

Notice to All Tenants

Date: _____
Tenant: _____
Address: _____
Unit: _____

Dear Resident,

In March 2018, the City of Kent created the Rental Housing Inspection Program (RHIP), requiring rental properties with two or more units to conduct a health and safety inspection of 20% of their units every three years. This program is important to ensure all rental units are safe and healthy places for tenants to live. For more information about RHIP please visit www.KentWA.gov/RentalHousingInspection.

The purpose of this letter is to notify all tenants that the RHIP inspection will be occurring at this property this year. Remember, the inspection will not include every unit as only 20% of units require inspection. Units are randomly selected by the City. **If your unit is selected, you will receive notice from your landlord 48 hours prior to the inspection.** To help prepare for the inspection, please submit requests for needed repairs and maintenance to [[Landlord maintenance contact](#)].

COVID-19

In accordance with Governor Inslee's directives this program is deemed essential because it is a health & safety inspection. It is important that our residents have functioning heat, plumbing, appliances, and smoke detectors, to name just a few. The City understands that some tenants and landlords may have concerns regarding COVID-19. We assure you the following precautions are being taken:

- Inspectors are encouraged to wear masks and practice social distancing, in accordance with the recommendation of the King County Public Health Officer. The Governor lifted the mask mandate as of May 13th, 2021, so masks are no longer required for vaccinated individuals. Tenants are welcome to ask the RHIP inspector to wear a mask, if they have health concerns.
- Inspectors do everything in their power to provide a high quality inspection and limit exposure. The average inspection of a single unit takes less than 15 minutes.
- If you or another member of your household is high risk, exhibiting symptoms, or tested positive for COVID-19, please contact RHIP@kentwa.gov or (206) 561-3626 and an alternate unit will be selected.

If you have any questions, please feel free to contact us at [[landlord contact information](#)]. We apologize for any inconvenience this may cause.

Sincerely,

[[Landlord or Property Manager Name](#)]