

**CITY OF KENT**  
**PARKS, RECREATION & COMMUNITY SERVICES**  
**SECOND AMENDMENT**  
**to the**  
**2016 ANNUAL ACTION PLAN**

**A. BACKGROUND**

1. The 2015-2019 Consolidated Plan for Housing and Community Development provides a framework for implementing housing, human services and community development activities from 2015-2019.
2. Each year the City of Kent executes specific actions to implement the objectives and strategies of the five-year Consolidated Plan, which are outlined in the Annual Action Plan.

**B. Public Service Budget**

1. In 2016, the city allocated \$21,182 in Community Development Block Grant (CDBG) funds to the YWCA-Anita Vista Transitional Housing Program to provide shelter and case management services to domestic violence survivors residing in Anita Vista. Because the agency inadvertently charged \$11,193.80 (rounded up to \$11,194 hereinafter) in personnel charges to the CDBG budget that it had already paid for with other funding sources, it refunded this amount to the City.
2. In addition, the City allocated \$18,182 to the Refugee Women's Alliance-Case Management and Emergency Assistance Project to provide linguistically/culturally appropriate case management and emergency assistance grants to immigrant and refugee clients residing in Kent.
3. Because ReWA failed to provide adequate backup documentation supporting all costs charged to the grant, \$8,166.91 of the grant was unallocated (rounded up to \$8,167 hereinafter).
4. The City also allocated \$13,182 to the Refugee Women's Alliance-Senior Nutrition and Wellness Program to provide ethnically appropriate and nutritious congregate meals and health education for refugee and immigrant seniors residing in Kent. Because ReWA failed to provide adequate backup documentation supporting all costs charged to the grant, \$3,821 of the grant was unallocated.
5. The City allocated \$66,424 to the Multi-Service Center Housing Stability Program to provide rent assistance grants to Kent residents. The organization returned \$4,288 of the funds.
6. The City wishes to reallocate the cumulative total from these four public service projects (\$27,470) to a public service project(s) provided by an agency(ies) in 2019 that has not been previously funded and addresses an emerging/urgent need of an under-served population.

7. The City will identify the agency(ies) as it makes funding decisions for the 2019-2020 funding cycle.

**C. Capital Budget**

1. In 2016, the City allocated \$686,902 to the Kent Home Repair Program (HRP) to provide emergency and minor home repair assistance grants to Kent residents. A balance of \$81,564 remains in the budget.
2. The City wishes to reallocate this amount to the 2017 HRP budget.

**D. Planning and Administration Budget**

1. In 2016, the City allocated \$211,354 to the Planning and Administration (P & A) budget for personnel costs and planning and administration activities. The P & A budget has a balance of \$67,137.
2. The City wishes to reallocate this amount for the purchase of a truck to carry out the activities of the Home Repair Program.
3. The \$32,137 balance will be reallocated to the 2018 P & A budget.

**E. AMENDMENT**

1. Amend the 2016 Annual Action Plan to allow for the reallocation of \$27,470 in CDBG funds to a 2019 public service project provided by an agency that that has not been previously funded and addresses an emerging/urgent need of an under-served population.
2. Amend the 2016 Annual Action Plan to allow for the reallocation of \$81,564 in CDBG capital funds to the 2017 Home Repair Program budget to provide rehabilitation activities.
3. Amend the 2016 Annual Action Plan to allow for the reallocation of \$35,000 in CDBG P & A funds for the purchase of a Home Repair Program truck.
4. Amend the 2016 Annual Action Plan to allow the \$32,137 balance of the 2016 P & A budget to be reallocated to the 2018 P & A budget to provide P & A activities.

**Funds shall be reallocated as follows:**

<b>2016 Public Service Projects</b>	Awarded Funds	Expended	Balance to Reallocate
YWCA: Anita Vista Transitional Housing Program	\$21,182.00	\$9,988.00	\$11,194.00

ReWA: Case Management and Emergency Assistance Project	\$18,182.00	\$10,015.00	\$8,167.00
ReWA: Senior Nutrition and Wellness Program	\$13,182.00	\$9,361.00	\$3,821.00
Multi-Service Center: Housing Stability Program	\$66,424.00	\$62,603.00	\$4,288.00
Total Public Service Funds	\$39,364.00	\$20,003.00	\$27,470.00
Reallocate to: Agency TBD			\$27,470.00
<b>Total Public Service Funds Reallocated</b>			<b>\$27,470.00</b>
<b>2016 Capital Project</b>			
City of Kent Home Repair Program	\$686,902.00	605,338.00	\$81,564.00
Reallocate to 2017 Home Repair Program Budget			\$81,564.00
<b>Total Capital Funds Reallocated</b>			<b>\$81,564.00</b>
<b>2016 Planning &amp; Administration</b>			
City of Kent: Planning & Administration Budget	\$211,354.00	\$144,217.00	\$67,137.00
Reallocate for the Purchase of a Home Repair Program Truck			\$35,000.00
Reallocate to 2018 Planning & Administration Budget			\$32,137.00

<b>Total P &amp; A Funds Reallocated</b>			<b>\$67,137.00</b>
<b>Total 2016 CDBG Funds Reallocated</b>			<b>\$176,171.00</b>