

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The Consolidated Plan for Housing and Community Development is a report which informs the community, stakeholders and the Department of Housing and Urban Development (HUD) how the City of Kent (hereinafter referred to as “the City”) will invest its Community Development Block Grant from 2015-2019. This report is for the fifth year of the CP (2019). The report also identifies the objectives and strategies that will guide the City’s investment. Objectives and strategies are fueled by the City’s overarching goal to build a healthy community.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The broad national objectives are as follows:

- Activities benefiting low/moderate-income persons
- Activities which aid in preventing or eliminating slums or blight
- Activities meeting community development needs that have a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources do not exist to meet such needs

The 2015-2019 Consolidated Plan directs funds predominately toward meeting the national objective of benefitting low/moderate-income persons.

Outcomes are as follows:

- Accessibility to a suitable living environment
- Accessibility to decent and affordable housing

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

During the past year, the City realized significant gains on its investments and improved the lives of many Kent residents. Outcomes for 2018 were:

Accessibility to decent housing

- 115 households received home repair assistance
- 166 persons received transitional housing
- 7 individuals received shelter
- 182 housing stability grants were provided (these grants are largely unduplicated)

Accessibility to suitable living environment

- 69 youth with intellectual disabilities received case management services
- 45 persons received employment and training assistance
- 100 refugee students received educational support

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The development of the Annual Action Plan included a citizen participation process involving public notification of the availability of the plan draft and an opportunity for comments prior to finalizing the Action Plan. Those notified included limited English speaking persons, racial and ethnic minorities, and new Americans. Persons with disabilities were encouraged to participate, and the public notice included a description of how accommodations are provided for people with disabilities.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City hosted a meeting and public hearing prior to the release of its Annual Action Plan, and then hosted a second public hearing after the draft was released. Comments from the meeting and public hearings are listed below.

- Less funding should go to home repair and people that have homes and can build equity. There are a lot of programs for homeowners.

- Address infrastructure for the homeless-there should be a permanent facility for programs.
- The City needs to be more accountable on who makes decisions. Vendors or people that possibly receive funding shouldn't be on the group – commission – that makes the decisions.
- Specific to homelessness – does the City capture data/funding – what are the costs for homelessness? Is the City data driven in decision making? A reference was made to reports about Hawaii and Utah – the states that are making progress on homelessness. The City of Kent should put pressure on the State to analyze the numbers and ensure progress is being made to address homelessness.
- Foster care: youth exiting foster care – are there any programs or services? There is a big group of those who are homeless or at-risk for homelessness. There is a program that shows that providing access to a 2-year college degree for youth in foster care really helps with stability. The commentator mentions a program in Seattle that provides college for all youth.
- There should be more of a focus on men; we need 20 – 30 beds of enhanced shelter, there should be services on site. During the severe weather shelter there was an opportunity to have mental health services on-site, provided assistance with housing, and to provide information on how to access services.
- What are our peer cities doing with CDBG funding? Is there anything innovative or that we could try that would allow the City to do things differently?
- Concerns expressed about how animals are treated – people can't take their pets into shelter, so people don't go to shelter; they are turned away.
- Transparency is important – the city needs to be more transparent about its process to allocate funds for projects.
- Four seniors provided comments at the second public hearing thanking the City for providing needed repairs to their houses through the Kent Home Repair Program. Without help from the City, the seniors stated they don't know how they would have been able to afford to make repairs.
- At the second public hearing, one individual from Auburn thanked the City for providing home repair assistance to help her sister on needed work to her Kent home.
- One individual thanked City staff for its management of the CDBG program and appreciated the difficulty in determining how to equitably allocate CDBG funds in the community.

6. Summary of comments or views not accepted and the reasons for not accepting them

N/A.

7. Summary

[To be added after the public comment period closes.]

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	KENT	
CDBG Administrator	Merina Hanson & Dinah Wilson	City of Kent, Housing & Human Services
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative

Human Services Manager, Merina Hanson, administers the program; and Senior CDBG Coordinator, Dinah Wilson manages the program. Both have over fifteen years of experience administering and managing housing and human services projects.

