



2019 - 2020 MAYOR'S PROPOSED BUDGET

City of Kent, Washington



APPENDIX

The Appendix section contains information supporting the budget, including City taxes and rates, budget-related ordinances and a glossary of commonly used terms. It also includes lists for fleet vehicle replacement, hardware and software maintenance contracts and human services agency contracts.

City Taxes & Tax Rates.....	147
Job and Salary Classifications.....	148
Human Services Agency Contracts...	158
IT Maintenance Contracts.....	161
Vehicle Replacements.....	166
Glossary.....	169

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CITY TAXES AND TAX RATES

EFFECTIVE JANUARY 2018

PROPERTY TAX LEVY

per \$1,000 assessed valuation \$ 1.62704

SALES TAX RATE

State	6.5%
King County	1.2%
Regional Transit Authority (effective 4/1/2017)	1.4%
City of Kent	0.9%
Total Sales Tax Rate	10.0%

BUSINESS & OCCUPATION TAX RATES

Per Gross Receipts - \$250,000 annual threshold	
Retail	0.046%
Manufacturing	0.046%
Wholesale	0.152%
Services	0.152%
Per Square Footage	
Warehouses	\$0.03
Others	\$0.01

OTHER CITY TAXES AND TAX RATES

Electric Utility Tax	6.0%
Natural Gas Utility Tax	6.0%
Telephone Utility Tax	6.0%
Cable Television Utility Tax	6.0%
Garbage Utility Tax	18.4%
Water Utility Tax	13.0%
Sewer Utility Tax	9.5%
Stormwater Utility Tax	19.5%
Gambling Taxes:	
Card Rooms *	11.0%
Punch Board and Pull Tabs **	10.0%
Bingo and Raffles **	5.0%
Amusement Games **	2.0%

* applied on gross receipts

** applied on gross receipts net of the amount awarded as prizes

JOB AND SALARY CLASSIFICATION

ELECTED OFFICIALS

Job Classification	Range	Annual Salary
Mayor	*NMAYOR	148,620
Council President	*EEO	16,008
Council Member	*EEO	15,180
Judge	LV2	153,037

*Salaries to be established by ordinance, authorized by Ordinance # 4169 (September 2015) and Ordinance #4183 (December 2015)

JOB AND SALARY CLASSIFICATION

DEPARTMENT DIRECTORS

Job Classification	Range	Annual Salary		
		Low	Mid	High
Chief Administrative Officer	LV1	148,000	180,500	213,000
Court Administrator	LV2	119,316	152,158	185,000
Director-City Attorney	LV2	119,316	152,158	185,000
Director-Economic & Comm Dev	LV2	119,316	152,158	185,000
Director-Human Resources	LV2	119,316	152,158	185,000
Director-Finance	LV2	119,316	152,158	185,000
Director-Info Technology	LV2	119,316	152,158	185,000
Director-Parks	LV2	119,316	152,158	185,000
Director-Police Chief	LV2	119,316	152,158	185,000
Director-Public Works	LV2	119,316	152,158	185,000

CITY ATTORNEY'S OFFICE

Non Union Positions Paid on Merit System

Job Classification	Range	Annual Salary		
		Low	Mid	High
Civil Attorney	NATY	75,552	97,146	118,740
Prosecuting Attorney	NATY	75,552	97,146	118,740
Sr. Assistant City Attorney	NSATY	89,532	111,138	132,744
Chief Prosecuting Attorney	NCPA	95,544	115,806	136,068
Deputy City Attorney	NDCA	106,464	129,084	151,704

Number of employees as of January 1, 2018: 10

JOB AND SALARY CLASSIFICATION

AFSCME LOCAL 2617

Position	Range	Step and Annual Salary				
		A	B	C	D	E
Custodian	15	41,580	43,608	45,792	48,144	50,616
Parking Enforcement Assistant	18	44,676	46,932	49,308	51,948	54,564
Custodial Lead	20	46,932	49,308	51,948	54,564	57,444
Office Technician 3	20	46,932	49,308	51,948	54,564	57,444
Accounting Services Assistant 3	22	49,308	51,948	54,564	57,444	60,168
Customer Services Representative	22	49,308	51,948	54,564	57,444	60,168
Legal Secretary 1	22	49,308	51,948	54,564	57,444	60,168
Administrative Assistant 1	23	50,616	53,172	55,848	58,620	61,572
Police Records Specialist	24	51,948	54,564	57,444	60,168	63,240
Accounting Technician	25	53,172	55,848	58,620	61,572	64,728
Evidence Custodian	25	53,172	55,848	58,620	61,572	64,728
Administrative Assistant 2	27	55,848	58,620	61,572	64,728	68,076
Contract Specialist	27	55,848	58,620	61,572	64,728	68,076
Development Permit Technician	27	55,848	58,620	61,572	64,728	68,076
Planning Technician	27	55,848	58,620	61,572	64,728	68,076
Property Management Technician	27	55,848	58,620	61,572	64,728	68,076
Evidence Technician	28	57,444	60,168	63,240	66,456	69,648
Police Corrections Officer	28	57,444	60,168	63,240	66,456	69,648
Multi Media Specialist 2	29	58,620	61,572	64,728	68,076	71,448
B&O Financial Analyst	30	60,168	63,240	66,456	69,648	73,188
Facilities Services Supervisor	30	60,168	63,240	66,456	69,648	73,188
Financial Analyst	30	60,168	63,240	66,456	69,648	73,188
Operations Analyst	30	60,168	63,240	66,456	69,648	73,188
Paralegal	30	60,168	63,240	66,456	69,648	73,188
Prosecution Paralegal	30	60,168	63,240	66,456	69,648	73,188
Graphics Specialist 3	31	61,572	64,728	68,076	71,448	75,096
Admin Services Supervisor	32	63,240	66,456	69,648	73,188	76,872
Deputy City Clerk	32	63,240	66,456	69,648	73,188	76,872
Evidence Technician Supervisor	32	63,240	66,456	69,648	73,188	76,872
Financial Services Supervisor	32	63,240	66,456	69,648	73,188	76,872
Permit Center Supervisor	32	63,240	66,456	69,648	73,188	76,872
Police Records Supervisor	32	63,240	66,456	69,648	73,188	76,872
Public Records Admin	32	63,240	66,456	69,648	73,188	76,872
B&O Desk Auditor	34	66,456	69,648	73,188	76,872	80,796
Code Enforcement Officer	34	66,456	69,648	73,188	76,872	80,796
Community Education Coordinator	34	66,456	69,648	73,188	76,872	80,796
Police Crime Analyst	34	66,456	69,648	73,188	76,872	80,796

