program	18,434	400,000	118,499	250,000	500,000
Park Land Acquisition	707,401				
Park Master Plans	6,526				
Rental Houses Demolition	25,000				
Town Square Park	19,270				
Turnkey Neighborhood Park	42,179				
Urban Forestry Plan	5,000	15,000			
Closed and Other REET Projects	(765,608)		(738)		
Subtotal Parks Projects	563,000	715,000	117,761	550,000	800,000

Capital Improvement Fund Fund Summary

	2011 Actuals	2012 Adj Budget	2012 YTD thru Nov	2013 Budget	2014 Budget
Technology Projects					
Hardware Lifecycle Replacements		120,000			
Technology Projects		1,007,500			
Subtotal Technology Projects		1,127,500			
Other Projects					
Annexation Study		(48,076)	(48,076)		
Emergency Flood Preparedness	450,000	(450,000)	(450,000)		
Neighborhood Matching Grant	25,000				
Street Projects		1,007,500			
Subtotal Other Projects	475,000	509,424	(498,076)		
Total Expenditures (Transfers)	10,415,415	11,496,560	3,273,859	10,261,472	10,599,674
Change in Fund Balance	(3,842,775)	3,564,129	4,411,863	5,733,993	85,792
Capital Reserves				250,000	500,000
Unreserved				(6,927,326)	(7,091,534)
ENDING FUND BALANCE	(12,052,614)	(8,488,485)	(7,640,751)	(6,677,326)	(6,591,534)

Criminal Justice Fund Fund Summary

	2011 Actual	2012 Adj Budget	2012 YTD thru Nov	2013 Budget	2014 Budget
BEGINNING FUND BALANCE	(236,284)	867,523	867,522	1,045,643	1,062,008
Revenues					
Sales Tax - Local Option	1,847,825	1,792,028	1,733,929	1,814,268	1,841,482
MVET - Basic Crime	88,583	92,080	98,519	92,899	93,829
MVET - High Crime	140,978	185,500	92,623	191,199	193,110
MVET - Special Programs	70,949	74,453	77,717	74,406	75,150
Intergovernmental	190,027	208,354	186,340	198,239	198,239
Charges for Services					
Seized Assets	83,304	53,386	12,708	53,386	53,386
Miscellaneous Revenues	3,490	4,548	3,485	3,783	3,783
Transfers In - General Fund	1,085,000	105,000		105,000	105,000
Total Revenues	3,510,156	2,515,349	2,205,321	2,533,180	2,563,979
Expenditures					
Law					
Salaries & Benefits	605,802	634,513	504,849	554,171	561,938
Supplies	20,265	30,194	13,860	30,554	30,922
Services & Charges	11,745	22,684	8,224	22,349	22,754
Domestic Violence					
Salaries & Benefits	247,605	186,473	148,998	138,291	140,497
Services & Charges	8,861	8,037	6,873	8,198	8,361
KYFS - Youth Violence Prevention					
Services & Charges	25,000	25,000		25,000	25,000
Police					
Salaries & Benefits	1,058,299	1,126,892	894,637	1,135,553	1,145,683
Supplies	31,837	49,298	27,846	69,064	71,828
Services & Charges	36,524	87,691	31,487	123,132	130,396
Police Special Programs & Grants					
Salaries & Benefits	243,382	225,610	235,104	236,279	238,692
Supplies	38,315	47,702	19,901	40,643	41,456
Services & Charges	39,772	130,980	52,431	133,581	136,254
Vehicles and Equipment	38,944	45,264	45,264		
Total Expenditures	2,406,350	2,620,338	1,989,473	2,516,815	2,553,781
Change in Fund Balance	1,103,806	(104,989)	215,848	16,365	10,198
ENDING FUND BALANCE	867,522	762,534	1,083,369	1,062,008	1,072,206

Housing and Community Development Fund Fund Summary

	2011 Actual	2012 Adj Budget	2012 YTD thru Nov	2013 Budget	2014 Budget
Revenues					
CDBG Block Grant - HUD	892,713	691,888	496,756	748,000	748,000
Total Revenues	892,713	691,888	496,756	748,000	748,000
Expenditures					
Salaries	350,645	329,421	280,938	332,195	331,326
Benefits	158,387	162,975	141,611	166,471	174,296
Supplies	61,163	30,994	65,667	33,193	28,293
Services	322,517	168,073	179,410	216,141	214,085
Total Expenditures	892,713	691,463	667,626	748,000	748,000

City Arts Program Fund Summary

	2011 Actual	2012 Adj Budget	2012 YTD thru Nov	2013 Budget	2014 Budget
BEGINNING FUND BALANCE	262,148	352,204	352,204	328,776	449,027
Revenues					
Transfer In from General Fund	113,016	110,049		120,251	118,280
Total Revenues	113,016	110,049		120,251	118,280
Total Resources	375,164	462,253	352,204	449,027	567,307
Expenditures					
Supplies	7,630				
Services	8,099	84,549	100,140		
Art	7,232	142,500	89,164		
Total Expenditures	22,960	227,049	189,305		
Change in Fund Balance	90,055	(117,000)	(189,305)	120,251	118,280
ENDING FUND BALANCE	352,204	235,204	162,899	449,027	567,307

The Arts Commission will meet in early 2013 to develop a plan for art projects and acquisitions. This plan will be presented to Council for adoption, including establishment of the expenditure budget.

ShoWare Operating Fund Fund Summary

	2011 Actual	2012 Adj Budget	2012 YTD thru Nov	2013 Budget	2014 Budget
BEGINNING FUND BALANCE	(1,627,111)	(1,910,845)	(1,910,845)	(2,355,552)	(1,815,552)
Revenues					
Admissions Tax	193,900	300,000	187,132	350,000	400,000
SMG Income		200,000		200,000	200,000
Transfer In from General Fund				500,000	500,000
Transfer In from CIP	300,000	300,000		300,000	300,000
Total Revenues	493,900	800,000	187,132	1,350,000	1,400,000
Total Resources	(1,133,211)	(1,110,845)	(1,723,713)	(1,005,552)	(415,552)
Expenditures					
Salaries and Benefits	40				
Services	477,634	486,000	1,075,658	510,000	520,200
Transfers Out - Impact Study		14,000	14,000		
ShoWare Lifecycle	300,000	300,000		300,000	300,000
Total Expenditures	777,674	800,000	1,089,658	810,000	820,200
Change in Fund Balance	(283,774)		(902,527)	540,000	579,800
ENDING FUND BALANCE	(1,910,885)	(1,910,845)	(2,813,371)	(1,815,552)	(1,235,752)

Debt Service Funds

Voted Debt

- Property taxes from special levies pay principal and interest on voted general obligation debt.
- The City does not currently have any voted debt service.