Consolidated Plan Public Contact Information

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Dinah R. Wilson, Senior CDBG Coordinator, CDBG Program Manager
Same address & phone
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AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Kent consulted with multiple entities, including South King County cities (the cities of Auburn and Federal Way are the two other entitlement cities in South County), the King County Housing Authority, King County Department of Community and Human Services, nonprofit agencies delivering services in Kent and the sub-region, Washington State Department of Social and Health Services, Public Health-Seattle and King County, Kent Cultural Diversity Initiative Group, and United Way of King County.

The City of Kent carries out homeless planning and coordination as a regional issue. Kent works with All Home, King County, cities, mainstream systems, Safe Harbors, housing funders, community agencies, United Way, the private sector (including businesses), and those with current or prior lived experience with homelessness.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

Kent Housing and Human Services Division meets regularly with other King County jurisdictions, public housing authorities and State Departments to develop strategies and implement plans to improve the quality of service and access for low-income residents in the city and throughout the region. Additionally, the City participates in quarterly meetings with King County staff, including Public Health Seattle/King County, to review implementation and delivery of services funded through regional efforts. The City will continue to participate in All Home strategic planning efforts, funding review panels for Continuum of Care (CoC), Emergency Shelter Grant, McKinney funding, and other housing funding application review teams. The City also participates in the Refugee Housing Task Force hosted by DSHS, Office of Refugee and Immigrant Assistance.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Staff worked extensively in 2018 to develop an Interlocal Agreement as the continuation and expansion of three years of piloting formal collaboration on housing and homelessness issues between six cities in South King County, including Kent. Kent has contributed funds to the South King Housing and Homelessness Partnership since 2016; this partnership provided additional staff capacity for tracking, developing, and implementing policies related to affordable housing and homelessness to the participating cities. City staff and the Mayor attended collaborative meetings in 2018 to plan the future of the South King Housing and Homelessness Partnership project. Meetings were held in March, June, and October and solidified the intention of nine cities and King County to enter into an Interlocal

Agreement starting this year. Funding for the project will continue to be allocated from within Human Services' General Fund budget. Kent staff and other South King County stakeholders continue to meet to deepen cross-jurisdictional coordination, create a common understanding for housing and homelessness needs and strategies for South King County, and move forward strategies in the South King County Response to Homelessness. Two separate groups currently meet – the South King County Homeless Action Committee and the South King County Joint Planners.

Staff regularly participates in regional Continuum of Care (CoC) discussions. The City of Kent Human Services Manager represented Kent and South King County on an intensive core workgroup examining the current homelessness governance structure in Seattle/King County. King County Executive Dow Constantine and Seattle Mayor Jenny Durkan ultimately advanced support for a new unified entity that will set policy and fund solutions to make homelessness rare, brief, and one-time. Leaders hope that a new independent entity will have the accountability and authority to strengthen coordination and improve outcomes for people experiencing homelessness.

It is expected that the entity's primary authority and purview will include:

- Unifying prevention and emergency funding and services including shelter, outreach, and diversion;
Coordinating permanent supportive housing, transitional housing, and rapid rehousing;
- Overseeing policy, contract management, performance management, and technical assistance;
- Continuum of Care funding and functions required by the U.S. Department of Housing and Urban Development to receive federal funding; and
- Clear metrics and milestones for measuring success and for accountability.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City consults with All Home, which in turn, consults with the State on behalf of the local jurisdiction. Staff participates in the All Home Funder Alignment Committee and Joint Recommendations Committee, which review recommendations for allocation of funds. Staff consults with King County on HUD HMIS data standards and performance indicators to capture and evaluate the CoC's performance regarding the reduction of homelessness through investments in homeless housing and services, and rapid re-housing.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	CATHOLIC COMMUNITY SERVICES
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency provided Annual Action Plan draft and given opportunity to comment. Comments were considered before the City submitted a final plan to HUD.
2	Agency/Group/Organization	Mother Africa
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency provided Annual Action Plan draft and given opportunity to comment. Comments were considered before the City submitted a final plan to HUD.
3	Agency/Group/Organization	Multi-Service Center
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Regional organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency provided Annual Action Plan draft and given opportunity to comment. Comments were considered before the City submitted a final plan to HUD.
4	Agency/Group/Organization	Partner in Employment
	Agency/Group/Organization Type	Services-Employment Regional organization Immigrants & Refugees
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Non-Homeless Special Needs Services for LEP individuals, immigrants & refugees
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency provided Annual Action Plan draft and given opportunity to comment. Comments were considered before the City submitted a final plan to HUD.
5	Agency/Group/Organization	Open Doors for Multicultural Families
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency provided Annual Action Plan draft and given opportunity to comment; executive director provided comments at Public Hearing. Comments were considered before the City submitted a final plan to HUD.

