



Permit Center

Location: 400 W. Gowe
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Type	Tracking Number
Date Submitted	
Application Received by	

Franchise and Right of Way Use Authorization Application

For Location of Telecommunications Facilities in City Right-of-Way

THIS APPLICATION REQUIRES AN INITIAL DEPOSIT OF \$500 TO COVER STAFF REVIEW AND ATTORNEY/CONSULTANT TIME. ADDITIONAL FEES MAY BE REQUIRED TO COVER THE ACTUAL COST OF REVIEW.

General Information		
Name of Applicant:		
Address:		
City:	State:	Zip:
Telephone:		
Name of Person Filling This Application:		
Title:	Company:	
Address:		
City:	State:	Zip:
Telephone:		
Are you serving as agent for the above-named applicant? If yes, please provide proof of agency. <input type="checkbox"/> Yes <input type="checkbox"/> No		

Property and Facility Information

Applicants may attach additional pages as needed for complete responses.

1. This application is for:

- A new franchise
- Renewal/amendment of an existing franchise
- Transfer of a franchise (Please identify the current franchise holder)

2. If renewing/amending an existing franchise, has the franchise expired?

- Yes No

(a) If no, what is the expiration date of your current franchise?

3. Please check all descriptions that apply to this franchise application:

- Includes installation of facilities for personal wireless services
- Includes installation of small cell facilities in the right-of-way (as defined in RCW 80.36.375)
- Includes installation of wireline facilities.
- Includes installation of less than five facilities in the right-of-way.
- Includes operation of cable service or other video programming service.
- Includes installation of a wireless communications tower in the right-of-way.
- Includes installation of new poles in the right-of-way.
- Includes installation of replacement poles in the right-of-way.
- Includes replacement poles over 50 feet tall.
- Includes installation of ground equipment in the right-of-way.
- Includes operation of cable service or other video programming service.
- Includes operation of cable service or other video programming service.

4. Do you have an existing pole attachment or lease agreement with owners of poles in the right-of-way?

Yes No

(a) If yes, please list the owners.

(b) Are you currently working with pole owners regarding use of their facilities and their requirements for leases/pole attachments? Yes No

(c) Is the applicant requesting to locate equipment on or replace any City-owned poles?
 Yes No

(Note: If applicant requests use of a City-owned pole, a separate lease agreement will be required.)

5. Do the proposed facilities require electrical power?

Yes No

(a) If yes, please describe how the facilities will receive electrical power.

(b) Are you coordinating with the local electrical utility about their requirements to provide electrical power to your facilities? Yes No

6. Do the proposed facilities require electrical power?

Yes No

(a) Is the backhaul infrastructure provided by a third party? Yes No

(b) If backhaul is needed, please describe how the facilities will receive backhaul.

(c) Are you coordinating with backhaul providers regarding their requirements to provide backhaul services to your facility? Yes No

(d) If the facilities are using microwave technologies for backhaul, are there existing macro facilities within the City (or neighboring jurisdictions) to support this technology?
 Yes No If yes, please describe.

Additional Submittal Requirements For A Complete Application:

1. A map of the area to be covered by the franchise, and if known, specific locations of initial and future facility build-out. Identify facilities to be underground, ground based and aerial.
2. Photo simulations per type and height of pole, concealment techniques and backhaul equipment (if used).
3. If applying for a franchise for personal wireless services facilities, provide a set of preliminary engineering plans, specifications, photo simulations and a map with sufficient detail to identify the location and route requested for the applicant's proposed telecommunications facilities.
4. Narrative description of the services that you expect to provide within the City, including:
 - Whether services will be to commercial and/or residential customers
 - Anticipated construction beginning/end dates
 - Description of the telecommunications facilities and/or other equipment (including personal wireless services facilities) proposed to be located within the right-of-way
 - Description of any interconnection and electrical requirements, as well as height and concealment techniques
5. Evidence of registration in the one-number locator service, as described in RCW Chapter 19.122.027
6. Evidence of registration with the Washington Utilities and Transportation Commission.
7. Financial statements prepared in accordance with generally accepted accounting principles demonstrating the applicant's financial ability to construct, operate, maintain, relocate and remove the facilities.
8. Description of any zoning or land use permits that have been applied for or obtained from the City, as applicable.
9. Description of previous experience in providing the intended service which includes a list identifying, by place and date, other franchises by the applicant, its parent or subsidiary, where the applicant has obtained a franchise or master permit for the same services proposed in this application.
10. A summary of all utility taxes the proposed activities, facilities, and other equipment will be subject to. If the applicant is currently providing services within the City, provide a summary of the prior years' tax payments (if any). A copy of a recent tax payment submission is sufficient. If the applicant is not subject to any utility taxes, provide the basis for this exemption.