Non-voted (LTGO) Debt

- The City of Kent issues non-voted general obligation debt referred to as Limited Tax General Obligation (LTGO) Debt. The City's LTGO capacity is limited to 1.5 percent of assessed valuation.
- The payments on this debt are funded by transfers from primarily the Capital Improvement Fund. In addition, the Street Fund will cover the street-related bond issues. Water and Sewerage Funds will also transfer funds to cover debt related to their portions of the maintenance shop land.

Special Assessments Debt

- Special assessments against specific parcels of real property provide the funding source for the retirement of Special Assessment Bonds and notes. The special assessment bonds are supported solely by the property owners and the Local Improvement Guarantee Fund.

Non-Voted Debt Service Fund Fund Summary

	2011 Actuals	2012 Adj Budget	2012 YTD thru Nov	2013 Budget	2014 Budget
Revenues & Transfers In					
Non-Voted Debt Service	808,368	797,201	803,212	1,965,171	2,008,472
LTGO Bonds 2000	742,844	745,700	105,350		
Valley Communications	157,790	250,030	170,910	240,880	229,280
LTGO Bonds 2002	1,155,450	1,160,449	187,725		
LTGO / Taxable Bonds 2003	666,259	667,275	667,274	666,340	186,491
GO Refund (96) 2004	1,763,241	1,584,223	267,468	1,620,382	1,754,910
GO Refund 2005 (93, 95, 00, 96TF)	101,508	100,901	100,901	306,293	300,342
LTGO Bond 2006	782,000	770,000	235,000	758,000	1,246,000
LTGO Bonds 2008	1,868,850	1,899,400	564,700	1,773,600	1,796,600
GO Refund 2009 (Part 1999)	1,051,625	1,048,675	131,838	1,050,125	1,050,825
GO Refund 2012 (2000/2002)				1,471,784	1,480,139
Total Revenues & Transfers In	9,097,934	9,023,854	3,234,378	9,852,575	10,053,059
Expenditures					
Principal	5,647,430	5,762,903	1,493,526	5,648,316	6,009,687
Interest	3,464,505	3,260,951	1,726,851	4,204,259	4,043,372
Total Expenditures	9,111,934	9,023,854	3,220,378	9,852,575	10,053,059

Special Assessment Debt Service Fund Fund Summary

	2011 Actuals	2012 Adj Budget	2012 YTD thru Nov	2013 Budget	2014 Budget
BEGINNING FUND BALANCE	1,076,490	866,092	866,092	976,214	1,845,844
Revenues and Other Financial Sources					
Principal	1,819,694	2,704,642	2,069,645	2,692,445	2,628,217
Interest	577,317	730,871	624,440	836,540	855,839
Transfer in from Guaranty Fund	123,735				
Total Revenues/Other Financial Sources	2,520,745	3,435,513	2,694,085	3,528,985	3,484,056
Total Resources	3,597,235	4,301,605	3,560,177	4,505,199	5,329,900
Expenditures (Transfers)					
Services	3,678		1,516		
Principal	2,021,715	2,941,301	1,274,285	1,818,578	1,703,578
Interest	382,060	522,916	95,933	690,777	648,941
Transfer Out to General Fund	323,690	200,000		150,000	150,000
Expenditures and Transfers Out	2,731,144	3,664,217	1,371,734	2,659,355	2,502,519
Change in Fund Balance	(210,398)	(228,704)	1,322,351	869,630	981,537
ENDING FUND BALANCE	866,092	637,388	2,188,443	1,845,844	2,827,381

**CITY OF KENT
OUTSTANDING LONG TERM DEBT
December 31, 2011**

	Issuance Date	Maturity Date	Interest Rate	Payment Date	Original or Refunded Amount	Redemption Amount To Date	Outstanding Amount
GO BONDS & CONTRACTS							
<i>Limited Tax General Obligation Debt</i>							
G.O. 2000	2000	2020	4.4/5.375	12/1			
	Total Issue		11,485,000 New Portion				
					1,285,052	1,101,361	183,691
					10,199,948	6,463,639	3,736,309
G.O. 2002	2002	2022	3.0/4.25	12/1			
	Total Issue		13,685,000				
					2,716,875	1,525,860	1,191,015
					1,207,500	419,285	788,215
					3,723,125	710,320	3,012,805
					1,811,250	628,930	1,182,320
					2,213,750	768,685	1,445,065
		2012			2,012,500	1,776,920	235,580
G.O. 2003	2003			12/1			
	Total Issue		7,518,000				
		2018	5.45		1,878,000	815,000	1,063,000
		2013	3.55		3,526,000	2,615,000	911,000
		2007	2.3		2,114,000	2,114,000	0
G.O. 2004	2004	2021	2.0/4.125	12/1			
	Total Issue		23,280,000				
					3,126,000	1,020,515	2,105,485
					1,421,000	463,899	957,101
					11,958,000	3,903,816	8,054,184
					6,775,000	2,211,770	4,563,230
G.O. 2005	2005	2020	4.05	12/1			
	Total Issue		7,369,000				
					2,437,000	1,757,000	680,000
					1,555,000	1,555,000	0
					2,252,000	131,000	2,121,000
					1,125,000	825,000	300,000
G.O. 2006	2006	2024	4.0/4.5	12/1			
	Total Issue		12,000,000				
					12,000,000	1,200,000	10,800,000