6	Agency/Group/Organization	St. Stephen Housing Association
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency provided Annual Action Plan draft and given opportunity to comment. Comments were considered before the City submitted a final plan to HUD.
7	Agency/Group/Organization	Puget Sound Training Center
	Agency/Group/Organization Type	Regional organization Employment
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency provided Annual Action Plan draft and given opportunity to comment. Comments were considered before the City submitted a final plan to HUD.
8	Agency/Group/Organization	West African Community Council
	Agency/Group/Organization Type	Regional organization Legal Services
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Non-Homeless Special Needs Services for LEP individuals, immigrants & refugees

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency provided Annual Action Plan draft and given opportunity to comment. Comments were considered before the City submitted a final plan to HUD.
9	Agency/Group/Organization	YWCA
	Agency/Group/Organization Type	Housing Services-Children Services-Victims of Domestic Violence Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency provided Annual Action Plan draft and given opportunity to comment. Comments were considered before the City submitted a final plan to HUD.

Identify any Agency Types not consulted and provide rationale for not consulting

All agency types were consulted either in person, via email, or the City provided a link to the AAP draft and provided information on how the agency could comment. Most of the agencies listed-above were awarded CDBG or Parallel Application Human Services General Funds in 2018. A host of other agencies and entities were also consulted; e.g., King County Housing Authority, Mercy Housing NW, Kent Youth & Family Services, Coalition for Refugees from Burma, Kent Black Action Commission, People of Color Against Aids Network (POCAAN), United Way of King County, Kent Cultural Diversity Initiative Group, World Relief Seattle, Lutheran Counseling Services, Public Health - Seattle/King County, Seattle Foundation, Kent School District, Heart of African Services, Mother Africa, Green River Community College, Valley Cities Counseling, Puget Sound Education Service District, King County Sexual Assault Resource Center, Habitat for Humanity Seattle, Washington Rehabilitation Council, King County Bar Association, Communities in Schools Kent, etc.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	King County	Overlaps with City's goal of accessibility to decent housing. McKinney Continuum of Care-Supportive Housing Program: funds transitional housing and related supportive service for people moving from homelessness to independent living, as well as permanent housing.
All Home	King County	Overlaps with City's goal of accessibility to decent housing: Plan calls for prevention of homelessness & creation of new permanent housing and supportive services for those who need them to maintain housing
Move to Work Annual Plan	King County Housing Authority	Overlaps with City's goal of accessibility to decent housing: Plan calls for prevention of homelessness & creation of new permanent housing and supportive services for those who need them to maintain housing

Table 3 - Other local / regional / federal planning efforts

Narrative

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AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The development of the Annual Action Plan included a citizen participation process involving public notification of the availability of the plan draft and an opportunity for comments prior to finalizing the Action Plan. People with disabilities were encouraged to participate, and the public notice included a description of how accommodations are provided for people with disabilities.

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Citizen Participation Outreach (comments submitted after the City releases the AAP draft will be added after the comment period closes)

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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
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1	Public Hearing	<p>Minorities</p> <p>Persons with disabilities</p> <p>Non-targeted/broad community</p> <p>Residents of Public and Assisted Housing</p> <p>Limited English Speaking</p>	<p>Four Kent residents attended the public meeting/hearing held prior to the release of the Action plan.</p> <p>[insert # after the hearing] individuals attended the public hearing</p>	<ul style="list-style-type: none"> - Less funding should go to home repair and people that have homes and can build equity. There are a lot of programs for homeowners - Infrastructure for the homeless needs to be addressed, including a permanent facility for programs - The City needs to be more accountable on who makes decisions. Vendors or people that possibly receive funding shouldn't be on the Human Services Commission -There should be more of a focus on men; we need 20 – 30 beds of enhanced shelter, there should be services on site. 	N/A	
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Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Internet Outreach	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	None	None	N/A	
3	E-Mail	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing				