JOB AND SALARY CLASSIFICATION

AFSCME LOCAL 2617

Position	Range	Step and Annual Salary				
		A	B	C	D	E
Tax & License Compliance Officer	34	66,456	69,648	73,188	76,872	80,796
Combination Building Inspector	35	68,076	71,448	75,096	78,852	82,764
Police Corrections Sergeant	35	68,076	71,448	75,096	78,852	82,764
Creative Art Dir Coordinator	36	69,648	73,188	76,872	80,796	85,068
Printing Media Coordinator	36	69,648	73,188	76,872	80,796	85,068
Video Program Coordinator	36	69,648	73,188	76,872	80,796	85,068
Accountant	37	71,448	75,096	78,852	82,764	87,120
Lead Combo Building Inspector	37	71,448	75,096	78,852	82,764	87,120
Plans Examiner	37	71,448	75,096	78,852	82,764	87,120
Research & Development Analyst	37	71,448	75,096	78,852	82,764	87,120
Senior Financial Analyst	37	71,448	75,096	78,852	82,764	87,120
Lead Plans Examiner	39	75,096	78,852	82,764	87,120	91,452
Payroll Business Analyst	39	75,096	78,852	82,764	87,120	91,452
Senior Accountant	41	78,852	82,764	87,120	91,452	96,084
B & O Program Auditor	42	80,820	84,864	89,112	93,552	98,232

Number of employees as of January 1, 2018: 146
(Includes vacant positions)

Contract Expiration: December 31, 2019

Longevity Schedule	
5 years	1% of Base Salary
10 years	2% of Base Salary
15 years	3% of Base Salary
20 years	4% of Base Salary

JOB AND SALARY CLASSIFICATION

NON-REPRESENTED

Job Classification	Range	Step and Annual Salary				
		A	B	C	D	E
Van Driver	16	42,624	44,664	46,920	49,308	51,936
Accounting Services Assistant 3	23	50,580	53,160	55,824	58,620	61,560
Administrative Assistant 1	23	50,580	53,160	55,824	58,620	61,560
Assistant Golf Professional	24	51,936	54,540	57,444	60,132	63,216
Parks Program Assistant	24	51,936	54,540	57,444	60,132	63,216
Judicial Specialist	26	54,540	57,444	60,132	63,216	66,432
Administrative Assistant 2	27	55,824	58,620	61,560	64,704	68,064
Civil Legal Secretary	27	55,824	58,620	61,560	64,704	68,064
Court Security Officer	27	55,824	58,620	61,560	64,704	68,064
Parks Program Assistant 2	27	55,824	58,620	61,560	64,704	68,064
Parks Systems Support Specialist	27	55,824	58,620	61,560	64,704	68,064
Human Services Specialist	28	57,444	60,132	63,216	66,432	69,624
Parks/Fac Planning & Dev Specialist	28	57,444	60,132	63,216	66,432	69,624
Engineering Technician 1	29	58,620	61,560	64,704	68,064	71,436
Recreation Facility Lead	30	60,132	63,216	66,432	69,624	73,176
Cross Connect Control Assistant	31	61,560	64,704	68,064	71,436	75,084
Lead Judicial Specialist	31	61,560	64,704	68,064	71,436	75,084
Project Coordinator	31	61,560	64,704	68,064	71,436	75,084
Administrative Assistant 3	32	63,216	66,432	69,624	73,176	76,860
Technical Support Specialist 2	32	63,216	66,432	69,624	73,176	76,860
Construction Inspector	33	64,704	68,064	71,436	75,084	78,840
Senior Construction Inspector	33	64,704	68,064	71,436	75,084	78,840
Cross Connect Control Inspector	34	66,432	69,624	73,176	76,860	80,796
Engineering Technician 2	34	66,432	69,624	73,176	76,860	80,796
Golf Accounting Supervisor	34	66,432	69,624	73,176	76,860	80,796
Land Survey Technician	34	66,432	69,624	73,176	76,860	80,796
Parks Program Coordinator	34	66,432	69,624	73,176	76,860	80,796
Probation Officer	34	66,432	69,624	73,176	76,860	80,796
Service Desk Lead	34	66,432	69,624	73,176	76,860	80,796
Signal Technician	34	66,432	69,624	73,176	76,860	80,796
Storm/ Drain Facilities Inspector	34	66,432	69,624	73,176	76,860	80,796
Head Golf Professional	35	68,064	71,436	75,084	78,840	82,740
Planning Admin Supervisor	35	68,064	71,436	75,084	78,840	82,740
Technical Writer/Trainer	35	68,064	71,436	75,084	78,840	82,740
CTR Program Coordinator	36	69,624	73,176	76,860	80,796	85,044
Executive Assistant/ Mgmt Analyst	36	69,624	73,176	76,860	80,796	85,044
Human Resources Analyst	37	71,436	75,084	78,840	82,740	87,108
Human Services Coordinator	37	71,436	75,084	78,840	82,740	87,108
Legal Analyst	37	71,436	75,084	78,840	82,740	87,108