**CITY OF KENT
OUTSTANDING LONG TERM DEBT
December 31, 2011**

	Issuance Date	Maturity Date	Interest Rate	Payment Date	Original or Refunded Amount	Redemption Amount To Date	Outstanding Amount
GO BONDS & CONTRACTS cont.							
G.O. 2008	2008			12/1			
Total Issue	24,000,000						
Series A - 2008 Tech Plan		2025	5.176		3,033,408	281,993	2,751,415
Series A - Events Center		2025	5.176		5,005,122	64,390	4,940,732
Series A - Municipal Court		2025	5.176		7,583,519	97,561	7,485,958
Series A - East Hill Maint.		2025	5.176		5,055,679	65,040	4,990,639
Series A - Sidewalk Renov.		2025	5.176		2,022,272	26,016	1,996,256
Series B - Events Center		2011	4.113		1,300,000	1,300,000	0
G.O. 2009	2009	2019	3.0/4.0	12/1			
Total Issue	8,410,000						
							Refunded 1999 LTGO Bonds
General Government					1,949,652	304,906	1,644,746
Police Corrections					1,698,847	265,681	1,433,166
Fire Station 75					1,033,361	161,607	871,754
Street Projects					3,071,465	480,108	2,591,357
Parks Projects					656,675	102,698	553,977
City Portion of Valley Comm Issue	2000	2015	4.3/5.75	12/1	2,551,600	1,482,600	0
City Portion of Valley Comm Issue	2010	2015	3.0/4.0	12/1	1,065,000	217,000	848,000
Total General Obligation Bonds - Non-Voted					87,018,600	29,039,600	73,438,000
Energy Conservation Loan	2003	2013	3.8505	6/1&12/1	744,714	615,509	129,205
Energy Conservation Loan	2004	2014	4.03673	6/1&12/1	518,455	369,051	149,405
Trust Fund Loan - Streets	2004	2023	0.5	7/1	1,000,000	359,649	640,351
Trust Fund Loan - Streets	2005	2024	0.5	7/1	10,000,000	3,117,647	6,882,353
Trust Fund Loan - Streets	2008	2028	0.5	7/1	4,500,000 *	473,684	4,026,316
Total LTGO Debt					128,126,769	41,792,140	85,265,630
TOTAL G.O. BONDS & CONTRACTS					128,126,769	41,792,140	85,265,630
SPECIAL ASSESSMENT BOND/NOTES							
LID 347/48	1998	2015	4.3/5.6	9/1	942,617	912,617	30,000
LID 340/49	1999	2016	4.1/5.9	8/1	13,221,661	12,196,661	1,025,000
LID 351	2000	2015	3.75/5.5	11/1	5,367,217	4,947,217	420,000
LID 350,352,354	2003	2013	3.75	3/1	1,363,439	1,237,385	126,053
LID 353 et al	2004	2019	2.5/4.65	12/15	11,758,557	7,643,557	4,115,000
LID 358	2006				468,892	335,085	133,807
TOTAL SPECIAL ASSESSMENT BONDS/NOTES					33,122,382	27,272,522	5,849,860
TOTAL GOVERNMENTAL BONDS & CONTRACTS					161,249,151	69,064,662	91,115,490

**CITY OF KENT
OUTSTANDING LONG TERM DEBT
December 31, 2011**

	Issuance Date	Maturity Date	Interest Rate	Payment Date	Original or Refunded Amount	Redemption Amount To Date	Outstanding Amount
REVENUE BONDS & LOANS							
Revenue Bonds, Series A	2009	2018	3.0/5.0	12/1	4,560,000	985,000	3,575,000
Revenue Bonds, Series B	2009	2029	5.06/6.12	12/1	7,940,000	0	7,940,000
Trust Fd Ln 1 - Tac Intertie	2001		0.5	6/1	10,000,000	4,722,222	5,277,778
Trust Fd Ln 2 - Tac Intertie	2002		0.5	6/1	10,000,000	4,156,250	5,843,750
Tacoma Pipeline Contract	2002	2032			18,967,080	1,160,502	17,806,578
Tacoma Pipeline A&B Revenue Bon	2010	2040			<u>11,400,000</u>	<u>0</u>	<u>11,400,000</u>
<i>Total Water Bonds</i>					62,867,080	11,023,974	51,843,106
Revenue Bonds, Series A	2009	2018	3.0/5.0	12/1	4,560,000	985,000	3,575,000
Revenue Bonds, Series B	2009	2029	5.06/6.12	12/1	<u>7,940,000</u>	<u>0</u>	<u>7,940,000</u>
<i>Total Sewerage Bonds</i>					12,500,000	985,000	11,515,000
TOTAL REVENUE BONDS AND LOANS					<u>75,367,080</u>	<u>12,008,974</u>	<u>63,358,106</u>
TOTAL OUTSTANDING LONG TERM DEBT					<u>236,616,231</u>	<u>81,073,636</u>	<u>154,473,595</u>

LEGAL DEBT MARGIN
As of December 31, 2012

GENERAL PURPOSES

	Debt Capacity Calculation	% of Assessed Valuation
Non-Voted General Obligation Debt Capacity (1.5% Assessed Valuation of \$11,956,265,776)	\$ 179,343,987	
Less: Outstanding Non-Voted Debt (including the Nonvoted Bonds) (1)	80,505,433	0.67%
Remaining Non-Voted Debt Capacity	<u>\$ 98,838,554</u>	<u>0.83%</u>
Voted and Non-Voted General Obligation Debt Capacity (2.5% of Assessed Valuation)	\$ 298,906,644	
Less: Outstanding Debt:		
Voted		
Non-Voted	(80,505,433)	0.67%
Plus: Amount available in General Obligation Voted Debt Svc Fund		
Remaining General Purpose Debt Capacity	<u>\$ 218,401,211</u>	<u>1.83%</u>

UTILITY PURPOSES

Voted General Obligation Debt Capacity (2.5% of Assessed Valuation)	\$ 298,906,644	
Less: Outstanding Debt		
Remaining Utility Purposes Debt Capacity	<u>\$ 298,906,644</u>	<u>2.50%</u>

OPEN SPACE AND PARK FACILITIES:

Voted General Obligation Debt Capacity (2.5% of Assessed Valuation)	\$ 298,906,644	
Less: Outstanding Debt		
Remaining Open Space and Park Facilities Debt Capacity	<u>\$ 298,906,644</u>	<u>2.50%</u>

TOTAL CAPACITY	\$ 896,719,932	7.50%
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CAPACITY UTILIZED 8.98%	\$ 80,505,433	0.67%
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LEGAL DEBT MARGIN	<u>\$ 816,214,499</u>	<u>6.83%</u>
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(1) Includes King County agreement for 240th street improvements of \$1,810,709, \$11,229,404 in loans from State trust fund, LOCAL-Energy Conservation Loans of \$135,320 and Valley Comm Loan of \$647,000.