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The City of Kent anticipates having the following funding sources available over the next five years:

- CDBG
- City of Kent General Fund Allocation for Human Services

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,145,186	0	0	1,145,186	1,145,186	CDBG funds leverage additional federal and state funds. Agencies are able to combine funding sources in order to provide a wider range of services to the community.
General Fund	public - federal	Public Services	956,938	0	0	956,938	956,938	City of Kent General Funds dedicated by ordinance for human services

Table 5 - Expected Resources – Priority Table

Annual Action Plan
2019

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG funds do not require a match; however we are constantly looking for additional funds to supplement the CDBG Program.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

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Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing to homeless and those at risk	2015	2019	Affordable Housing Homeless		Affordable Housing	CDBG: \$792,371	Public service activities for Low/Moderate Income Housing Benefit: 40 Households Assisted Homeowner Housing Rehabilitated: 80 Household Housing Unit
2	Basic Needs	2015	2019	Homeless Non-Housing Community Development		Basic Needs Services	CDBG: \$102,278	Public service activities other than Low/Moderate Income Housing Benefit: 142 Persons Assisted
3	Planning and Administration	2015	2019	Planning and Administration		Planning and Administration	CDBG: \$229,037	Other: 0 Other
4	Increase Self Sufficiency	2015	2019	Non-Housing Community Development		Economic Opportunities	CDBG: \$21,500	Other: 50 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Affordable Housing to homeless and those at risk
	Goal Description	
2	Goal Name	Basic Needs
	Goal Description	
3	Goal Name	Planning and Administration
	Goal Description	
4	Goal Name	Increase Self Sufficiency
	Goal Description	This goal will provide increase self-sufficiency by providing training and employment.

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AP-35 Projects - 91.420, 91.220(d)

Introduction

The projects funded by the City in 2019 address the priority needs of providing assistance to prevent and respond to homelessness, maintain affordable housing, housing for the homeless, services for individuals with intellectual disabilities, legal services for immigrants, and increasing economic opportunities. Services include minor home repair, rent assistance to prevent eviction, case management for youth with intellectual disabilities and their families, shelter and transitional housing, legal services for immigrants, and an employment and training program for underserved residents.

#	Project Name
1	Kent Home Repair Program-Minor Home Repair
2	Planning and Administration
3	Catholic Community Services-Katherine's House
4	Mother Africa-SAFARI
5	Multi-Service Center-Housing Stability
6	YWCA-Anita Vista Transitional Housing
7	Open Doors for Multicultural Families-Youth Case Management
8	St. Stephen Housing Association-Transitional Housing
9	Puget Sound Opportunities Industrialization Center (PSTC)- Employment & Training Services
10	Partner in Employment-Job Readiness and Training
11	West African Community Council-Immigration Legal Program

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City's distribution of funds aligns with the City's objectives of accessibility to decent housing, a suitable living environment and economic opportunities.

CONTINGENCY PLANS

Public Services

In the event of a funding increase, the amount will be averaged among projects.

In the event of a funding decrease, the amount of the decrease will be averaged among projects as long as the allocation does not dip below \$10,000.

Capital

In the event of a funding increase, funds will be allocated to the City's Home Repair Program (HRP)

and/or a community-identified capital project (HRP).

In the event of a funding decrease, the HRP will be reduced.