JOB AND SALARY CLASSIFICATION

NON-REPRESENTED

Job Classification	Range	Step and Annual Salary				
		A	B	C	D	E
Planner	37	71,436	75,084	78,840	82,740	87,108
Senior Construction Inspector	37	71,436	75,084	78,840	82,740	87,108
Park/Facility Planning & Dev Coordinator	38	73,176	76,860	80,796	85,044	89,352
Senior Signal Technician	38	73,176	76,860	80,796	85,044	89,352
Communications Coordinator	39	75,084	78,840	82,740	87,108	91,440
Conservation Coordinator	39	75,084	78,840	82,740	87,108	91,440
Neighborhood Program Coord	39	75,084	78,840	82,740	87,108	91,440
Civil Engineering Designer I	40	76,860	80,796	85,044	89,352	93,792
Engineer 1	40	76,860	80,796	85,044	89,352	93,792
Engineer Project Coordinator	40	76,860	80,796	85,044	89,352	93,792
Engineering Technician 3	40	76,860	80,796	85,044	89,352	93,792
Parks Facility/Program Manager	40	76,860	80,796	85,044	89,352	93,792
Project Analyst	40	76,860	80,796	85,044	89,352	93,792
Senior Human Services Coordinator	40	76,860	80,796	85,044	89,352	93,792
Survey Party Chief	40	76,860	80,796	85,044	89,352	93,792
Court Supervisor	41	78,840	82,740	87,108	91,440	96,060
GIS Coordinator	41	78,840	82,740	87,108	91,440	96,060
Human Resources Performance Analyst	41	78,840	82,740	87,108	91,440	96,060
Probation Supervisor	41	78,840	82,740	87,108	91,440	96,060
Senior Planner	41	78,840	82,740	87,108	91,440	96,060
Senior Human Resources Analyst	41	78,840	82,740	87,108	91,440	96,060
Network Engineer	42	80,796	85,044	89,352	93,792	98,508
Senior Parks Facility/Program Manager	42	80,796	85,044	89,352	93,792	98,508
Conservation Analyst	43	82,740	87,108	91,440	96,060	100,848
Senior ERP Business Analyst	43	82,740	87,108	91,440	96,060	100,848
Accounting Manager - Parks	44	85,044	89,352	93,792	98,508	103,500
Assistant City Land Surveyor	44	85,044	89,352	93,792	98,508	103,500
Capital Projects Administrator	44	85,044	89,352	93,792	98,508	103,500
Civil Engineering Designer II	44	85,044	89,352	93,792	98,508	103,500
Construction Supervisor	44	85,044	89,352	93,792	98,508	103,500
Engineer 2	44	85,044	89,352	93,792	98,508	103,500
GIS Supervisor	44	85,044	89,352	93,792	98,508	103,500
PW Accounting Manager	44	85,044	89,352	93,792	98,508	103,500
B&O Project Manager/Business Analyst	45	87,108	91,440	96,060	100,848	106,080
Principal Planner	45	87,108	91,440	96,060	100,848	106,080
Project Manager/Business Analyst	45	87,108	91,440	96,060	100,848	106,080
Senior Network Engineer	45	87,108	91,440	96,060	100,848	106,080
Senior Systems Analyst	45	87,108	91,440	96,060	100,848	106,080
Senior Transportation Planner	45	87,108	91,440	96,060	100,848	106,080

JOB AND SALARY CLASSIFICATION

NON-REPRESENTED

Job Classification	Range	Step and Annual Salary				
		A	B	C	D	E
Technical Systems Analyst	45	87,108	91,440	96,060	100,848	106,080
Traffic Signal Systems Spvrs	45	87,108	91,440	96,060	100,848	106,080
Assistant Building Services Manager	46	89,352	93,792	98,508	103,500	108,708
City Clerk	46	89,352	93,792	98,508	103,500	108,708
Business Systems Analyst	47	91,440	96,060	100,848	106,080	111,396
Environmental Supervisor	47	91,440	96,060	100,848	106,080	111,396
Senior Applications Developer	47	91,440	96,060	100,848	106,080	111,396
Senior Systems Engineer	47	91,440	96,060	100,848	106,080	111,396
City Land Surveyor	48	93,792	98,508	103,500	108,708	114,144
Economic Dev Program Manager	48	93,792	98,508	103,500	108,708	114,144
Engineer 3	48	93,792	98,508	103,500	108,708	114,144
Golf Course Manager	48	93,792	98,508	103,500	108,708	114,144
Human Services Manager	48	93,792	98,508	103,500	108,708	114,144
Multi Media Manager	48	93,792	98,508	103,500	108,708	114,144
Support Services Manager-PD	48	93,792	98,508	103,500	108,708	114,144
Comm & Gov't Affairs Manager	49	96,060	100,848	106,080	111,396	116,976
Lead Systems & Design Engineer	49	96,060	100,848	106,080	111,396	116,976
Facilities Superintendent	50	98,508	103,500	108,708	114,144	119,928
Fleet Services Superintendent	50	98,508	103,500	108,708	114,144	119,928
Parks Planning & Dev Manager	50	98,508	103,500	108,708	114,144	119,928
Superintendent - Park Ops	50	98,508	103,500	108,708	114,144	119,928
Superintendent - Street	50	98,508	103,500	108,708	114,144	119,928
Superintendent - Utilities	50	98,508	103,500	108,708	114,144	119,928
Superintendent - Water	50	98,508	103,500	108,708	114,144	119,928
Accounting Manager	51	100,848	106,080	111,396	116,976	123,000
City Auditor	51	100,848	106,080	111,396	116,976	123,000
Customer Services Manager	51	100,848	106,080	111,396	116,976	123,000
Human Resources Manager	51	100,848	106,080	111,396	116,976	123,000
Labor Relations Manager	51	100,848	106,080	111,396	116,976	123,000
Police Corrections Commander	51	100,848	106,080	111,396	116,976	123,000
Recreation Superintendent	51	100,848	106,080	111,396	116,976	123,000
Risk Manager	51	100,848	106,080	111,396	116,976	123,000
Current Planning Manager	52	103,500	108,708	114,144	119,928	126,024
Long-Range Planning Manager	52	103,500	108,708	114,144	119,928	126,024
Project Mgmt Office Manager	52	103,500	108,708	114,144	119,928	126,024
Building Services Manager	53	106,080	111,396	116,976	123,000	129,156
Chief Economic Develop Officer	53	106,080	111,396	116,976	123,000	129,156
Engineer 4	53	106,080	111,396	116,976	123,000	129,156
Engineer 4/Supervisor	53	106,080	111,396	116,976	123,000	129,156