Capital Projects Funds

The Capital Projects Funds are used to account for the financial resources segregated for the acquisition and/or construction of capital facilities and other major assets, except those financed by Proprietary Funds.

Capital project activity is financed by the issuance of debt both general obligation and special assessment, by grants, and by transfers from such other funds as may be approved by ordinance.

Capital Projects Funds allow the city to carry over project budgets and costs from year to year until the project is completed. At year end, both completed and in progress projects are capitalized in the General Fixed Asset Account Group.

- Street Capital Projects Fund: Established to account for financial resources to be used for the acquisition or construction of major street capital improvements.
- Parks Capital Projects: Established to account for financial resources to be used for the acquisition or construction of major park facilities.
- Other Capital Projects: Established to account for the financial resources to be used for the acquisition or construction of major assets that do not fit into any other capital project category.
- Technology Capital Projects: Established to account for the financial resources to be used for the acquisition of major technological equipment, software and other one-time only projects.
- Facilities Capital Projects: Established to account for the financial resources to be used for major governmental building acquisition, renovation and improvement projects.

STREET CAPITAL PROJECTS FUND SUMMARY

	2011	2012	2013	2014	Budget Change	
	Budget	Budget	Budget	Budget	\$	%
FINANCIAL SOURCES						
Transfers in from:						
Street Operating Fund			4,700,000	4,700,000		
General Fund	2,000,000					
TOTAL FINANCIAL SOURCES	2,000,000		4,700,000	4,700,000	4,700,000	
EXPENDITURES						
Arterials						
Miscellaneous Asphalt Overlays	1,200,000		4,700,000	4,700,000		
Other Improvements						
Sidewalks	300,000					
Kent Sation						
Railroad Quiet Zone	500,000					
TOTAL EXPENDITURES	2,000,000		4,700,000	4,700,000	4,700,000	

**PARK CAPITAL PROJECTS
FUND SUMMARY**

	<u>2011 Budget</u>	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>Budget Change</u>	
					\$	%
FINANCIAL SOURCES						
Transfers in from:						
Capital Improvement Fund	25,000	260,000	250,000	500,000		
General Fund			250,000			
REET - 2nd Quarter Percent	565,000	15,000				
Fuel Tax - Paths & Trails	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>		
TOTAL FINANCIAL SOURCES	<u>600,000</u>	<u>285,000</u>	<u>510,000</u>	<u>510,000</u>	225,000	78.9%
EXPENDITURES						
Adopt a Park Program	35,000					
Community Parks Reinvestment Program	100,000					
Community Sports Field	100,000					
Demolition of Rental Houses	25,000					
Eagle Scout Projects	25,000					
Kent Parks Foundation	25,000					
Lifecycle Parks System	250,000	260,000	500,000	500,000		
Master Plans	25,000					
Paths and Trails	10,000	10,000	10,000	10,000		
Urban Forestry	<u>5,000</u>	<u>15,000</u>				
TOTAL EXPENDITURES	<u>600,000</u>	<u>285,000</u>	<u>510,000</u>	<u>510,000</u>	225,000	78.9%

**TECHNOLOGY CAPITAL PROJECTS
FUND SUMMARY**

	<u>2011 Budget</u>	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>	<u>Budget Change</u>	
					\$	%
FINANCIAL SOURCES						
Transfers in from:						
Technology Fees	1,334,000	260,000	374,800	389,808		
Cable Utility Tax			850,000	858,000		
TOTAL FINANCIAL SOURCES	<u>1,334,000</u>	<u>260,000</u>	<u>1,224,800</u>	<u>1,247,808</u>	964,800	371.1%
EXPENDITURES						
Technology - MDC Replacments	195,000					
Hardware Lifecycle Replacements	639,000	260,000	1,224,800	1,247,808		
Software Business System Replacement	500,000					
IT Systems						
TOTAL EXPENDITURES	<u>1,334,000</u>	<u>260,000</u>	<u>1,224,800</u>	<u>1,247,808</u>	964,800	371.1%

Enterprise Funds

The Enterprise Funds are used to account for the financing of services provided to the general public where all or most of the costs involved are paid for by user charges. By using an Enterprise Fund concept all revenues and expenditures including debt service and capital costs are consolidated to provide more complete financial presentation. An analysis can be made to see the relationship between user charges and the total cost of operations.

The City operates three Enterprise Funds: a water utility; a sewerage utility including sewer and drainage; and a golf complex including 18-hole golf course, a nine-hole executive course, driving range and mini-putt. Though the Utility Clearing Fund is an Internal Service type of fund, it is included in this section with the Water and Sewerage Funds it directly relates to.

