Permit Center

KENT WASHINGTON
ECONOMIC & COMMUNITY DEVELOPMENT

Location: 400 W. Gowe
Mail to: 220 4th Avenue S. ● Kent, WA 98032
(253) 856-5300 FAX: (253) 856-6412
www.KentWA.gov/permitcenter

Sewer Permit Application

Please Print in Black Ink Only

Rtg. Type	Tracking Number
Project Name	
Date Submitted	
Projected Review Date	
Application received by	

Business/Residence/Project Name: _____ Parcel No.: _____

Project Address: _____

Description of Project: _____

Contractor

Name:

Address:

City: Zip:

Phone:

Contractor ID#:   Expiration:

E-mail:

Sewer

☐ Residential ☐ Commercial ☐ Industrial

☐ New ☐ Repair   Pipe Size:_____

Tap Required?   ☐ Yes ☐ No

If tap is required, size of main:_____

**Does the work intrude
in public right-of-way?**   ☐ Yes ☐ No

Street Cut Required?   ☐ Yes ☐ No

Permit No.:_____

Commercial/Industrial Use Only

Oil Water Separator?   ☐ Yes ☐ No

If yes, include Type and Model Number:

Wastewater Discharge? ☐ Yes ☐ No

(Metro Approval Required)

Grease Interceptor Vault? ☐ Yes ☐ No *If yes, include:*

Size_____ Brand_____ Model No._____

Number of Seats in Dining Area: _____

Number of Hours Open per Day: _____

Garbage Disposal Installed?   ☐ Yes ☐ No

Dishwasher Installed?   ☐ Yes ☐ No

Applicant/Contact

Name:

Address:

City: Zip:

Phone(s):   Fax:

E-mail:

Building Owner

Name:

Address:

City: Zip:

Phone:

E-mail:

Engineering Use Only

Inside City Limits?	☐ Yes ☐ No
If No, Covenant to Annex Recorded?	☐ Yes ☐ No
Within Kent Water Service Area?	☐ Yes ☐ No
EMA Covenant Recorded?	☐ Yes ☐ No
Late Comers Contract Exists?	☐ Yes ☐ No
Charge in Lieu of Assessment?	☐ Yes ☐ No

Total Late Comers and/or Assessment Charges:

Date/Figured by:

Reimburse Late Comer or Assessment Charges to:

I certify that I have read this application and declare under penalty of perjury that the information contained herein is correct and complete. I am either the owner of the property described or I represent the owner or contractor as signified above and am acting with the owner/contractor's full knowledge and consent.

Name (please print)_____ Signature_____ Date _____

Instructions and Checklist for Sewer Permit Applications

IN ORDER TO REVIEW A PERMIT APPLICATION FOR INSTALLING NEW SEWER SERVICE, OR MAKING REPAIRS AND CHANGES TO PRIVATE SEWER SYSTEMS, THE CITY OF KENT REQUIRES THE FOLLOWING INFORMATION:

❏ **Completed Application Form (required for all applications)**

❏ **Site Plans (required for all applications) (Two (2) Copies)**

Site Plans prepared per City of Kent Design and Construction Standards (KDCS). Drawings must be on 8.5" x 11" or 11" x 17" paper, and drawn to scale in black ink.

This drawing should include the following items at a minimum:

1. The building(s) to be served

2. The complete course of the side sewer line that will connect the buildings to the main-line sewer.

3. Drawings must show all relevant lot lines or property boundaries, driveways, streets, other buildings and the location of other utilities.

4. All relevant measurements or dimensions. These measurements should include the distance from the building to the mainline, and from a building corner or another reference point to the place where sewer lines enter the building. The drawing must be detailed enough that it could be used independently to later locate the lines on the property.

❏ **Sewer Use Certification Form (required for all new connections)**

The Sewer Use Certification form allows King County to bill customers for mitigation fees, based on a preset fee schedule. The City of Kent is legally obligated to receive this form from the applicant before providing sewer service. Fill out and sign the form, and attach it to your application.

For further information, visit King County's website at http://splash.metrokc.gov/wtd/capchrg/.

❏ **Separate Street Use Permit Required**

See instructions and checklist for Street Use Permit Application if the work extends into the City's Right-of-Way. Traffic Control Plans will be required showing how traffic will move safely through the construction area.