JOB AND SALARY CLASSIFICATION

NON-REPRESENTED

Job Classification	Range	Step and Annual Salary				
		A	B	C	D	E
IS System Division Manager	54	108,708	114,144	119,928	126,024	132,252
Land Survey/GIS Manager	54	108,708	114,144	119,928	126,024	132,252
Systems Division Manager	54	108,708	114,144	119,928	126,024	132,252
Technical Services Manager	54	108,708	114,144	119,928	126,024	132,252
Construction Manager	57	116,976	123,000	129,156	135,624	142,428
Engineering Manager	57	116,976	123,000	129,156	135,624	142,428
Special Project Manager	57	116,976	123,000	129,156	135,624	142,428
City Engineer	60	126,024	132,252	138,936	145,920	153,180
Deputy Finance Director	60	126,024	132,252	138,936	145,920	153,180
Deputy HR Director	60	126,024	132,252	138,936	145,920	153,180
Deputy Parks Director	60	126,024	132,252	138,936	145,920	153,180
ECD Deputy Director	60	126,024	132,252	138,936	145,920	153,180
PW Operations Manager	60	126,024	132,252	138,936	145,920	153,180

Number of employees as of January 1, 2018: 233
(Includes vacant positions)

Includes all non-represented permanent positions

Longevity Schedule	
5 years	1% of Base Salary
10 years	2% of Base Salary
15 years	3% of Base Salary
20 years	4% of Base Salary

Management Benefits	
A+	2,851
A	2,141
B	1,783
C	1,429

JOB AND SALARY CLASSIFICATION

POLICE

Job Classification	Range	Annual Salary
Police Assistant Chief	AC	147,336
Police Commander	CM	124,860
Police Sergeant	SG	101,076

Job Classification	Range	Step and Annual Salary					
		A	B	C	D	E	F
Police Patrol Officer	PT	65,568	67,836	71,208	75,312	80,076	85,368

Number of employees as of January 1, 2018: 156

(Includes vacant positions)

Rates do not include 1% accreditation pay

Contract Expiration: December 31, 2018

Longevity Schedule	
5 years	2% of Base Salary
10 years	3% of Base Salary
15 years	4% of Base Salary
20 years	6% of Base Salary
25 years	7% of Base Salary
30 years	8% of Base Salary

Educational Incentive	
AA (or Junior Status)	1%
BA or BS, MA, PhD	3%

JOB AND SALARY CLASSIFICATION

TEAMSTERS LOCAL 117

Job Classification	Range	Step and Annual Salary				
		A	B	C	D	E
Maintenance Worker 1	17	44,364	46,596	48,936	51,492	54,024
Maintenance Worker 2	21	48,936	51,492	54,024	56,724	59,448
Water Meter Reader 2	21	48,936	51,492	54,024	56,724	59,448
Maintenance Worker 3	25	54,024	56,724	59,448	62,556	65,676
Water Meter Reader 3	25	54,024	56,724	59,448	62,556	65,676
Mechanic 2	28	58,296	61,116	64,164	67,404	70,692
Riverbend Mechanic 2	28	58,296	61,116	64,164	67,404	70,692
Maintenance Worker 4	29	59,448	62,556	65,676	69,108	72,552
Communications Technician 2	30	61,116	64,164	67,404	70,692	74,196
HVAC Technician	31	62,556	65,676	69,108	72,552	76,140
Maintenance Technician	31	62,556	65,676	69,108	72,552	76,140
Senior Mechanic	32	64,164	67,404	70,692	74,196	77,904
Field Supervisor	34	67,404	70,692	74,196	77,904	82,020
SCADA Technician	34	67,404	70,692	74,196	77,904	82,020

Number of employees as of January 1, 2018: 154
(Includes vacant positions)

Contract Expiration: December 31, 2019

Longevity Schedule	
5 years	1% of Base Salary
10 years	2% of Base Salary
15 years	3% of Base Salary
20 years	4% of Base Salary

HUMAN SERVICES AGENCY CONTRACTS

	2019	2020
ANEW		
Construction Trades	10,000	10,000
ASIAN COUNSELING AND REFERRAL SERVICE		
Mental Health Program	10,000	10,000
BRIDGE DISABILITY MINISTRIES		
Meyer Medical Equipment Center	5,000	5,000
CATHOLIC COMMUNITY SERVICES		
Emergency Assistance	10,000	10,000
HOME and WHOME	65,000	65,000
Katherine's and Rita's Houses	13,000	13,000
Kent Community Engagement Center	30,000	30,000
Volunteer Services	11,000	11,000
CHILD CARE RESOURCES		
Child Care Financial Assistance	35,000	35,000
Homeless Child Care	10,000	10,000
CHILDREN'S HOME SOCIETY OF WASHINGTON		
South King County Family Resource Center	10,000	10,000
CHILDREN'S THERAPY CENTER		
Pediatric Therapy for Children with Special Needs	50,000	50,000
COALITION FOR REFUGEES FROM BURMA		
Kent Youth Education Program	15,000	15,000
COMMUNITIES IN SCHOOLS OF KENT		
Communities In Schools Mentoring Program	35,000	35,000
CRISIS CONNECTIONS		
Teen Link	7,500	7,500
Crisis Line	5,000	5,000
King County 2-1-1	5,000	5,000
DOMESTIC ABUSE WOMEN'S NETWORK (DAWN)		
Community Advocates	33,000	33,000
Housing	30,000	30,000
Prevention / Children's Programming	5,000	5,000
HEALTHPOINT		
Primary Dental Care	15,000	15,000
Primary Medical Care	15,000	15,000
HOSPITALITY HOUSE		
Women's Shelter	10,000	10,000