Utility Clearing Fund Fund Summary

	2011 Actual	2012 Adj Budget	2012 YTD thru Nov	2013 Budget	2014 Budget
Expenditures by Department					
Finance					
Customer Services					
Salaries & Benefits	630,759	715,133	616,374	718,167	726,189
Supplies	21,694	16,230	20,775	16,438	16,650
Services	2,018,591	2,083,482	1,905,266	2,055,128	2,078,633
Cost Allocation	(2,671,044)	(2,814,845)	(2,580,292)	(2,789,733)	(2,821,472)
	0	0	(37,877)	0	0
Meter Readers					
Salaries & Benefits	296,956	308,347	275,908	310,038	313,562
Supplies	9,652	13,583	11,024	18,247	18,600
Services	24,642	26,967	21,141	29,900	32,536
Cost Allocation	(331,250)	(348,897)	(319,854)	(358,185)	(364,698)
	0	0	(11,781)	0	0
Public Works					
Operations - Administration					
Salaries & Benefits	943,485	973,416	820,681	966,589	980,102
Supplies	5,946	31,291	11,881	31,596	31,908
Services	909,732	1,068,873	935,449	1,073,794	1,109,044
Cost Allocation	(1,859,163)	(2,073,580)	(1,901,036)	(2,071,979)	(2,121,054)
	0	0	(133,025)	0	0
Warehouse					
Salaries & Benefits	256,491	287,550	205,424	267,566	269,104
Supplies	86,142	76,806	63,398	76,734	76,999
Services	44,050	53,039	39,584	50,859	56,103
Cost Allocation	(386,683)	(417,395)	(309,065)	(395,159)	(402,206)
	0	0	(659)	0	0
Expenditures by Object					
Salaries & Benefits	2,127,691	2,284,446	1,918,388	2,262,360	2,288,957
Supplies	123,434	137,910	107,077	143,015	144,157
Services	2,997,014	3,232,361	2,901,440	3,209,681	3,276,316
Cost Allocation	(5,248,139)	(5,654,717)	(5,110,248)	(5,615,056)	(5,709,430)
Total Expenditures	0	0	(183,343)	0	0

Water Operating Fund Fund Summary

	2011 Actual	2012 Adj Budget	2012 YTD thru Nov	2013 Budget	2014 Budget
BEGINNING FUND BALANCE	(320,029)	(242,691)	(242,692)	752,609	1,103,594
Revenues					
Charges for Services	15,984,625	16,256,392	15,206,317	16,732,904	17,223,626
System Dev/Connection Charges	969,383	1,264,243	1,179,335	1,268,447	1,268,447
Other Revenue	398,534	95,586	297,339	144,113	144,113
Total Revenues/Other Sources	17,352,542	17,616,221	16,682,992	18,145,464	18,636,186
Expenditures (Transfers)					
Salaries and Benefits	3,185,777	3,192,942	2,872,736	3,006,032	3,046,570
Supplies	472,806	668,827	491,669	697,179	711,101
Services	6,091,959	6,750,635	6,388,158	7,697,979	7,878,544
Transfer Out - Projects	3,375,000	2,973,035	(26,964)	2,700,000	3,000,000
Transfer Out - Debt Service	47,100	46,969	5,905	48,936	47,064
Transfer Out - Central Stores				5,012	
Capital Outlay	7,098	39,500		69,000	
Debt Service - Principal	1,649,065	2,063,799	1,194,658	2,348,315	2,375,131
Debt Service - Interest	1,970,637	1,417,862	1,523,352	1,376,262	1,333,273
Debt Service - Other Costs	(23,370)				
Cost Allocation	(209,917)	(115,546)	(684,775)	(154,236)	(155,332)
Total Expenditures (Transfers)	16,566,155	17,038,023	11,764,740	17,794,479	18,236,351
Change in Fund Balance	786,388	578,198	4,918,252	350,985	399,835
Ending Balance	466,359	335,507	4,675,560	1,103,594	1,503,429

**WATER CAPITAL PROJECTS
BUDGET ANALYSIS**

	2011 Budget	2012 Budget	2013 Budget	2014 Budget	Budget Change	
					\$	%
FINANCIAL SOURCES						
Transfers in from Water Operating	3,345,000	3,000,000	2,700,000	3,000,000		
TOTAL FINANCIAL SOURCES	3,345,000	3,000,000	2,700,000	3,000,000	(300,000)	-10.0%
EXPENDITURES						
Misc Water Improvements		750,000	2,700,000	3,000,000		
East Hill Pressure Zone		2,250,000				
Guiberson Reservoir Replacement	3,345,000					
TOTAL EXPENDITURES	3,345,000	3,000,000	2,700,000	3,000,000	(300,000)	-10.0%

Sewerage Operating Fund Fund Summary

	2011 Actual	2012 Adj Budget	2012 YTD thru Nov	2013 Budget	2014 Budget
BEGINNING FUND BALANCE	8,827,887	8,270,588	8,270,589	6,479,238	4,442,897
Revenues					
Intergovernmental Revenue	161,900		161,900		
Licenses and Permts	33,075	88,234	54,548	50,000	50,000
Charges for Services	38,484,911	36,790,374	35,896,850	41,936,143	43,105,212
System Dev/Connection Charges	580,813	616,950	630,736	616,950	616,950
Other Revenue	198,505	51,983	29,649	51,983	51,983
Transfer In					
Total Revenues/Other Sources	39,459,204	37,547,541	36,773,683	42,655,076	43,824,145
Expenditures (Transfers)					
Salaries and Benefits	4,652,127	4,710,214	4,239,477	3,859,534	3,905,127
Supplies	303,233	378,202	258,462	423,096	431,498
Services & Charges	23,701,128	24,170,594	23,505,418	27,967,203	28,217,489
Capital Outlay	493,183			186,500	
Transfer Out - Projects	8,312,411	8,450,000	3,251,743	10,491,643	6,522,146
Transfer Out - Debt Service	73,058	72,852	9,159	72,814	73,004
Transfer Out - Central Stores				4,817	
Debt Service - Principal	1,466,687	1,445,713	555,000	1,514,591	1,108,167
Debt Service - Interest	918,185	866,382	455,617	811,210	753,033
Other Debt Service	(58,087)				
Cost Allocation	(667,894)	(519,991)	(522,642)	(639,991)	(639,991)
Total Expenditures (Transfers)	39,194,031	39,573,966	31,752,233	44,691,417	40,370,473
Change in Fund Balance	265,173	(2,026,425)	5,021,450	(2,036,341)	3,453,672
ENDING FUND BALANCE	9,093,060	6,244,163	13,292,038	4,442,897	7,896,569