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AP-38 Project Summary
Project Summary Information

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1	Project Name	Kent Home Repair Program-Minor Home Repair
	Target Area	City of Kent
	Goals Supported	Affordable Housing to homeless and those at risk
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$744,371.
	Description	Capital: Low/moderate-income homeowners in Kent receive minor home repairs
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 80 households will benefit from this activity.
	Location Description	City of Kent
	Planned Activities	Minor home repairs
2	Project Name	Planning and Administration
	Target Area	City of Kent
	Goals Supported	N/A
	Needs Addressed	Planning and Administration
	Funding	CDBG: \$229,037
	Description	City uses funds to administer the CDBG project carried out by the City, to monitor sub-recipients, and to deliver strategies outlined in the 2015-2019 Consolidated Plan.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	City of Kent

	Planned Activities	Planning and administration activities to carry out the CDBG program.
3	Project Name	Catholic Community Services-Katherine's House
	Target Area	City of Kent
	Goals Supported	Affordable Housing to homeless and those at risk
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$13,000
	Description	Public Service: Sub-recipient provides shelter and case management services to women residing in transitional shelter
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 1 individual will benefit.
	Location Description	City of Kent
	Planned Activities	Shelter & case management
4	Project Name	Mother Africa-SAFARI
	Target Area	City of Kent
	Goals Supported	Basic Needs
	Needs Addressed	Basic Needs Services
	Funding	CDBG: \$15,000
	Description	Public Service: Sub-recipient provides case management and referral services to connect residents, predominately of African & Middle Eastern descent, to resources

	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 42 individuals will benefit.
	Location Description	City of Kent
	Planned Activities	Case management referral
5	Estimate the number and type of families that will benefit from the proposed activities	Multi-Service Center-Housing Stability
	Location Description	12/31/2019
	Planned Activities	Basic Needs
	Needs Addressed	Basic Needs Services
	Funding	CDBG: \$57,278
	Description	Public Service: Funding used for housing stability grants to low-income individuals
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 48 individuals will benefit.
	Location Description	City of Kent
	Planned Activities	Rental assistance grants provided to third parties on behalf of Kent residents.
6	Project Name	YWCA-Anita Vista Transitional Housing
	Target Area	City of Kent
	Goals Supported	Affordable Housing to homeless and those at risk
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$20,000

	Description	Public Service: Project provides transitional housing to domestic violence survivors and their children
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 14 individuals will benefit.
	Location Description	City of Kent
	Planned Activities	Transitional housing and case management
7	Project Name	Open Doors for Multicultural Families-Youth Case Management
	Target Area	City of Kent
	Goals Supported	Basic Needs
	Needs Addressed	Basic Needs Services
	Funding	CDBG: \$15,000
	Description	This project provides case management services to youth with intellectual disabilities and their families.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 22 individuals will benefit.
	Location Description	City of Kent
	Planned Activities	Case management services for special needs youth and their families
8	Project Name	St. Stephen Housing Association
	Target Area	City of Kent
	Goals Supported	Affordable Housing to homeless and those at risk

	Needs Addressed	Affordable Housing
	Funding	CDBG: \$15,000
	Description	This project provides temporary housing to homeless families.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 25 individuals will benefit.
	Location Description	City of Kent
	Planned Activities	Transitional housing
9	Project Name	Puget Sound Opportunities Industrialization Center (PSTC)-Employment & Training Services
	Target Area	City of Kent
	Goals Supported	Increase Self Sufficiency
	Needs Addressed	Economic Opportunities
	Funding	CDBG: \$6,500
	Description	This project provides employment and training services to underserved individuals.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 40 individuals will benefit.
	Location Description	City of Renton
	Planned Activities	Job training and employment
10	Project Name	Partner in Employment
	Target Area	City of Kent

	Goals Supported	Increase Self Sufficiency
	Needs Addressed	Economic Opportunities
	Funding	CDBG: \$15,000
	Description	Funds used to provide culturally responsive case management & job readiness skills to prepare Kent immigrants and refugees find employment.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 10 individuals will benefit.
	Location Description	City of Kent
	Planned Activities	Case management & job readiness
11	Project Name	West African Community Council
	Target Area	City of Kent
	Goals Supported	Basic Needs
	Needs Addressed	Basic Needs Services
	Funding	CDBG: \$15,000
	Description	This project provides culturally responsive legal assistance to immigrants.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 30 individuals will benefit.
	Location Description	City of Kent

	Planned Activities	Legal assistance for immigrants
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AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

CDBG funds are distributed throughout the city. Low/moderate-income households exist in all of the census tracts in the city. The heavier concentrations can be found on both the East and West Hill of Kent.