HUMAN SERVICES AGENCY CONTRACTS

	2019	2020
JEWISH FAMILY SERVICES		
Refugee & Immigrant Service Centers	20,000	20,000
KENT FOOD BANK AND EMERGENCY SERVICES		
Food and Emergency Services	70,000	70,000
KENT YOUTH AND FAMILY SERVICES		
AfterSchool Program	15,000	15,000
Behavioral Health Programs	75,000	75,000
Early Learning	25,500	25,500
Watson Manor Transitional Living Program	15,000	15,000
KING COUNTY BAR FOUNDATION		
Pro Bono Legal Services	12,000	12,000
KING COUNTY SEXUAL ASSAULT RESOURCE CENTER		
Comprehensive Sexual Assault Services	25,000	25,000
LUTHERAN COMMUNITY SERVICES NW		
Refugees Northwest Counseling	15,000	15,000
MOTHER AFRICA		
SAFARI- building Sustainable Alliances for African Refugee and Immigrants	15,000	15,000
MULTI-SERVICE CENTER		
Housing Continuum	120,000	120,000
Rent & Emergency Assistance	60,000	60,000
NEIGHBORHOOD HOUSE		
Employment and Family Self Sufficiency	15,000	15,000
NEXUS YOUTH & FAMILIES		
Arcadia House	10,000	10,000
OPEN DOORS FOR MULTICULTURAL FAMILIES		
Multicultural Family Support	15,000	15,000
PARTNER IN EMPLOYMENT		
Employment and Training	10,000	10,000
PEDIATRIC INTERIM CARE CENTER INC		
Interim Care of Drug-Exposed Infants	10,000	10,000
PUGET SOUND TRAINING CENTER		
Pathways to Self-Sufficiency: Adult Employment & Training	6,500	6,500
SEATTLE FOUNDATION		
Neighbor to Neighbor (N2N) Kent capacity building program	15,000	15,000

HUMAN SERVICES AGENCY CONTRACTS

	2019	2020
SEATTLE KING COUNTY DEPARTMENT OF PUBLIC HEALTH		
Mobile Medical Van	15,000	15,000
SOMALI YOUTH AND FAMILY CLUB		
Support Program	10,000	10,000
SOUND (FORMERLY SOUND MENTAL HEALTH)		
PATH Outreach to Homeless	12,000	12,000
SOUND GENERATIONS		
Volunteer Transportation	12,000	12,000
ST. STEPHEN HOUSING ASSOCIATION		
St. Stephen Housing Association	15,000	15,000
ST. VINCENT DE PAUL		
Centro Rendu	23,000	23,000
Holy Spirit	10,000	10,000
UKRAINIAN COMMUNITY CENTER OF WASHINGTON		
Case Management for Russian/Ukrainian Refugees	15,000	15,000
VALLEY CITIES COUNSELING AND CONSULTATION		
Senior Counseling at Kent Senior Center	32,000	32,000
WEST AFRICAN COMMUNITY COUNCIL		
WACC Immigration Legal Program	15,000	15,000
YWCA SEATTLE KING SNOHOMISH		
Anita Vista	20,000	20,000
EMERGING NEEDS		
TBD	34,890	65,570
Grand Total	1,197,390	1,228,070

IT MAINTENANCE CONTRACTS

Vendor/Contract	2019	2020
Multimedia		
ADOBE SYSTEMS, INC.		
Adobe Creative Cloud	7,114	7,825
CONTINGENCY		
Equipment Repairs (Cameras, VCR's)	4,659	5,124
Folder, Cutter, Numbering Machine	3,061	3,367
MARK ANDY (FORMERLY PRESSTEK)		
2-Color Press	4,780	5,258
Replace Platemaker Rollers Yearly	3,653	4,018
MEDIA CONTROL SYSTEMS		
Tightrope Media Systems	1,815	1,869
Total for Multimedia	25,082	27,463
System Services		
ACCELA (FORMERLY IQM2)		
MinuteTraq/MediaTraq Maint	21,616	23,778
ACTIVE NETWORK		
Payment Manager/Class (Escom) Parks Registration S.W.	7,489	8,238
AEIGIS ITS INC		
Centracs Traffic Signal Management System	18,695	20,564
ARTICULATE		
Learning Module Creator	2,858	3,144
BOTTOMLINE TECHNOLOGIES		
Optio eCI (JDE Paper Checks Creator)	11,300	12,464
CCG SYSTEMS		
Fleet Mgmt. Software-Faster	14,007	15,407
CITRIX (STRUCTURED COMM.)		
Citrix Annual Maintenance (XenApp Support on 125 Citrix cal)	13,860	15,246
CONTINGENCY		
Miscellaneous	19,965	21,962
CUES (GRANITE XP)		
Shops Pipeline Inspection Software	5,083	5,592
DLT SOLUTIONS		
AutoCAD LT Government Subscription	984	1,082
Autodesk Auto CAD LT	244	269

IT MAINTENANCE CONTRACTS

Vendor/Contract	2019	2020
eRANGE INC		
Technical Support 365 Days	402	442
ESRI		
EA Agreement	130,050	120,050
GOVERNMENTJOBS.COM (NEOGOV)		
Technical Support 365 Days	13,740	15,114
Neogov Insight Subscription	8,083	8,891
GRANICUS		
eAlerts - Communications Cloud Saas	23,100	25,410
PROFESSIONAL SERV./EAPPRAISAL-LEVEL 1 AND LMS		
Annual Maint. Professional Serv./eAppraisal-Level 1 and LMS	100,486	110,535
HARRIS (FORMERLY DATANOW)		
Idaho Computer (Utility Billing)	9,659	10,624
IDERA, INC.		
SQL Compliance Manager	4,133	4,546
ITEXT SOFTWARE CORP		
iTextShart (PDF Creator for DEV apps)	1,848	2,033
LASERFICHE		
Laserfiche Rio Public Portal for 2 LF Servers	11,495	12,645
LEADSONLINE.COM		
Subscription Service-Pawn Shop Leads	11,110	12,221
MSDSOnline		
MSDS Online	4,415	4,857
PAGEFREEZER		
WA Sate Compliance Bundle (Web & Social Media)	5,686	6,254
PORTLAND PRECISION INSTRUMENTS (PPI)		
Revue Extreme maintenance/Bluebeam License Subscription/Bludbeen Studio prime Level 1 (100 user)	8,118	8,930
PLURALSIGHT, LLC		
Technology Learning Platform - Licenses	7,975	8,773
RIMINI STREET		
JDE/OneWorld S.W. - ERP (Oracle App Application)	71,499	78,649
KIVA Oracle DB Database Enterprise Edition	32,032	35,235
SELECTRON TECH.		
Inspection Scheduling (IVR)	10,225	11,247