**SEWERAGE CAPITAL AND OPERATING PROJECTS
BUDGET ANALYSIS**

	2011 Budget	2012 Budget	2013 Budget	2014 Budget	2013 Budget Change	
Financial Sources						
Transfers in from:						
Sewer Operating	1,600,000	1,250,000	1,112,924	1,133,440		
Drainage Operating	6,405,000	7,200,000	9,378,719	5,388,706		
Total Financial Sources	8,005,000	8,450,000	10,491,643	6,522,146	2,041,643	24.2%
Expenditures						
Sewer Capital Projects						
Miscellaneous Sewer Replacements	1,600,000	1,250,000	1,112,924	1,133,440		
Total Sewer Capital Projects	1,600,000	1,250,000	1,112,924	1,133,440	(137,076)	-11.0%
Drainage Capital Projects						
Misc. Storm Drainage Improvements	900,000		9,108,719	5,008,706		
Outfall Treatment Facilities	240,000					
South 228th Drainage Bypass		2,000,000				
Green River Levee Repair	2,500,000	3,000,000				
Upper Mill Creek Dam Improvements	2,500,000	1,935,000				
Total Drainage Capital Projects	6,140,000	6,935,000	9,108,719	5,008,706	2,173,719	31.3%
Drainage Operating Projects						
NPDES Permit	265,000	265,000	270,000	380,000		
Total Drainage Operating Projects	265,000	265,000	270,000	380,000	5,000	1.9%
Total Drainage Projects	6,405,000	7,200,000	9,378,719	5,388,706	2,178,719	30.3%
Total Sewerage Projects	8,005,000	8,450,000	10,491,643	6,522,146	2,041,643	24.2%

Golf Operating Fund Fund Summary

	2011 Actual	2012 Adj Budget	2012 YTD thru Nov	2013 Budget	2014 Budget
BEGINNING FUND BALANCE	(1,740,829)	(2,174,297)	(2,174,297)	(2,295,761)	(2,280,581)
Revenues					
Charges for Services	1,804,505	2,318,000	1,732,628	2,168,000	2,218,000
Rentals	154,315	218,000	166,960	218,000	218,000
Leases	70,824	60,000	63,000	60,000	60,000
Sales	490,066	618,344	475,183	618,344	618,344
Miscellaneous Revenue	1,498	115,861	119,473	7,890	7,890
Transfer In			34		
Total Revenues	2,521,209	3,330,205	2,557,279	3,072,234	3,122,234
Total Resources	780,380	1,155,908	382,982	776,473	841,653
Expenditures					
18 Hole Course	1,777,339	1,683,062	1,457,552	1,724,636	1,754,017
Par 3 Course	313,189	325,284	281,514	294,944	299,546
Driving Range	414,742	452,223	360,455	479,598	488,012
Merchandising	448,641	549,161	398,399	554,930	565,013
Other Expenses	3,293	115,861	122,814		
Transfers Out				2,946	
Total Expenditures	2,957,204	3,125,591	2,620,734	3,057,054	3,106,588
Change in Fund Balance	(435,995)	204,614	(63,455)	15,180	15,646
ENDING FUND BALANCE	(2,176,824)	(1,969,683)	(2,237,752)	(2,280,581)	(2,264,935)

Internal Service Funds

The Internal Service Funds are used to account for the financing of special services performed by designated operations within the City of Kent for other operations within the city.

Internal Service Funds provide a service and then generate revenue to bill the organization to which the service was provided. In this manner, the efficiency of centralized City services can be obtained while still being able to distribute the cost of these services to user organizations. The Equipment Rental Fund rents vehicles and other maintenance equipment and provides fuel and maintenance services.

The Central Services Fund provides central stores, photocopying, printing, custodial, maintenance, data processing, cable TV and telephone services.

The Facilities Fund is for the maintenance and operation of City Facilities. The Insurance Fund accounts for the City's unemployment and workers compensation programs, dental and health insurance program, and liability and property insurance program.

Fleet Services Fund Fund Summary

	2011 Actual	2012 Adj Budget	2012 YTD thru Nov	2013 Budget	2014 Budget
BEGINNING FUND BALANCE	2,483,059	2,628,235	2,628,235	1,528,371	1,237,151
Revenues					
Fleet Operations	3,058,613	2,805,692	2,683,003	3,187,651	3,335,555
Fleet Replacement	367,422	372,616	343,636	792,850	1,042,850
Sale of Property	(539,678)		29,335		
Interest Income	3,590	13,835	2,976	13,835	13,835
Total Revenues	2,889,947	3,192,143	3,058,949	3,994,336	4,392,240
Expenditures					
Salaries & Benefits	775,032	808,986	736,671	827,334	835,845
Supplies	1,365,507	1,413,345	1,535,525	1,583,964	1,615,815
Services	704,829	754,789	751,018	739,124	756,212
Capital Outlay	238,385	1,385,511	726,580	1,135,000	500,000
Transfers Out	214,422			134	
Total Expenditures	3,298,174	4,362,631	3,749,794	4,285,556	3,707,872
Change in Fund Balance	(408,227)	(1,170,488)	(690,845)	(291,220)	684,368
ENDING FUND BALANCE	2,074,831	1,457,747	1,937,390	1,237,151	1,921,519

**Central Services Fund
Central Stores
Fund Summary**

	2011 Actual	2012 Adj Budget	2012 YTD thru Nov	2013 Budget	2014 Budget
BEGINNING FUND BALANCE	(66,659)	(122,352)	(122,352)	(124,116)	192
Revenues					
Charges for Services:					
Central Stores	132,922	236,376	91,405	217,827	222,183
Postage	200,572	355,264	186,691	296,204	301,610
Transfers In				119,191	
Total Revenues	333,495	591,640	278,096	633,222	523,793
Expenditures					
Central Stores	130,063	203,386	90,486	207,454	211,603
Postage	240,201	273,096	214,629	282,099	287,248
Central Services	18,923	19,301	17,693	19,361	19,555
Total Expenditures	389,187	495,783	322,808	508,914	518,406
Change in Fund Balance	(55,693)	95,857	(44,712)	124,308	5,387
ENDING FUND BALANCE	(122,352)	(26,495)	(167,064)	192	5,579