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City is allocating investments throughout Kent because poverty is concentrated in multiple areas.

Discussion

Poverty is high in pockets throughout the City (over 20%), and just over half of the students in the Kent School District qualify for free and reduced lunches. Unemployment and dependence on public assistance has forced many households to use public services for basic needs; including food, utility assistance, rental assistance, medical services, etc. Housing costs continue to increase in Kent. According to the apartment web service, Rent Café, the average cost for an apartment in Kent is \$1,465 (average one-bedroom size), and this represents a 5% increase from the average cost in 2018. The increased need and high number of service requests at local nonprofits support the urgency for the City's investments.

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

A great deal of staff time is used to educate and familiarize the community and policymakers about the evolving definition of "affordable housing". Although a large percentage of affordable housing located in the City is well-maintained, some of the stock is deteriorating and contributes to the perception that affordable housing is an eyesore in the community. This is a barrier to adding additional stock, and a priority is to upgrade stock when needed and encourage responsible ownership. To increase community awareness about the growing need for affordable housing, staff will provide housing tours and information to policymakers and residents and about good affordable housing models.

In January 2017, the Kent City Council unanimously passed a Source of Income Discrimination Ordinance. This tenant protection ensures that people already facing high barriers to housing are not discriminated against solely based on use of a Section 8 voucher or other form of public assistance.

This can have a significant impact on communities like Kent whose low income residents disproportionately need to rely on housing subsidies to make ends meet, including households of color, seniors, veterans, people with disabilities, and single parent households with young children.

The City Council took great strides in 2016 by including funding in the 2017-2018 budget to enact a Proactive Rental Inspection program in the City of Kent. This tool will both help protect tenants who fear speaking up about substandard housing conditions, and ensure that rental properties are adequately maintained.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City works with the community and the Economic and Community Development Department on these issues as they arise and/or are identified; however, no specific actions are planned for 2019. There will be increased attention in this area in 2019 as cities review the Regional Affordable Housing Task Force's Five Year Action Plan. The Action Plan includes strategies that cities can consider that would help ensure an adequate housing supply countywide to meet the needs of low income individuals and families who are considered cost-burdened. Additionally the City of Kent Staff worked extensively in 2018 to develop an Interlocal Agreement as the continuation and expansion of three years of piloting

the City of Kent has contributed funds to the multi-jurisdiction supported South King Housing and Homelessness Partnership (SKHHP) project in 2019. The cities of Auburn, Burien, Covington, Des Moines, Federal Way, Kent, Normandy Park, Renton, Tukwila, and King County have entered into an Interlocal Agreement around the common goal of ensuring the availability of housing that meets the needs of all income levels in South King County. The goal is to act cooperatively to formulate affordable housing policies and strategies that address housing stability, to foster efforts to preserve and provide affordable housing by combining public funding with private-sector resources, to support implementation of the goals of the Washington State (the “State”) Growth Management Act, related countywide planning policies, and other local policies and programs relating to affordable housing.

Discussion

No additional discussion.

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AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The City of Kent will enhance coordination by continuing to work with racial and ethnic minority providers to develop strategies that increase collaboration and leveraging of resources.

The City of Kent will continue work to reduce the number of families in poverty by maintaining relationships with local training schools, encouraging business to hire low-income residents, encouraging and supporting collaboration between employment specialists, and outreach to increase opportunities for low-income residents to obtain livable wage jobs.

The Kent Community Development Collaborative (KCDC), an equitable community development alliance, was created to improve community outcomes focused on housing, health and economic security. Community engagement and leadership development are overarching priorities in KCDC's work. KCDC is led by the Community Network Council and includes the following organizations: Coalition for Refugees from Burma, Centro Rendu, Somali Youth and Family Club, Mother Africa, BEST, Iraqi Community Center and Communities in Schools-Kent. The City of Kent's role is to offer support, help leverage additional resources, assist with data gathering, and to participate in workgroups. KCDC received a two-year grant of \$500,000 from Communities of Opportunity.

The City will continue to help build alliances among stakeholders, nonprofits, Ethnic Community-Based Organizations (ECBOs), businesses, and community residents to advance common interests.