IT MAINTENANCE CONTRACTS

Vendor/Contract	2019	2020
SYNAPTEC SOFTWARE		
Prosecution Case Management System (LawBase)	5,082	5,590
TECHSOL DBA RIPPLESTONE		
Server License	5,082	5,590
TMA SYSTEMS		
Annual Client Support	4,392	4,831
TRI-TEC COMMUNICATIONS, INC.		
Tiburon Police System	153,797	169,177
VERIPIC		
Digital Asset Mgmt. Software-PD	21,181	23,299
VERTEX		
Quantum Payroll Tax Software	10,483	11,532
VISION INTERNET		
Web Content Mgmt S.W-CMS Replacement Project	11,495	12,645
WEB QA		
Self Service Web Portal/FOIA/Gov QA	22,587	24,846
Total for System Services	804,255	861,708

Technical Services

ALLIED TELESIS		
Service & Support Maintenance Mtc/Network Equipment 1 yr	83,753	92,129
ASTRAL COMMUNICATIONS		
Airivantage Management Service (AVMS)	2,230	2,453
CARASOFT TECH CORPORATION		
iVanti Service Manager - Service Desk Saas	31,815	34,996
CDW-G (REPLACES RIGHTSYSTEMS)		
Aruba Wireless Network	12,705	13,976
Palo Alto Threat Prevention/Filtering & Hardware Mtc.	5,536	6,089
CENTURYLINK (REPLACES TRI-TEC COMM)		
Loyalty Advantage Agreement	154,000	169,400
Shortel Phone System Maintenance	38,599	42,459
COMCAST		
Police Department Circuit	3,330	3,663
CONTINGENCY		
Miscellaneous	16,638	18,301

IT MAINTENANCE CONTRACTS

Vendor/Contract	2019	2020
DPE SYSTEMS, INC.		
DPE E18&E18x Expansion Box 3yr Renewal	5,552	6,108
ELECSYS INTERNATIONAL		
Radix Meter Readers Maintenance/Handheld Meters	4,501	4,951
ePLUS TECHNOLOGY, INC.		
Pure Storage annual support & maintenance	33,759	37,135
Okta Single Sign-On	6,019	6,620
HTTPWATCH (SIMTEC LTD)		
HTTP Watch - 10x Professional Four User Team License 1 yr Support	2,389	2,628
IDENTITY FORMATION (FORMERLY 2FA)		
Security Solution	9,654	10,620
JAM SOFTWARE		
Treesize Professional-5-User Lic Mtc. (JAM Software) - 2 yr renewal	143	157
KCIT - KING COUNTY FINANCE		
Internet Services (Institutional Network Services Contract)	41,000	45,100
KNOWBE4, INC.		
Security Awareness Training	13,130	14,443
LANSWEEPER/CLERVERIDGE		
Network Inventory, Asset Management, Deployment Software Subscription	1,324	1,457
LUCID SOFTWARE, INC.		
LucidChart licenses	24,922	27,414
NetMotion (formerly CDW-G)		
NetMotion Maintenance Renewal - Mobility & Locality	29,440	32,384
NETWORK 2000		
HP Hardware Annual Maintenance	33,192	36,511
NETWRIX CORPORATION		
Active Directory	4,247	4,672
NUOZ CORP (NW NEXUS dba UNISOFT)		
Horizon VMWare 100 Addon & 1 Yr Maint	7,080	7,788
11 vSphere Licenses yearly maintenance renewal	44,076	48,483
PLANVIEW, INC. (FORMERLY INNOTAS)		
Innotas Licenses	7,638	8,401
PRESIDIO NETWORK SOLUTIONS		
Cisco SMARTnet	2,862	3,148
Commvault Maint. (Data Backup)	48,909	53,800
Nimble CS-220 yearly Maintenance	7,443	8,188
Sabey Core Router & Fiber Ch Switches	2,023	2,226

IT MAINTENANCE CONTRACTS

Vendor/Contract	2019	2020
RFI COMMUNICATIONS		
ProWatch Annual Support	8,324	9,156
SAVVIUS (FORMERLY WILDPACKETS)		
OmniPeek Professional 36 month maintenance	2,145	2,360
SHI		
Bomgar Software & Maintenance	21,517	23,668
SOFTWAREONE, INC. (formerly COMPUCOM)		
Microsoft Enterprise Agreement	417,861	459,647
Software Assurance Renewal - 3 yr	-	1,035
SOLARWINDS		
Network Monitoring Product Suite	31,649	34,814
TELARUS (CONNECTIONS)		
VX Tracker, Voice Management System Annual Support	2,814	3,095
TREBON		
Sophos Security/Data Protection	29,058	31,964
VERTIV (FORMERLY EMERSON NETWORK LIEBERT GLOBAL SERV.)		
UPS Annual Maintenance Renewal (City Hall & Fire Sta. 74)	44,494	48,944
ZOHO CORP.		
Password Manager Pro Premium Edition 5 Admins	1,688	1,857
Total for Technical Services	1,237,459	1,362,240
Grand Total	2,066,796	2,251,411

VEHICLE REPLACEMENTS

Vehicle Description	2019	2020
Parks, Recreation and Community Services		
FACILITIES		
John Deere Mower	6,000	
John Deere Mower	6,000	
2001 John Deere 1445	28,000	
PARKS MAINTENANCE		
2003 New Holland TC33D Tractor		36,000
2002 Dodge Ram 2500		35,000
2006 Toro 328-D	65,000	
2006 Toro 328-D		65,000
2007 Toro Workman 4300	32,000	
2000 John Deere 4200		46,500
1998 Chevy C30 Flatbed	45,000	
1997 Chevy C30 Crew Cab		50,000
1997 Ford F250 Pickup	35,000	
1999 Case 580SL	70,000	
1999 GMC Sonoma	32,000	
2001 Grumman Walk-In Van		53,500
2000 Toro 5020	15,000	
1989 Chevy C10 Pickup	32,000	
1994 Chevy C30 Flatbed	45,000	
1999 Dodge D250 Pickup	35,000	
1997 Chevy S-10 Pickup	27,000	
1997 Ford F350 Flatbed	45,000	
Police		
PATROL		
2008 Ford Crown Victoria		65,000
2010 Chevrolet Tahoe	65,000	
2012 Chevrolet Tahoe	65,000	
2013 Chevrolet Tahoe		65,000
2013 Chevrolet Tahoe		65,000
2013 Chevrolet Tahoe		65,000
2013 Chevrolet Tahoe		65,000
2013 Chevrolet Tahoe		65,000
2012 Chevrolet Tahoe	65,000	
2010 Chevrolet Tahoe	65,000	
2012 Chevrolet Tahoe	65,000	
2012 Chevrolet Tahoe	65,000	
2012 Chevrolet Tahoe	65,000	
2012 Chevrolet Tahoe	65,000	
2012 Chevrolet Tahoe		65,000