**Central Services Fund
Information Technology
Fund Summary**

	2011 Actual	2012 Adj Budget	2012 YTD thru Nov	2013 Budget	2014 Budget
BEGINNING FUND BALANCE	(203)	399,972	399,972	414,500	458,698
Revenues					
Utility Tax				1,040,000	1,045,200
Charges for Services:					
Internal Fees	4,139,477	4,670,110	4,143,658	4,212,504	4,324,362
Intergovernmental - RFA	445,964	410,839	394,047	444,012	452,893
Technology Fees		411,580	380,481	374,800	389,308
Other Revenue	40		20		
Total Revenues	4,585,481	5,492,529	4,918,206	6,071,316	6,211,763
Expenditures					
Systems & Tech Svcs					
Salaries and Benefits	1,706,393	2,232,566	1,994,145	1,976,384	2,003,262
Supplies	95,662	41,923	154,404	42,629	43,349
Services and Charges	1,116,749	1,214,957	1,093,002	1,221,064	1,259,113
Telecommunications					
Salaries and Benefits	148,719	149,266	135,762	147,009	149,498
Supplies	19,643	14,496	2,155	14,774	15,058
Services and Charges	311,469	396,600	292,974	406,661	415,337
Multimedia					
Salaries and Benefits	584,930	561,238	515,254	574,237	583,105
Supplies	38,785	74,389	38,810	75,821	77,282
Services and Charges	302,578	318,994	255,011	343,739	351,336
Transfers Out					
HW/SW Capital Projects				850,000	858,500
Long Term Lifecycle Replacement		411,580	379,209	374,800	389,308
Total Expenditures	4,324,928	5,416,009	4,860,727	6,027,118	6,145,148
Change in Fund Balance	260,554	76,520	57,480	44,198	66,615
ENDING FUND BALANCE	260,350	476,492	457,452	458,698	525,313

IT Maintenance Contracts over \$25,000

Vendor	Item	2013 Budget	2014 Budget
Oracle	ImageSource Document Management SW	55,595	57,263
ESRI	GIS - ArcInfo/ArcView/ArcPad/ArcIMS	36,641	37,740
Hanson Info Systems	PW Shops - Cus Serv/Plant/Sewer/Storm/Street/Water	35,502	36,567
Accela	Permitting Software (KIVA)	25,065	25,817
Oracle	JDE EnterpriseOne - HR/Payroll/Finance	111,733	115,085
Mythics (Oracle)	Oracle Database and JDE Tech Foundation	49,510	50,995
Qwest	Phone Switch Maintenance	46,000	47,380
Liebert Global	Network - UPS Maintenance - City Hall & Station 74	25,200	25,956
INX (Presidio)	Network - Commvault Backup system	23,251	23,949
Trebron	Network - Sophos Security/Data Protection	24,040	24,761
Allied Telesis	Network Equipment	49,100	50,573
Tiburon	Police Systems - Maintenance & Level II DBA Support	137,721	141,853
WA State Dept of IS	Microsoft Enterprise Agreement - Desktops	67,038	69,049
Active Network	Class Parks Registration & Cashiering	25,168	25,923
		711,564	732,911

Facilities Fund Fund Summary

	2011 Actual	2012 Adj Budget	2012 YTD thru Nov	2013 Budget	2014 Budget
BEGINNING FUND BALANCE	158	305,273	305,273	614,013	498,933
Revenues					
Rental Fees - Internal	3,869,088	4,240,371	3,887,007	3,997,582	4,178,609
Intergovernmental - RFA	677,689	852,227	773,040	843,316	843,316
Leases	156,692		24,675	26,916	26,916
Miscellaneous Revenue	12,429	83,762	19,370	16,269	16,269
Total Revenues	4,715,898	5,176,360	4,704,092	4,884,083	5,065,110
Expenditures					
Salaries & Benefits	2,265,271	2,435,914	1,970,073	2,165,481	2,209,721
Supplies	291,157	371,171	245,201	351,202	360,176
Services and Charges	4,209,918	1,989,469	1,570,642	1,873,365	1,920,696
Cost Allocation	(2,514,022)				
Principal and Interest	152,452	152,903	76,452	108,166	31,714
Capital Outlay		40,500			
Transfer Out-Life Cycle Projects		260,000	260,000	500,949	570,000
Total Expenditures (Transfers)	4,404,776	5,249,957	4,122,368	4,999,163	5,092,307
Change in Fund Balance	311,122	(73,597)	581,724	(115,080)	(27,197)
ENDING FUND BALANCE	311,280	231,676	886,997	498,933	471,736

FACILITIES OPERATING PROJECTS BUDGET ANALYSIS

	2011 Budget	2012 Budget	2013 Budget	2014 Budget	2013 Budget Change	
					\$	%
FINANCIAL SOURCES						
Transfers in from:						
Capital Improvement Fund	325,000	185,000				
Facilities Fund			500,000	570,000		
TOTAL FINANCIAL SOURCES	<u>325,000</u>	<u>185,000</u>	<u>500,000</u>	<u>570,000</u>	315,000	170.3%
EXPENDITURES						
Public Building Major Mtc		50,000	500,000	570,000		
HVAC Lifecycle Replacments	300,000	75,000				
Kent Meridian Pool Repairs/Mtc	25,000	25,000				
Roof Repairs						
Seal Coat Parking Lots		35,000				
TOTAL EXPENDITURES	<u>325,000</u>	<u>185,000</u>	<u>500,000</u>	<u>570,000</u>	315,000	170.3%

Insurance Fund Unemployment Fund Summary

	2011 Actual	2012 Adj Budget	2012 YTD thru Nov	2013 Budget	2014 Budget
BEGINNING FUND BALANCE	42,250	201,790	201,790	219,379	188,738
Revenues					
Contributions	401,758	402,324	357,300	402,324	402,324
Interest Income	197	100	308	250	250
Total Revenues	401,956	402,424	357,608	402,574	402,574
Expenditures					
Salaries and Benefits	25,966	24,706	16,187	23,951	24,262
Supplies	250	444		4,177	4,260
Services and Charges	2,796	4,987	2,796	5,087	5,189
Claims Paid	213,403	400,000	291,629	400,000	370,000
Total Expenditures	242,415	430,137	310,612	433,215	403,711
Change in Fund Balance	159,541	(27,713)	46,996	(30,641)	(1,137)
ENDING FUND BALANCE	201,790	174,077	248,786	188,738	187,601

