



Kent Traffic School Application

For more information please call (253) 856-5860 and leave a message.

Please print legibly and fill out completely.

Last Name: _____ First Name: _____ Middle Initial: _____

Mailing Address: _____

Street Address (if different from above): _____

City: _____ State: _____ Zip: _____

Day Phone: _____ Evening Phone: _____

Date of Birth: _____

E-MAIL*: _____

****Email is the Traffic School's primary method of communication.**

Ticket Number: _____ Ticket Date: _____

Current Ticket(s) is for: _____

* if cited for multiple violations, please list all

List any other states you have had a license in: _____ Are you on probation? _____

I understand that a background check will be conducted on each applicant. I understand and agree that Kent Police may deny acceptance to Kent Traffic School based on the findings of that background check or other lawful reason and need not disclose that reason to me. There are no refunds or rescheduling of classes. I hereby acknowledge that I have read and understand this brochure.

Signature of Applicant: _____ **Date:** _____

Dates not available (out of town) _____

PREFERRED CLASS TIME; NO GUARANTEE

Your assigned class information will be mailed to you if you are accepted.

- TUESDAY**, 6:45 PM to 10:15 PM \$100
(Following 1st Sunday of each month)
- SATURDAY**, 8:30 AM to 12:00 PM \$100
(Following 2nd Sunday of each month)
- ONLINE** \$136

IMPORTANT INFORMATION

- You can apply for Kent Traffic School in person at the Kent Police Department, 232 4th Ave. S, Kent.
- Please bring your : 1. Hearing notice; 2. Driver's license; 3. Completed application.
- Or you can apply on-line at: **kentwa.gov/trafficschoolapplication**. Online application must also include a copy of your driver's licence and a copy

FOR OFFICE USE ONLY

Approved Declined _____

Hearing Date: _____ Letter: _____ Class Date/Time: _____



Got a Traffic Ticket?

You may be able to keep it off your Driving Record!

ACT QUICKLY! You must submit an application within one week of receiving your hearing date.

General Information

If you have questions about this program, please do not call the Police Department. Call the Traffic School Message Line after you have read this entire brochure. If you have been court ordered to attend a defensive driving school, this class DOES NOT qualify.

In Class Overview

Kent Traffic School is a 3 1/2 hour traffic safety education program for drivers who have been cited for a minor traffic infraction. It includes current driving laws, safe driving techniques, and Kent-specific traffic data to make the driver more aware and knowledgeable about local driving conditions.

After successful completion of the class, the City Prosecutor will file a motion to dismiss your violation; there will be no further fine or legal action and you will not have to appear at your court hearing.

If your citation has two or more violations, (ex. violation 1=speed; violation 2=no tabs), you are responsible for handling the additional violation(s). Kent Traffic School allows you to keep **one** from your driving record.

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www.KentWA.gov youtube.com/kentTV21

Online Class

Kent traffic School Online Class is a 4 hour traffic safety education program for drivers who have been cited for a minor traffic infraction, and cannot make it to the in class program. The online class is divided in to timed sections, that can be completed all at once, or over a period of a few days. This class needs to be completed 2 weeks before the court hearing date. There is a test at the end, and an 80% pass mark is required.

After successful completion of the online class, the City Prosecutor will file a motion to dismiss your violation; there will be no further fine or legal action and you will not have to appear at your court hearing. If your citation has two or more violations, (ex. violation 1=speed; violation 2=no tabs), you are responsible for handling the additional violation(s). Kent Traffic School allows you to keep ONE from your driving record.

The following conditions are NOT ELIGIBLE for Kent Traffic School:

- Currently on deferral
- This ticket violates probation
- Currently have an ignition interlock
- No insurance at time of citation
- Current violation is for speeding 21 MPH or more over posted limit
- Major traffic infractions or criminal traffic citations
- Extensive driving or criminal record
- Violation of Intermediate or Drivers License Restrictions
- Traffic violation for CDL holder
- You have attended Kent Traffic School in the last 24 months
- Failure to yield to an emergency vehicle.
- Littering from a motor vehicle.
- Negligent driving 2nd degree.
- No valid operators license with ID.

Kent Traffic School Instructions



1

MUNICIPAL COURT

- Within fifteen (15) days of the date you receive your ticket you must request a **contested** or **mitigation** hearing. Please check one of the hearing boxes **and** write **"Traffic School"** below your signature.
- Hand deliver or mail the green portion of your ticket to **Kent Municipal Court, located at 1220 Central Ave S, Kent WA 98032**—open Monday to Friday between 8:30 AM and 4:30 PM.
- Advise the court you will be applying for Kent Traffic School.
- The court will schedule a hearing; attempting to allow time for you to attend Kent Traffic School.

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KENT POLICE DEPT

DO NOT delay in applying for Kent Traffic School as you must attend at least 2 weeks prior to your court date; and classes fill up quickly.

- After receipt of your court date, apply in person at the Kent Police Department, **located at 232 4th Ave S, Kent WA 98032**—Monday to Friday, 8 a.m. to 6 p.m., weekend hours call: 253-856-5800
- You must have the following to apply:
 1. Court hearing notice
 2. Driver's license
 3. Completed application

Or you can apply on-line at: kentwa.gov/police/programs/traffic/trafficschool. On-line application must also include a copy of your driver's license and a copy of your court date or the application will not be processed.

- You will be notified by mail (in about 10 working days) regarding your acceptance to Kent Traffic School and your class date and time.
- If **ACCEPTED**, proceed to Step 3.

If **DENIED** to Kent Traffic School, you will receive a letter indicating why you are ineligible. **YOU MUST THEN APPEAR AT KENT MUNICIPAL COURT ON THE HEARING DATE YOU RECEIVED OR OTHERWISE PROPERLY HANDLE YOUR INFRACTION.** Failure to comply with the court order could result in loss of your driver's license.

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KENT TRAFFIC SCHOOL – In Class

- A non-refundable \$100 class fee must be received prior to your class date.
- You must attend the entire 3 ½ hour class assigned to you. **There are no refunds or rescheduling of classes.**
- You must be in class at the start of class time, be alcohol and drug free, behave appropriately, and keep your cell phone/pager turned off.

KENT TRAFFIC SCHOOL – Online Class

- A non-refundable \$136 class fee must be paid before you can go online and complete the class.
- You must have access to a computer and Wi-Fi to do this class.
- You must complete the entire online class and pass the test. **There are no refunds.**
- The online class must be completed at least 10 business days before your court hearing date.

Still have questions about Traffic School?

Please call **253-856-5860**. This phone number is checked periodically. Please do not expect an immediate response.