VEHICLE REPLACEMENTS

Vehicle Description	2019	2020
Police		
CRIME PREVENTION UNIT		
2008 Chevy Malibu	45,000	
INVESTIGATIONS		
2007 Chevy Impala		45,000
2008 Chevy Impala		55,000
2010 Chevy Impala	55,000	
Public Works		
DRAINAGE OPERATIONS		
2005 Interna 7600 SBA 6x4		267,500
1992 Ford Ranger		35,000
2000 Ford Taurus		35,000
FLEET MAINTENANCE		
1998 Ford Winstar	31,500	
SEWER OPERATIONS		
2006 Interna Vactor Sewer Cleaner	529,500	
STREET MAINTENANCE		
1995 Swenson EV100-10-48	62,500	
1996 Tenco TC-120	31,500	
1996 Swenson EV100-10-48	62,500	
1999 Swenson EV100-10-48	62,500	
1998 Tenco TC-120	31,500	
1988 Swenson EV100-10-48	62,500	
1995 KZ SKIDMTD 1000	52,500	
1998 Tenco TC-120	31,500	
2002 Northstar Sprayer Skid	47,500	
2004 Interna 7600 SBA 6x4		267,500
2003 Trail King TK40RB	65,000	
2006 Tenco TC-120	31,500	
2006 Interna 7600 SBA 6x4		267,500
2008 Swenson EV100-13-82-56		62,500
2008 Swenson EV100-13-82-56		62,500
2008 Swenson EV100-13-82-56		62,500
2008 Swenson EV100-13-82-56		62,500
2008 Tenco TCP-10-T-42-E2		31,500
2008 Tenco TCP-10-T-42-E2		31,500
2008 Tenco TCP-10-T-42-E2		31,500
2008 Tenco TCP-10-T-42-E2		31,500

VEHICLE REPLACEMENTS

Vehicle Description	2019	2020
Public Works		
WAREHOUSE		
2002 Clarklift CMP-30 Forklift		53,000
WATER OPERATIONS		
2005 Interna 7600 SBA 6x4		267,500
MOTOR POOL		
GENERAL USE		
2000 Ford Taurus		45,000
1999 Ford Taurus		45,000
CONSTRUCTION EQUIPMENT		
1975 Ford F750 Dump Truck	325,000	
Grand Total	2,500,000	2,500,000

GLOSSARY OF BUDGET RELATED TERMS

- Accrual Basis of Accounting** A method of accounting that matches revenues and expenses with the period to which they relate, rather than focusing on actual cash flows. In this method, for example, an asset is depreciated as it is “used up”, and the expense is recognized in periodic increments, rather than assuming the asset holds its value until it is actually disposed of.
- Adjusted Budget** The budget as revised through supplemental appropriations approved by Council during the year and included in the annual budget amendment ordinance.
- Assessed Valuation** The taxable portion of fair market value of both real and personal property, as determined by the King County Assessors Office.
- BARS** The State of Washington Budget, Accounting and Reporting System required for all governmental entities in the state of Washington.
- Benefits** City paid benefits provided for employees such as social security, retirement, worker's compensation, life insurance, medical insurance, and management benefits.
- Biennial Budget** A financial operations plan (budget) spanning two years.
- Bond Refinancing** The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions.
- Budget** The financial plan for the operation of a program or organization for the year or for the project through completion. Legal authority and requirements are found in Revised Code of Washington (RCW 35A.33).
- Capital Expenditures** Funds spent for the acquisition of a long-term asset.
- Capital Facility Plan** The portion of the Capital Improvement Plan that relates to the city facilities and infrastructure that are planned for under the growth management act and are included in the City of Kent Comprehensive Plan. The plan includes estimated project costs, sources of funding and timing of work over a six-year period.
- Capital Improvement** The capital projects approved and funded in the first two years of the
Budget adopted Capital Improvement Program
- Capital Improvement** The plan of all capital projects, including those that do not qualify as
Program (CIP) "facilities" for the Capital Facility Plan, such as large pieces of equipment or vehicles.
- Capital Outlay** Fixed assets which have a value of \$5,000 or more and have a useful life of more than three years or assets of any value, if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

GLOSSARY OF BUDGET RELATED TERMS

- Capital Project** The largely one-time cost for acquisition, construction, improvement, replacement, or renovation of land, structures and improvements thereon. The cost must usually be \$25,000 or more in order to be considered a capital project; amounts under \$25,000 are considered in the operating budget. In addition, equipment is considered a capital project if it is \$25,000 or more in cost.
- Capital Reserve** An account used to segregate a portion of the government's equity to be used for future capital program expenditures.
- Charges for Services** A revenue category which includes a charge for a specific service. These primarily include park recreation fees, plan check fees, court cost and prisoner work release fees and other miscellaneous fees.
- Comprehensive Budget** The comprehensive budget combines both the first two years of the financial plan for the operation of government and the Capital Improvement Budget. Excluded from the operating budget are carry-over capital projects which have been previously approved.
- Cost Allocation** Assignment of cost charges from one department that reimburse another department for services received. Some examples are Attorney services, Finance services and Human Resource services.
- CPI** Consumer Price Index A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living.
- Debt Service** The annual payment of principal and interest on the City's bonded indebtedness. Bonds are issued to finance the construction of capital projects such as public buildings, parks, roads, storm sewers and water system improvements.
- Depreciation** The loss of asset value over time and usage, recorded as an expense under the full accrual method of accounting.
- Designated Fund Balance** Fund balance that is not legally restricted to a specific use, but is nonetheless planned to be used for a particular purpose. For example, the General Fund has a fund balance that is designated for contingency. There is no legal restriction on the use of this fund balance, but it is budgeted to provide financial stability.
- Enterprise Fund** A fund used to account for operations that are financed and operated in a manner similar to private business enterprise where the measurement focus is on the cost of providing a service, such as water on a continual basis. Costs are recovered through user charges.
- Estimated Actual** An estimate of the year end balance of a revenue or expenditure account.