**Insurance Fund
Workers Compensation
Fund Summary**

	2011 Actual	2012 Adj Budget	2012 YTD thru Nov	2013 Budget	2014 Budget
BEGINNING FUND BLANCE	(128,109)	(509,195)	(509,195)	50,489	160,609
Revenues					
Contributions	1,405,995	1,816,362	1,476,157	1,656,075	1,656,075
Interest Income	2,744	5,000	3,342	3,000	3,000
Total Revenues	1,408,740	1,821,362	1,479,499	1,659,075	1,659,075
Expenditures					
Salaries and Benefits	105,315	109,148	64,748	106,022	107,262
Judgements and Damages	820,745	992,168	598,822	1,000,000	950,000
Ultimate Loss Adjustment	563,979				
Liability Insurance	60,636	76,700	43,329	78,234	79,799
Intergovernmental Services	137,804	204,000	138,790	204,000	204,000
Adminisrative Costs	59,153	52,723	50,091	53,777	54,853
Debt and Financial Services		9,916			
Other	18,650	16,302	4,427	16,629	16,962
Transfer Out				31	
Safety Program	23,544	88,492	14,978	90,262	92,066
Total Expenditures	1,789,826	1,549,449	915,186	1,548,955	1,504,942
Change in Fund Balance	(381,086)	271,913	564,313	110,120	154,133
ENDING FUND BALANCE	(509,195)	(237,282)	55,119	160,609	314,742

**Insurance Fund
Health and Employee Wellness Fund
Fund Summary**

	2011 Actual	2012 Adj Budget	2012 YTD thru Nov	2013 Budget	2014 Budget
BEGINNING FUND BALANCE	3,219,631	4,634,833	4,634,833	5,128,725	6,062,526
Revenues					
Contributions					
Blue Cross	9,019,416	9,149,130	8,398,862	9,606,586	10,086,916
Group Health	411,121	471,704	361,586	424,534	445,761
Employee Share					
Blue Cross	915,841	993,399	836,087	1,043,069	1,095,222
Group Health	53,183	61,640	46,930	55,476	58,250
RFA Contributions	3,732,861	3,789,581	3,215,490		
COBRA	123,219	82,173	156,845	86,282	90,596
Interest Income	8,231	10,000	9,712	10,500	11,025
Miscellaneous Income	170,945	131,017	171,878	137,568	144,446
Total Revenues	14,434,817	14,688,644	13,197,389	11,364,015	11,932,216
Expenditures					
Salaries and Benefits	317,259	350,273	306,649	350,704	356,411
Blue Cross Claims	10,547,107	10,467,322	9,611,742	8,045,679	8,881,459
Blue Cross Administration Fees	657,522	570,188	519,259	397,404	417,274
Blue Cross Audit Fees		58,169		59,332	60,519
Delta Dental Claims	978,315	1,010,993	839,987	811,325	860,816
Delta Dental Administration Fees	53,133	49,858	62,369	46,015	48,316
Vision Service Plan Claims	125,750	144,947	107,050	95,021	95,021
Vision Service Plan Admin Fees	27,195	22,277	25,489	14,293	15,008
Stop Loss Fees	397,437	469,598	430,585	415,113	477,380
Stop Loss Reimbursements	(410,512)	(349,793)	(95,099)	(349,793)	(349,793)
Group Health Premiums	464,304	461,973	408,516	531,269	610,959
IBNR Adjustment	(173,300)	113,700		(127,800)	61,700
Wellness	12,100	57,172	15,361	88,314	89,482
Transfer Out				49	
Other Professional Services	23,305	52,254	51,152	53,289	54,345
Total Expenditures	13,019,615	13,478,931	12,283,062	10,430,214	11,678,897
Change in Fund Balance	1,415,202	1,209,713	914,328	933,801	253,319
ENDING FUND BALANCE	4,634,833	5,844,546	5,549,161	6,062,526	6,315,845

**Insurance Fund
Liability Insurance
Fund Summary**

	2011 Actual	2012 Adj Budget	2012 YTD thru Nov	2013 Budget	2014 Budget
BEGINNING FUND BALANCE	163,462	831,667	831,667	1,267,091	1,595,118
Revenues					
Contributions	2,295,112	2,341,016	2,145,275	2,340,300	2,340,300
Interest Income	4,061	4,000	5,383	4,000	4,000
Total Revenues	2,299,173	2,345,016	2,150,658	2,344,300	2,344,300
Total Resources	2,462,635	3,176,683	2,982,325	3,611,391	3,939,418
Expenditures					
Claims and Judgements	568,796	1,466,936	264,678	1,000,000	1,000,000
Insurance Premiums	830,422	685,476	664,509	719,750	755,737
Other Expenses	231,750	299,357	198,313	296,523	301,781
Total Expenditures	1,630,968	2,451,769	1,127,500	2,016,273	2,057,518
Change in Fund Balance	668,205	(106,753)	1,023,158	328,027	286,782
ENDING FUND BALANCE	831,667	724,914	1,854,825	1,595,118	1,881,900

**Insurance Fund
Property Insurance
Fund Summary**

	2011 Actual	2012 Adj Budget	2012 YTD thru Nov	2013 Budget	2014 Budget
BEGINNING FUND BALANCE	70,267	104,731	104,731	142,923	146,843
Revenues					
Contributions	444,697	453,593	415,794	562,455	568,080
Interest Income	20	100	114	100	100
Total Revenues	444,717	453,693	415,908	562,555	568,180
Total Resources	514,984	558,424	520,639	705,478	715,023
Expenditures					
Brokerage Fees					
Insurance Premiums	384,285	386,131	619,390	510,000	520,200
Property Claims / Deductibles		24,684	35,865	24,684	25,178
Other Costs	25,967	24,706	16,187	23,951	24,262
Total Expenditures	410,253	435,521	671,442	558,635	569,640
Change in Fund Balance	34,464	18,172	(255,534)	3,920	(1,460)
ENDING FUND BALANCE	104,731	122,903	(150,803)	146,843	145,383