Actions planned to address obstacles to meeting underserved needs

The City is actively engaged with refugee and immigrant communities through Kent Cultural Diversity Initiative Group (KC-DIG). The City will continue to partner with regional funders like The Seattle Foundation, King County, and United Way of King County to increase resources and funding to meet the needs of under-served populations. City staff will continue to work with The Seattle Foundation and King County on the Communities of Opportunity Grant which provides funds to organizations whose activities reduce inequities in the areas of health, housing and economic opportunities.

In 2016, the City appointed a Cultural Communities Advisory Board to the Mayor and City Council. The CDBG Program will collaborate with the CCB to identify strategies to decrease homelessness in our immigrant/refugee populations, increase accessibility and civic engagement, and to increase culturally/linguistically-responsive services.

Staff will continue to participate on the King County Refugee Housing Task Force, which is led by DSHS, Office of Immigrant and Refugee Assistance. This stakeholders' group works collaboratively

to influence policies, resources, and the public's interest to increase affordable housing for refugees.

The CDBG Coordinator attended Racial Equity in Education gatherings in 2018 to support the Kent School District in its efforts to improve education opportunities and academic performance for immigrant and refugee students and students of color. Additional educational support will be provided to the Kent School District in 2019 to improve outcomes for students.

Kent's Human Services Manager has been actively involved in regional discussions about governance in the Seattle/King County homelessness system. In August of 2018 the City of Seattle and King County partnered with Future Laboratories to launch a community-driven process of listening, and ultimately, designing a stronger regional response. A key part of the process going forward will be to design with equity in mind, building a system that is responsive to the needs of those who are at the highest risk for prolonged or multiple episodes of homelessness. While service systems are traditionally built with the input of "experts" as the guiding voices, delivering services that are effective means the input of people utilizing those services must be understood as the primary data source.

Actions planned to foster and maintain affordable housing

The City will continue its long-term collaboration and participation on Boards, committees, funding review teams; etc., to foster and maintain affordable housing for the South County Region. Through sub-regional efforts, City staff and stakeholders will engage in discussions with elected officials and Land Use and Planning Board members about the impact that affordable housing has on the long term viability of the community. As part of the South King Housing and Homelessness Partnership project, staff will review opportunities to implement strategies recommended by the Regional Affordable Housing Task Force.

Actions planned to reduce lead-based paint hazards

No actions are planned.

Actions planned to reduce the number of poverty-level families

Actions to reduce the number of poverty level families includes working with regional and local partners to identify a culturally responsive strategy to increase employment opportunities for refugees and immigrants in manufacturing businesses, maintaining relationships with local training schools, encouraging business to hire low-income residents and outreach to increase opportunities for low-income residents to obtain livable wage jobs. The City also collaborates with the Financial Empowerment Network. Throughout the research staff participated in regarding homelessness it is clear that we must prioritize economic stability to reduce inflow into homelessness. That research will be

included in planning process in 2019.

Actions planned to develop institutional structure

In 2018, the City hired a consultant to evaluate its Parallel Human Services Application process (PAP). PAP was piloted in 2017-2018 and extended to 2019-2020. The purpose is to use a streamlined application process to increase funds to under-served and under-resourced organizations that receive a disproportional percentage of human services funds but provide a great deal of service to Kent residents. We will use lessons learned from the Parallel Application pilot to simplify the human services application process and increase access to our smaller and Ethnic Community-Based Organizations.

Actions planned to enhance coordination between public and private housing and social service agencies

The City has been instrumental in developing relationships between these entities and will continue to foster and participate in these collaborations, including the Homeless Forum (a monthly meeting of housing and support service providers), South King Council of Human Services, South King County Housing Development Group, and the King County Housing Development Consortium. The South King County Housing and Homelessness Partnership will be a key driver of enhancing coordination in this area in 2019 and 2020 as well.

Discussion

No additional discussion.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

The City of Kent will use CDBG funds to benefit low/moderate-income residents. The full amount allowable by regulation will be used for Public Services and Planning and Administration. The balance of funds will be used for housing rehabilitation services and economic development. The City will not receive program income from prior years.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

The City will use all of its funds to benefit low/moderate-income individuals and households.

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