GLOSSARY OF BUDGET RELATED TERMS

Expenditure	The payment of cash or the transfer of property or services for the purpose of acquiring an asset, service or settling a loss.
Expense	Charges incurred (whether paid immediately or deferred) for proprietary fund operations, maintenance, interest or other charges.
Fees	A general term used for any charge for services levied by government associated with providing a service, permitting an activity, or imposing a penalty. Major types of fees include business and non-business licenses and user charges.
Fines and Forfeitures	A revenue category which primarily includes court, police, traffic and parking fines and forfeitures of property.
Fund	A self-balancing set of accounts with revenues and expenses that are segregated for the purpose of carrying out a specific purpose or activity.
Fund Balance	Working capital or the net current assets less short term liabilities.
GAAFR	Governmental Accounting, Auditing and Financial Reporting. The "blue book" published by the Municipal Finance Officers Association (now the Government Finance Officers Association) to provide detailed guidance for the application of accounting principals for governments.
GAAP	Generally Accepted Accounting Principles are standards used for accounting and reporting by both private industry and governments.
GASB	Government Accounting Standards Board established in 1985 to regulate the rules and standards for all governmental units.
General Fund	The General Fund is used to account for all of the City's resources except for those resources which are accounted for in a special purpose fund.
General Obligation Bonds	Bonds for which the full faith and credit of the insuring government are pledged for payment.
IBNR	Medical expenses <i>Incurred But Not Reported</i> by the claimants to the insurance company.
Intergovernmental Revenue ...	Revenue from other governments, primarily from Federal, State and County grants. State shared revenue from liquor profits and tax are also forms of intergovernmental revenue.
LEOFF	Law Enforcement Officers and Firefighters Retirement System provided in the State of Washington.
Licenses and Permits	Revenue category that includes building permits, business and amusement licenses and any other miscellaneous licenses or permits.
LID	Local Improvement District or Special Assessments made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

GLOSSARY OF BUDGET RELATED TERMS

- LTGO Bonds**..... *Limited Tax General Obligation* bonds refer to bonds issued with the approval of the Council, as opposed to voted bonds which must be approved by vote of the public. LTGO bonds must not exceed 1.5 percent of the assessed valuation. The total of LTGO and voted bonds must not exceed 2.5 percent of assessed valuation per State R.C.W.
- Miscellaneous Revenue**..... A revenue category that basically includes leases and rentals of the various city facilities, Senior Center donations plus other revenue such as pay phone revenue.
- Modified Accrual**..... A basis of accounting in which revenues are recognized when available and measurable and expenditures are recorded in the period the liabilities are incurred.
- Net Budget**..... The net budget eliminates double counting of the budget by excluding fund transfers and internal service charges such as interfund equipment rental and insurance charges. The net budget represents the true level of spending in the budget.
- Object of Expenditure**..... Expenditure classifications based upon the types or categories of goods and services purchased. Typical objects of expenditure include salaries and wages, benefits, supplies, contracted services and capital outlay.
- Operating Budget**..... An operations plan, expressed in financial terms, whereby an operating program is funded for a single year. Per state law, operating budgets lapse at year-end.
- Operating Expense**..... Those costs including expenditures for salaries and wages, benefits, supplies, services and charges which are necessary to support the primary services of the organization. For example, telephones, printing and motor pool charges, and office supplies are operating expenses.
- Organization**..... A major organizational unit usually responsible for carrying out a major component of department or program responsibilities.
- PERS**..... Public Employees Retirement System provided for employees other than Police and Fire by the State of Washington.
- Preliminary Actual**..... The balance of revenue or expenditure accounts at year-end, but before the final closing of the City's books. This will usually be close to the final actual amounts, but may not include all accruals or other adjustments.
- Proposed Budget**..... The Mayor's recommended budget submitted to the City Council and the public for approval in October of each year.
- Reserved Fund Balance**..... Those portions of fund balance that are not appropriate for expenditure or that are legally segregated for a specific future use.

GLOSSARY OF BUDGET RELATED TERMS

- Reserves (Fund)** The unencumbered year-end balance of revenue less expenditures in governmental funds.
- Restricted Fund Balance** The portion of working capital that is not available for general expenditure. The balance is maintained for a specific designated use.
- Revenue** Income received by the City in support of its program of services to the community. It includes such items as property taxes, fees, user charges, grants, fines, interest income and other miscellaneous revenue.
- Revenue Bonds** Bond issued pledging future revenues, usually water, sewer, or drainage charges to cover debt payments in addition to operating costs.
- Salaries and Wages** A majority of City employees are paid a monthly salary based on an annual standard work year consisting of 2,080 hours. Some types of positions are paid hourly wages based on the prevailing wage scale.
- Supplemental Appropriation** ... An appropriation approved by the Council after the initial budget appropriation. Supplemental appropriations are approved by Council during the year and an annual budget amendment ordinance is approved in December of each year.
- Unreserved Fund Balance** The difference between fund assets and fund liabilities of governmental or similar trust funds that is available for general expenditures.
- User Charges** The amount the government receives for the provision of services and commodities, or the performance of specific services benefiting the entity charged. User charges tend to be voluntary in nature, in contrast to mandatory property and income taxes. Citizens only pay user charges when a specific service is received.
- Working Capital** The year-end balance of current assets less current liabilities in the Enterprise and Internal Service Funds. The unencumbered balance at year-end is available for appropriation in the next year's budget.